



Mission

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The Crest

The D.A-V. College Emblem symbolizes the College in manner and purpose. The College emblem ideas revolve around four features: The Giant Wheel, Aum or Om, The Sun Rays, and The Motto (Asato Ma Sadgamaya, Tamaso Ma Jyotirgamaya)

The Wheel

The Giant Wheel that contains the collage motto portrays the cycle of creation, preservation and release, and signifies the movement in life across time and space. Similarly the college aims at unremitting movement of life and the progressive life cycle. Signifying continuity as well as change, the wheel implies the incessant striving of D.A-V. College for social transformation and upliftment.

Aum or Om

In Sanskrit, the meaning of Om is avati, or rakūati. Rakūati means 'One who protects, sustains'. So that which sustains everything is Om. And that which sustains everything is what we have to see as the order. We can go one step further. That order, which is the reality of everything. The order itself is a reality. And so, that which is the essence of the order itself is Om. That means Om is the name of the Lord, who pervades our being, who pervades everything in the world in the form of niyati, the form of the order that sustains.

The Sun Rays

The rays emanating from the sun, the source of universal energy with Aum embedded within is symbolic of the triumph of light over darkness. This is projected by the bright colour all. The rays emerge from the sun to enlighten – the dispersal of ignorance. The fading darkness, and prevailing light, taking the earth out of ignorance & evil, and into the light, knowledge, and righteousness.

The Motto

ASATO MA SADDGAMAYA, TAMASO MA JYOTIRGAMAYA

This is true prayer—the seeker's admission of his sense of limitedness and his heartfelt cry for assistance in transcendence. It is not a pray for food, shelter, health, partnership, riches, success, fame, glory or even for heaven. The essence of the mantra is the same: "O, Guru, help me free myself from my sundry misunderstandings regarding myself, the universe and God and bless me with true knowledge."

The Credo

Dayanand Anglo-Vedic College is dedicated to excellence in teaching and promoting genuine scholarship among its students and faculty members. The college believes that the development of such scholarship shall be contributory to the development of the youth in the country. The college is also dedicated to nurturing talent and providing opportunities for all round development, keeping in mind the contemporary needs of society and the workplace. The college hopes to play a lead role in capacity building of its students, preparing them for a pioneering and creative role in the development of the nation. It also hopes to maintain and improve the high standards set by its alumnae. D.A-V. College envisions itself as continuing to be amongst the best colleges in the country, continually updating its pedagogic strategies and course structures.



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davwebhelp@gmail.com

Dayanand Anglo - Vedic (PG) College Civil Lines Kanpur, Uttar Pradesh 208001

ARTS	SCIENCE	COMMERCE	SELF-FINANCE
ENGLISH	HINDI	SANSKRIT	PHILOSOPHY
PSYCHOLOGY	ECONOMICS	EDUCATION	DRAWING & PAINTING
SOCIOLOGY	HISTORY	ANCIENT HISTORY	GEOGRAPHY
POLITICAL SCIENCE	PHYSICAL EDUCATION	PHYSICS	CHEMISTRY
MATHS	BOTANY	ZOOLOGY	STATISTICS
BIOCHEMISTRY	INFORMATION TECHNOLOGY	MICROBIOLOGY	ELECTRONICS
DEFENSE & STRATEGIC STUDIES			



College Overview

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Welcome to DAV

Dayanand Anglo-Vedic (PG) College is a college in Kanpur, India, established in 1919 by Lala Diwan Chand, is the second oldest college in the city. The college is situated in Civil Lines, opposite the Green Park Stadium. It is affiliated with **Chhatrapati Sahu Ji Maharaj University**, formerly with the University of Agra. The college is accredited by the Indian NAAC. **Arun Kumar Dixit** is present principal of this college. It is managed by the Dayanand Anglo-Vedic College Trust and Management Society (DAV).

DAV College has contributed immensely to the Indian independence movement. The college hostel is nerve center of patriotic activities. In 1928, **Mahatma Gandhi** visited here. Incumbent President of India **Ram Nath Kovind** and former Prime Minister of India **Atal Bihari Vajpayee** are notable alumni of the college.

The College offers various courses at U.G. & P.G. Level and Research Programs in all subjects offered at the P.G. Level. All the courses are approved by CSJM University and are accredited by the University Grants Commission (UGC).

[Read More](#)

OUR HISTORY	MISSION
MESSAGES	ASSOCIATIONS



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- | | | | |
|-----------------------------|------------------------|-----------------|--------------------|
| ARTS | SCIENCE | COMMERCE | SELF-FINANCE |
| ENGLISH | HINDI | SANSKRIT | PHILOSOPHY |
| PSYCHOLOGY | ECONOMICS | EDUCATION | DRAWING & PAINTING |
| SOCIOLOGY | HISTORY | ANCIENT HISTORY | GEOGRAPHY |
| POLITICAL SCIENCE | PHYSICAL EDUCATION | PHYSICS | CHEMISTRY |
| MATHS | BOTANY | ZOOLOGY | STATISTICS |
| BIOCHEMISTRY | INFORMATION TECHNOLOGY | MICROBIOLOGY | ELECTRONICS |
| DEFENSE & STRATEGIC STUDIES | | | |

