



Dayanand Anglo-Vedic (PG) College, Kanpur

Grade B+ (Accredited by NAAC)

Affiliated with Chhatrapati Shahu Ji Maharaj University, Kanpur (U.P.)

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Prof. Arun Kumar Dixit

Principal

Dated: 29-01-2026

To,
The in-charges of all academic Departments,
DAV College, Kanpur

Subject: Regarding daily attendance of research scholars and its intimation to UGC's institutional checker.

You are all, hereby, directed to report daily attendance of research scholars working in your respective departments to the institutional checker of the UGC, Prof Binod Kumar Pandey of Department of Sanskrit.

To give effect to the official requirements of daily checking of attendance, you all are, hereby, directed to submit the daily attendance register of the research scholars sharp at 10.30 am from 30-01-2026 onwards after completing all the attendance formalities to the institutional checker and retrieve the same for use next day by 12 noon.

(Prof Arun Kumar Dixit)

Principal

Copy to:

- The Secretary of the Board of college management.
- Prof Binod Kumar Pandey, institutional checker of the UGC.
- ✓ In-charge of the institutional website, Dr. Gyan Prakash Gupta, with the direction to update the information to the institutional portal.
- Guard file

(Prof Arun Kumar Dixit)

Principal