Committees of
Dayanand Anglo-Vedic (P.G.) College,
Kanpur

(2018-19)



Principal

Website: www.davcollegekanpur.ac.in

Email: principaldavcollegekanpur@gmail.com

PRINCIPAL
D.A.V. COLLEGE, KANPUR



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Handwritten Signature

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PRINCIPAL
D.A.V. COLLEGE, KANPUR

COMMITTEES OF D.A-V. COLLEGE, KANPUR (2021-2022)



1) INTERNAL QUALITY ASSURANCE CELL (IQAC):

1. Dr. Kumkum Swarup- Management Nominee
2. Dr. Amit Kumar Srivastava- Principal & Chairperson
3. Dr. Sudheer Kumar Srivastava- Director
4. Dr. Anil Kumar Sinha- Sanskrit
5. Dr. Ranjay Pratap Singh – Philosophy
6. Dr. Ajai Swarup Saxena- Commerce
7. Dr. Manoj Srivastava- Economics
8. Dr. Vinod Mohan Mishra – Defence & Strategic Studies
9. Dr. D. P. Rao-Chemistry
10. Dr. Yatendra Singh- Hindi
11. Dr. Rohit Mohan- Alumni Nominee
12. Dr. Arpit Awasthi- Industrialist Nominee
13. Shri Ashok Srivastava- Accountant (Ex officio Member)
14. Shri Ram Singh- Office Superintendent (Ex officio Member)

GOAL OF IQAC:

Planning and Preparations of Proposals to implement the Recommendations of the NAAC Peer Team during the Cycle 1 Visit for Assessment and Accreditation in 2007.

- To ensure timely, efficient and progressive performance of academic, administrative and financial tasks.
- Integration and optimization of modern methods of teaching and learning.
- To overview the plans to implement credibility of evaluation procedures.
- To ensure the adequacy, maintenance and proper allocation of support structure and services.
- To establish network with other institutions of India and abroad and share research findings with them.

FUNCTION OF IQAC:

Internal Quality Assurance Cell of the College has developed several quality assurance mechanisms within the existing academic and administrative setup. Some of these are as follows:

- Since inception the main objective of IQAC cell is to plan and implement quality initiatives and their evaluation. It also conducts regular meetings with quality agenda and maintains its systematic record of its proceedings.
- To formulate the action plan for implementation of the recommendations of the NAAC Peer Team visit in 2007.
- To circulates its plan and takes steps for implementation.
- To provide in conducting workshops, awareness programmes, special lectures on quality innovations, Curriculum design, Teaching-Learning & Evaluation, Research oriented seminars etc. It analyses the feedback received from Students and other Stakeholders.

Amit

- To coordinate with all stakeholders for their opinions and advice for quality sustenance and quality improvement.
- To disseminate information on various quality parameters of higher education.
- To Enforce Academic and Administrative Auditing by external agency.
- To Plan and Support effective implementation for Total Quality management, Curricula development, Teaching-Learning and evaluation, Research, Consultancy and Extension activities for all stakeholders.
- MHRD subcommittee, under IQAC regularly prepares the Reports for AISHE.
- Documentation of the various programmes/activities leading to quality improvement.
- To collect, maintain and analyse documents and document evidences directly or through the College Office.
- To prepare the Annual Quality Assurance Report (AQAR) and submit it to NAAC regularly after its inspection.
- To appreciate, encourage and provide support required by the faculty for their qualitative improvement in teaching, research & administration.
- To make the Strategies to be adopted by institution to satisfy the needs of the students from diverse backgrounds including socio-economic backward community and complying with all the norms of the Government.

2) PROCTORIAL BOARD/DISCIPLINE & ANTI-RAGGING COMMITTEE:

Chief Proctor: Dr. Rajat Kumar (chem.)

Members:

1. Dr. Brijesh K. Saxena (Chem.)
2. Dr. Lokesh Saxena (Chem.)
3. Dr. Jai Prakash (Com.)
4. Dr. Piyush Mishra (Bot.)
5. Dr. Sunil Singh (Bot.)
6. Dr. Alka Kushwaha (Bot.)
7. Dr. B.S. Azad (Zoo.)
8. Dr. Rajendra Singh (Com.)
9. Dr. Anil Kumar Singh (Def. Stu.)
10. Dr. Dr. Vishal Kumar Srivastava (Def. Stu.)
11. Dr. Yatendra Singh (Hindi)
12. Dr. Nidhi Nagar (Stat.)
13. Dr. Bed Prakash Shukla (Philosophy)
14. Dr. Romal Saxena (Geo.)
15. Dr. Sunil Mishra-II (Chem.)
16. Dr. Monika Agarwal (Chem.)

DUTIES:

- To ensure overall disciplined environment in the College.
- To initiate timely action against erring students.
- To sensitise students about the evils of ragging and its prevention in the College Campus by organizing talks/ programmes etc.
- To address complaints about ragging as per the Govt. and University procedures.
- To maintain records of the cases investigated and submit the same to the IQAC Committee.



3) LIBRARY COMMITTEE, ANAND SWARUP KENDRIYA, PUSTKALYA:

Principal & Patron: Dr. Amit Kumar Srivastava

Professor In charge: Dr. Brajesh Kumar Saxena

Librarian and Secretary: Shri M. K Singh

1. Dr. Ranjay Pratap Singh (Philo.)
2. Dr. Y.C. Vishnoi (Com.)
3. Dr. Deepa Pradhan (Ancient History)
4. Dr. Rajat Kumar (Chem.)
5. Dr. Nisha Gupta (Eng.)
6. Dr. Rashmi Chauhan (Phy.)
7. Dr. Hemant Kumar (Maths)
8. Dr. Anil Kumar Panda (Edu.)
9. Dr. Binod Kumar Pandey (Sans.)
10. Dr. Vinod Mohan Mishra (Def. Stu.)
11. Dr. Ramjee Prasad (Socio.)
12. Dr. S. B. Singh (History)
13. Dr. Vijay Pratap Singh (Pol. Sc.)
14. Dr. Kumar Amit (Geog.)
15. Dr. Nidhi Nagar Saxena (Stat.)
16. Dr. V. K. Dubey (Bot.)
17. Dr. B. P. Singh (Eco.)
18. Dr. Saras (Zoo.)
19. Dr. Deepti Saxena (D&P)
20. Dr. Rajendra Singh (Com.)
21. Dr. Yogita Sexena Psycho.)
22. Dr. Saras (Zoo.)
23. Dr. Yatendra Singh (Hindi)
24. Dr. Rajul Saxena (Chem.)
25. Shri. Ashok Kumar Srivastava (Accountant)
26. Shri Yogendra Pandey (Tech Expert)

DUTIES:

- To take stock of the existing, newly added and total number of books.
- To introduce bar coding system.
- To see that auto lib software is used for automation.
- To see that the library is computerised.
- To arrange talks for students to motivate them to cultivate reading habits.
- To organise book week, books display on special occasions.
- To provide digital library facilities with National and International online journals.
- To see that Library building is enabled with Wi-Fi facility.
- To see that library issue/ return of books are maintained through software.
- To facilitate the services of National Digital Library an initiative by HRD Ministry.
- To acquire books for the book bank and distribute to the deserving students.
- To ensure that a Suggestion Box is installed in the library and the reader's grievances are attended to and measures suggested.
- To maintain the sanctity of the library.
- To maintain a record of the services rendered/ activities conducted and submit the same to the IQAC Committee.



4) CULTURAL COMMITTEE:

Chairperson: Dr. Suneet Awasthi

Members:

1. Dr. Nisha Gupta (Eng.)
2. Dr. Rashmi Chauhan (Physics)
3. Dr. Shruti Srivastava (Eng.)
4. Dr. Kumud Bala (D&P)
5. Dr. Sabhyata (Zoo.)
6. Dr. Rajesh Tiwari (Hindi)
7. Dr. Nidhi Nagar (Stat.)
8. Dr. Noopur Mathur (Zoo.)
9. Dr. Chandra Saurabh (Zool.)
10. Dr. Charu Chaturvedi (Bot.)
11. Dr. Monika Agrawal (Chem.)
12. Dr. Hani Mishra (Geog.)
13. Dr. Rachna Singh (Bot.)
14. Dr. Laxmi Pandey (Eng.)
15. Dr. Nidhi Vinod (Chem.)
16. Dr. Sangeeta Tiwari (Eco.)

5) SPORTS COUNCIL:

Chairperson: Dr. Rajeev Kumar Srivastava

Members:

1. Dr. Om Pal Singh (Edu.)
2. Dr. Chandan Prasad (Chem.)
3. Dr. Mrityunjay Kumar Sinha (Zoo.)
4. Dr. Hemant Kumar Pal (History)
5. Dr. Seema Arya (Socio.)
6. Dr. Shurti Srivastava (English)
7. Dr. Sunil Singh (Bot.)
8. Dr. Alka Kushwaha (Botany)
9. Dr. Punj Bhashkar (Eco.)
10. Dr. Kumar Amit (Geog.)
11. Dr. Rajesh Tiwari (Hindi)
12. Dr. Subal Ghosh (Maths)
13. Dr. Anil Singh (Def. Stu.)
14. Dr. Piyush Mishra (Botany)
15. Dr. Punj Bhasker (Eco.)
16. Dr. U.P. Singh (Chem.)
17. Dr. Ved Praksh Shukla (Philo.)
18. Dr. Yatendra Singh (Hindi)
19. Dr. Abhay Saxena - (Physics)
20. Shri. Ashok Kumar Srivastava (Accountant)

DUTIES:

- To organise Intra-mural sports and athletic competitions.
- To help in selecting College teams.
- To organise tournaments for staff members.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.



6) COMPUTER LITERACY/ CYBER CELL/ WEBSITE DEVELOPMENT COMMITTEE:

Chairperson: Dr. Surendra Pratap Singh (Bot.)

1. Dr. Gyan Prakash Gupta (Bot.)
2. Dr. V.K. Dubey (Bot.)
3. Dr. Abhay Saxena (physics)
4. Dr. Ashish Verma (Chem.)
5. Dr. Rohit Singh (Chem.)
6. Shri Neeraj Shukla (Tech. Expert, Principal Office)

DUTIES:

- To develop and maintain the college website.
- To organize Computer/Internet access training to teachers/non-teaching /students and other programmes for teaching upgradation during non-instructional days.
- To conduct activities and workshops for Students on Computer awareness, Cybercrime etc.
- To submit all the records to the IQAC Committee.

7) NATIONAL LIBRARY AND INFORMATION SERVICES (N-LIST) CELL:

Chairperson: Dr. Rashmi Chauhan (Physics)

Members:

1. Dr. Mrityunjay Sinha (Zoo.)
2. Dr. Kumar Amit (Geog.)
3. Shri Diwaker Patel (Def. Stu.)
4. Dr. Sanjeev Jauhary (Physics)
5. Dr. Archana Tiwari (Botany)
6. Shri M.K. Singh (Lib.)

8) COLLEGE STUDENT GRIEVANCE REDRESSAL CELL:

Chairperson: Dr. Ranjay Pratap Singh (Philosophy)

Members:

1. Dr. Narendra Kumar Shukla (Bot.)
2. Dr. Uday Pratap Singh (Chem.)
3. Dr. Ved Prakash Shukla (Philo.)
4. Dr. S. B. Singh (Hist.)
5. Dr. Sunil Singh (Bot.)
6. Dr. Chandra Saurabh (Zoo.)
7. Dr. Vishwas Tiwari (Stats.)
8. Shri Ashok Kumar (Accountant)
9. Shri Ram Singh Yadav (O.S.)

DUTIES:

- To attend to the general grievances of the students, public (related to the College), Staff and suggest redressal measures within the framework of College / University / Government rules.
- To instruct the official/s concerned to attend to the grievances.
- To refer / report the matters to the principal.
- To attend to Students' grievances related to Examination/s and recommend suitable redressal measures.
- To maintain records of the Grievances redressed/ reported / referred and submit the same to the IQAC Committee.



9) WOMEN CELL/ PREVENTION OF SEXUAL HARASSMENT:

Chairperson: Dr. Deepa Pradhan (History)

Members:

1. Dr. Seema Arya (Socio.)
2. Dr. Savitur Prakash Gangwar (Sans.)
3. Dr. Versha Srivastava (Chem.)
4. Dr. Pratibha Tripathi (Zool.)
5. Dr. Rashmi Sood (Hindi)

DUTIES:

- To organize several programmes to enhance the confidence level of girl students for their empowerment in the society.
- To celebrate International Women's Day.
- To counsel and solve the personal and academic related problems of Women.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

10) RIGHT TO INFORMATION (R.T.I.):

Dr Amit Kumar Srivastava, Principal/ 1st Appellate Authority

Prof. Incharge: Dr. Ranjay Pratap Singh (Philo.)

Asst. Incharge: Dr. Vijay Pratap Singh (Pol. Sc.)

11) N.C.C. UNIT:

Prof. Incharge: Captain Dr. Suneet Awasthi (Eco.)

Dr. J. P. Yadav (Geo.)

12) N.S.S. UNIT:

Programme Officer: Dr Rajiv Kumar (Physics)

DUTIES:

- To plan and execute N.S.S. Programmes for the year.
- To conduct Special N.S.S. camp and to submit the audited statement of accounts at the end of the year.
- To distribute the work for the NSS volunteers for maintenance of cleanliness in and around the College.
- To take care of campus beautification and gardening.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

13) ROVERS:

Dr. Vijay Pratap Singh (Pol. Sc.)

14) RANGERS:

Dr. Shruti Srivastava (Eng.)

15) PROF. INCHARGE, INCOME TAX:

Dr. Sudhanshu Chaman Ji (Commerce)

16) DEAN STUDENTS WELFARE (DSW):

Dr. Ajai Swarup Saxena (Commerce)

17) SCHOLARSHIP COMMITTEE:

Nodal Officer: Dr. Sant Ram Verma (Maths)

Members:

1. Dr Punj Bhashkar (Eco.)
2. Dr V. M. Mishra (Def. Stud.)
3. Dr. Piyush Mishra (Bot.)
4. Dr. Kumar Amit (Geog.)
5. Dr. N. B. Shakya (Bot.)
6. Dr. Yatendra Singh (Hindi)
7. Dr. M. K. Sinha (Zool.)
8. Dr. U. P. Singh (Chem.)
9. Dr. Sunil Kumar Mishra-II (Chem.)

18) EXAMINATION COMMITTEE:

Principal & Patron: Dr. Amit Kumar Srivastava

Chair Person: Dr. Anurag Saxena (Physics)

Exam Controller: Dr. R. S. Yadav (Physics)

DUTIES:

- To successfully conduct the Semester End Examinations and prepare the Results.
- To co-ordinate with the ISA Committee for smooth conduct of ISA (Intra Semester Assessment) tests and receive the final ISA marks on or before 15th September / March.
- To ensure that the mark lists are submitted by the assistant Professor to the Examination Section by due dates and the Statement of Marks are given to the Students / Parents within the stipulated time.
- To make inventory of the required Stationery well in advance and put up the requisition for required items at least 2 months in advance.
- To refer cases of malpractice in the examination to the Unfair Means Inquiry Committee / Examination Grievances Committee for necessary action.
- To process the exam remuneration bills on time.
- To prepare course/programme wise distribution of pass percentage and submit the same to the IQAC Committee.

PRINCIPAL
D.A.V. COLLEGE, KANPUR

19) ADMISSION & ANNUAL PLAN COMMITTEE:

Principal & Patron: Dr. Amit Kumar Srivastava

Chairperson: Dr. Manoj Srivastava (Eco.)

Members:

1. Dr. Neelam Agrawal (Comm.)
2. Dr. Hemant Pal (Maths)
3. Dr. Kumar Amit (Geog.)
4. Dr. Surendra Pratap Singh (Botany)
5. Dr. Saumya Saxena (Chem.)

DUTIES:

- To collect proposals / materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year for publication in the Prospectus.
- To draft the Annual Plan of activities for the year 2021-22 and to incorporate the same in the Prospectus.
- To finalize College Prospectus & Admission Form for the year 2021-22.
- To assist the students and to interact with the parents during admissions for the year 2021-22.
- To provide proper College Identity Cards to the students after the reopening of the College for the year 2021-22.
- To file and maintain the records of the admissions and Annual Plan.
- To submit the enrolment records to the IQAC Committee.

20) PUBLIC RELATIONS /PRESS RELEASE COMMITTEE:

Chairperson: Dr. D. P. Rao (Chem.)

Members

1. Dr. Shruti Srivastava (Eng.)
2. Dr. Rajesh Tiwari (Hindi)
3. Dr. R. B. Tiwari (Stat.)
4. Dr. Vishal Srivastava (Def. Stu.)
5. Dr. Yatendra Singh (Hindi)
6. Dr. Amit Kumar Raghuvanshi (Bot.)

DUTIES:

- To disseminate the efforts and the achievements of the College, Students and Staff to the outer world through Website updates, publicity through Media, News Papers, etc.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

21) CAREER GUIDANCE/PLACEMENT/ENTERPRENEUR DEVELOPMENT CELL:

Convener: Dr. Anil Kumar Panda (Edu.)

1. Dr. Geeta (Psycho.)
2. Dr. D. P. Rao (Chem.)
3. Dr. V. M. Mishra (Def. Stud.)
4. Dr. Abha Singh (Chem.)
5. Dr. Monika Agrawal (Chem.)



PRINCIPAL
D.A.V. COLLEGE, KANPUR

DUTIES:

- To organise career-oriented workshops for the outgoing students.
- To organise coaching classes for competitive exams by inviting experts.
- To organise programmes to create awareness on the importance of higher education in India and abroad.
- To invite industries and companies for Campus placements.
- To provide details of campus placements.
- To conduct awareness programmes on entrepreneurship skills for students.
- To invite experienced academicians, leading professionals with extensive corporate experience to address the students and thereby facilitate practical learning.
- To arrange industrial visits to get practical exposure and knowledge of the industrial environment.
- To file and submit the records to the IQAC Committee.

22) STUDENTS WELFARE FUND ADVISORY COMMITTEE:

Chairperson: Dr. Sandhya Singh (Def. Stu.)

Members:

1. Dr. Rama Bhatia (Def. Stu.)
2. Dr. Archana Gupta (Pol. Sc.)
3. Dr. Rashmi Srivastava (Zoo.)
4. Dr. Dr. Abhay Saxena (Physics)
5. Dr. Akhila Singh Gaur (Edu.)

23) PURCHASE AND GRANT UTILIZATION/ INFRASTRUCTURE MAINTENANCE & DEVELOPMENT COMMITTEE:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Members: HODs and PG Coordinators of all the Departments

DUTIES:

- To scrutinise the indents put forth by the Depts. / Labs. /Committees/and various sections of the College from time to time.
- To supervise the process of finding out the suppliers, inviting quotations, preparation of comparative statements, placing of orders and settlement of bills following relevant rules.
- To fix the responsibility on erroneous payments, orders and issue warnings to improper suppliers.
- To suggest measures for the safety, development and maintenance of Old College building infrastructure
- To ensure optimal use of the College resources, get defective gadgets repaired.
- To suggest measures to dispose off outdated and unusable items.
- To be in charge of the AV systems, LCD, Copier Machines, Laptops etc.
- To ensure Computerisation/Automation of Library & Administration/Technology upgradation (overall)
- To provide internet facility with Wi-Fi connectivity.
- To provide details of infrastructure facilities to the IQAC Committee.

- To maintain the records of the purchase and grant utilisation and submit the same to the IQAC Committee.

24) RUSA COMMITTEE:

Chairperson: Hemant Pal (Maths)

Members:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Abhay Srivastava (Def. Std.)
3. Dr. Abha Singh (Chem.)
4. Dr. Bhavna Srivastava (Zoo.)
5. Dr. Akhila Singh Gaur (Edu.)

25) FACULTY ASSESSMENT/ REMEDIAL/MENTORING COMMITTEE:

Chairperson: Dr. Sunil Kumar Misra (Chem.)

Convenor: Dr. Ajai Swarup Saxena (Comm.)

Members:

Arts:

1. Dr. Deepa Pradhan (An. Hist.)
2. Dr. Anil Kumar Panda (Edu.)
3. Dr. Vijay Pratap Singh (Pol. Sc.)
4. Dr. Yatendra Singh (Hindi)

Science:

1. Dr. Ram Shabd Yadav (Physics)
2. Dr. Chandan Prasad (Chem.)
3. Dr. Mrityunjai Sinha (Zoo.)
4. Dr. Pramila Tripathi (Botany)

Commerce:

1. Dr. Sudhanshu Chaman jee (Comm.)
2. Dr. Yogesh Chandra Vishnoi (Comm.)
3. Dr. Amit Gupta (Comm.)
4. Dr. Rishabh Saxena (Comm.)

DUTIES:

- To facilitate online faculty assessment.
- To obtain objective opinion from the students about the effectiveness of the faculty and the facilities in the College.
- To promote mentoring and maintain the records regarding the same.
- To see that remedial classes are conducted by teachers for weaker students and maintain records regarding the same.
- To submit all the records to the IQAC Committee.

26) MAGAZINE COMMITTEE:

Chairperson: Dr. Renu Dixit (Hindi)

Member:

Hindi:

1. Dr. Rajesh Tiwari (Hindi)
2. Dr. Yatendra Singh (Hindi)

English:

1. Dr. Sadhna Chaturvedi (Eng.)
2. Dr. Priya Srivastava (Eng.)

Sanskrit:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Savitur Prakash Gangwar (Sanskrit)

DUTIES:

- To raise resources for publication of the magazine.
- To receive the articles / reports from the students/staff and edit the same.
- To ensure that no reports/articles objectionable in nature are published.
- To appoint students as sectional editors.
- To arrange to have photographs of staff and students required for the magazine on College Day and on the send-off day.
- To get the magazine printed by April end and distribute the same to students and staff.

27) RESEARCH CELL & EXTENSION SERVICES COMMITTEE:

Chairperson: Dr. Anil Kumar Panda (Edu.)

Member:

1. Dr. Shivani Nigam (Edu.)
2. Dr. D. P. Rao (Chem.)
3. Dr. Nidhi Nagar Saxena (Stat.)
4. Dr. Gyan Prakash Gupta (Botany)
5. Dr. Savitur Prakash Gangwar (Sanskrit)
6. Dr. Ram Prakash (Eco.)
7. Dr. Sabhyata (Zoo.)
8. Dr. Rashmi Chauhan (Physics)
9. Dr. Amit Gupta (Comm.)
10. Dr. Alok Kumar Shukla (Stat.)

DUTIES:

- To organize research activities for the staff and Students of the college
- To organize orientation lectures in research for the TY project work students.
- To assist the Departments in organizing research Seminars.
- To take up major / minor research projects for the College.
- To raise funds for research activities of the College.
- To suggest steps for effective use of college resources for extension services.
- To conduct activities during the year in the sphere of extension activities and Institutional Social responsibility.
- To promote Research Climate in the Institution.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

28) STAFF WELFARE COMMITTEE:

Chairperson: Dr. Suneel Kumar Misra (Chem.)

Coordinator: Dr. Pratibha Singh (Geog.)

1. Dr. Ramjee Prasad (Socio.)
2. Dr. Rashmi Srivastava (Zool.)
3. Dr. Suneel Singh (Botany)

4. Dr. Seema Kumari (Edu.)
5. Dr. U. P. Singh (Chem.)

DUTIES:

- To organise staff welfare activities such as Staff / Faculty Improvement Programmes, Felicitations, Literary Competitions / Picnics, Hikes, etc.
- To pursue the matter with the Directorate of Higher Education related to Confirmation, Career Advancement, Pay Fixation etc. of the lecturers.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

29) NATIONAL DAY/ NATIONAL FESTIVALS CELEBRATION COMMITTEE:

Chairperson: Dr. Suneet Awasthi (Eco.)

Coordinator: Dr. Vinod Mohan Mishra (Def. Stu.)

1. Dr. Abhya Srivastava (Def. Stu.)
2. Dr. Sunil Kumar Mishra-II (Chem.)
3. Dr. Rashmi Srivastava (Zool.)
4. Dr. Hani Mishra (Geog.)

DUTIES:

- To make necessary arrangements for the flag hoisting ceremony to celebrate the National Days i.e. Independence Day, Republic Day.
- To celebrate National festivals.
- National Days Celebrations records should be submitted to the IQAC Committee.

30) NATURE CLUB:

Chairperson: Dr. Atul Kumar Mishra (Zoo.)

Member:

1. Dr. S.S. Kalra (Chem.)
2. Dr. Alka Kushwaha (Bot.)
3. Dr. Sabhyata (Zool.)
4. Dr. Gyan Prakash Gupta (Bot.)
5. Dr. Kumar Amit (Geog.)
6. Dr. Suneel Singh (Bot.)
7. Dr. Archana Mishra (Bot.)

DUTIES:

- To enrol members for the club and to create awareness among the students and the staff about the need for protection of natural habitat.
- To invite speakers to talk on environmental protection.
- To organise relevant programmes.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

31) HEALTHY PRACTICES/ CAMPUS ECO-FRIENDLY CELL:

Chairperson: Dr. Pankaj Tandon (Zoo.)

Convener: Mrs. Sushma Nishad (Edu.)

Coordinator: Dr. R. B. Tiwari (Stat.)

Members:

1. Dr. Richa Nigam (Botany)

2. Dr. Sudheer Kumar (Geog.)
3. Dr. Rajesh Kumar (Zoo.)
4. Dr. Archana Agnihotri (Bot.)

DUTIES:

- To facilitate healthy practices.
- To organise relevant programmes to promote healthy practices.
- To facilitate rain water harvesting, energy conservation, Solar lights, LED lights.
- To promote and maintain green ambience.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

32) TIME TABLE COMMITTEE:

Chairperson: Dr. Pushendra Tripathi (Maths)

Members:

1. Dr. Abhishek Kumar (Maths)
2. Dr. Pankaj Tandon (Zoo.)
3. Dr. Piyush Mishra (Botany)
4. Dr. Gyan Prakash Gupta (Botany)
5. Dr. Abhay Saxena (Physics)

DUTIES:

- To frame a suitable, clash free time-table for conducting Theory/Practical Time-Table as per university rules.
- To attend to various complaints of clashes in the time-table and make necessary adjustments.
- To scrutinize the work load of the individual faculty members/teachers and the Departments as per university rules.
- To maintain the records of the Time-Table framed and submit the same to the IQAC Committee.

33) SC/ ST CELL:

Chairperson: Dr. Ramjee Prasad (Socio.)

Members:

1. Dr. Kumud Bala (D&P)
2. Dr. Raj Kumar (Hindi)
3. Dr. Pradeep Kumar (Hindi)
4. Dr. Yogita Sexena (Psycho.)
5. Dr. Nalini Lata Sachan (Pol. Sc.)


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DUTIES:

- To conduct activities for the betterment of students from SC /ST community.
- To create awareness of the schemes for the welfare of SC /ST community.
- To maintain data base of Staff and Students belonging to SC /ST community.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee

34) FIRST AID, HEALTH WATCH, RED RIBBON, COUNSELLING CLUB:

Chairperson: Dr. Binod Kumar Pandey

Members:

1. Shri Suneel Yadav (D&P)
2. Dr. Nalini Lata Sachan (Pol. Sc)
3. Dr. Raju Singh Gaur (Maths)
4. Dr. Radha Mishra (Hindi)
5. Dr. Renu Agnihotri (Bot.)

DUTIES:

- To see that there is a First Aid Room with all the basic facilities in case of emergency.
- To act as Nodal Officer for Vector Borne Diseases.
- To organise programmes for students and Staff related to Health and First Aid.
- To conduct activities under Red Ribbon Club.
- To organise Community Welfare programmes. I.e. to involve their participation in Yoga camps etc.
- To celebrate International Yoga Day and to conduct awareness programmes regarding importance of Yoga.
- To guide and help students to develop study habits, resolving personal and emotional difficulties & interpersonal relationships.
- To organise activities to inculcate values, civic responsibilities and promote all round development of personality of students.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

35) ALUMNI/ PTA:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Co-ordinator: Dr. Manoj Srivastava ((Eco.))

Special Invitee Member-

- 1) Dr. Ashok Srivastava: Ex Principal- D.B.S. College, Kanpur (Science Faculty)
- 2) Dr. Manoj Srivastava: Ex Associate Professor (Commerce Faculty)
- 3) Dr. Ashok Kumar Dwivedi: Ex. Associate Professor (Arts Faculty)
- 4) Dr. Anupam Shukla: Ex Associate Professor (Arts Faculty)

Member:

- 1) Dr. Ajai Swarup Saxena (Commerce)
- 2) Dr. Priya Srivastava (English)
- 3) Dr. Abhishek Srivastava (Maths)
- 4) Dr. B. P. Singh (Eco.)
- 5) Dr. Pushkar Pandey (Pol. Sc.)
- 6) Dr. Swati Saxena (Bot.)
- 7) Dr. Rekha Shukla (Zool.)
- 8) Dr. Vishal Saxena (Bot.)
- 9) Dr. Vishal Kumar Srivastava (Def. Stu.)
- 10) Dr. Hani Misra (Geog.)
- 11) Dr. Udai Pratap Singh (Chem.)
- 12) Dr. Irfana (Bot.)
- 13) Dr. Rashmi Sood (Hindi)
- 14) Dr. Saumya Saxena (Chem.)
- 15) Dr. Jyotika Awasthi (Eco.)

DUTIES:

- To invite the Alumni to visit the College to interact with the students to enhance the knowledge and skills of the students.
- To encourage them to bring industries and companies for campus placements.
- To give an opportunity to the Alumni who are entrepreneurs to motivate the students.
- To suggest Add On / Certificate / Diploma courses to be conducted by the College with financial assistance from industries/commercial organisations and well-placed Alumni.
- To conduct Alumni, meet every year.
- To receive and attend to parents / guardians in the College.
- To inform about the low attendance or poor Marks of the students, if any, to the concerned Parents.
- To hold at least Two General Body Meetings (August & November) to discuss issues regarding Students.
- To file and submit the records to the IQAC Committee.

36) CANTEEN COMMITTEE:

Chairperson: Dr. Jai Prakash (Comm.)

Members:

1. Dr. Rishabh Saxena (Comm.)
2. Dr. Kumar Amit (Geog.)
3. Dr. Arun Kumar Singh (Bot.)
4. Dr. Piyush Mishra (Bot.)

DUTIES:

- To see that the Canteen services to students / staff are good.
- To fix the rates for the items served in the Canteen and to maintain cleanliness in the Canteen.

37) ATTENDANCE COMMITTEE:

Chairperson: Dr. S. B. Singh (History)

Members:

1. Dr. Abhishek Kumar (Maths)
2. Dr. Pushkar Pandey (Pol. Sc.)

DUTIES:

- To ensure that daily attendance is recorded by the Assistant Professors in the prescribed Attendance sheets and that the same are submitted within 2 days of the completion of the last lecture/s for the month.
- To inform the principal the name/s of the defaulting Lecturer/s by 3rd of the following month.
- To ensure timely compilation of attendance record by the dealing clerks
- To ensure periodic display of attendance on the Notice Boards.
- To keep track of regular absentees and counsel them, if required, along with their parents.
- To process genuine cases for condonation of attendance.
- To maintain the records of the attendance compiled and submit the same to the IQAC Committee.



38) UNFAIR MEANS INQUIRY COMMITTEE:

Chairperson: Dr. Awadhesh Yadav (Chem.)

Members:

1. Dr. Chandan Prasad (Chem.)
2. Dr. Rajendra Singh (Comm.)

DUTIES:

- To examine the cases of malpractices by students in the examinations, if any and recommend course of action to be taken against defaulting student/s.
- To maintain records of the cases investigated and submit the same to the IQAC Committee.

39) ACADEMIC AND ADMINISTRATIVE AUDIT COMMITTEE:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Convener: Dr. Sudheer Kumar Srivastava (Chem.)

Coordinator: Dr. Lokesh Saxena (Chem.)

Members:

1. Dr. Deep Sikha Chaturvedi (Pol. Sc.)
2. Dr. Manoj Srivastava (Eco.)
3. Dr. Rajat Kumar Srivastava (Chem.)
4. Dr. S. R. Verma (Maths.)

DUTIES:

- To see that Academic audit is conducted every Semester to evaluate the progress.
- To ensure that the Syllabus is completed in time and the Question Papers are set accordingly.
- To inspect the Library Services.
- To inspect whether the Head Clerk files and maintains the records of the biometric and see whether it tallies with the Muster Roll and Movement Register.
- To ensure that the Non-Teaching Staff abide by the arrival & departure timings.
- To ensure immediate regularization of leave/s by the Teaching and Non-teaching Staff.
- To inspect whether the Head-Clerk maintains records pertaining to timings, leaves, service- books, syllabus, enrolment, examination and other matters related to the Institution.
- To ensure that all the Teaching and Non-Teaching Staff maintain a Log-Book.
- To see whether annual financial audit has been done and records are maintained.

40) MOOCS COMMITTEE:

Institutional Co-ordinator: Dr. Manoj Johri (Physics)

Members:

1. Dr. Rajiv Kumar (Physics)
2. Dr. Abhay Saxena (Physics)
3. Dr. Narendra Babu Shakya (Bot.)
4. Dr. Sunil Mishra-II (Chem.)

41) YOGA/MEDITATION/WELLNESS CENTRE:

Co-ordinator for students: Dr. Anil Kumar Sinha (Sanskrit)

Member:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Savitur Prakash Gangwar (Sanskrit)

42) INSTITUTIONAL INDUSTRY COLLABORATION COMMITTEE:

Chairperson: Dr. Y.C. Vishnoi (Commerce)

Coordinator: Dr. Vishal Saxena (Bot.)

Members:

1. Dr. Pushkar Pandey (Pol Sc.)
2. Dr. Punj Bhashkar (Eco.)
3. Dr. Deepti Saxena (D&P)
4. Dr. Pooja Sinha (Eco.)

43) INSTITUTIONAL SOCIAL RESPONSIBILITY (VILLAGE ADOPTION PROGRAMME)/START UP's COMMITTEE:

IQAC Convener: Dr. Sudheer Kumar Srivastva (Chem.)

NSS Programme Officer: Dr. Rajiv Kumar (Physics)

The above Co-ordinators are also incharge of start-ups committee.

Members:

1. Dr. Ram Shabd Yadav (Physics)
2. Dr. Shivani Nigam (Edu.)
3. Dr. Kumar Amit (Geog.)
4. Dr. Yatendra Singh (Hindi.)
5. Dr. Rekha Sukla (Zoo.)
6. Dr. Shankar Singh Solanki (Eng.)
7. Dr. Anil Kumar Singh (Def. Stu)
8. Dr. Amit Dwivedi (Sanskrit)
9. Dr. Chandra Saurabh (Zoo.)
10. Dr. Rajesh Tiwari (Hindi)
11. Dr. Sunit Kumar Saxena (Zoo.)
12. Dr. Javed Ahmad Siddiqui (Bot.)
13. Dr. Nupur Budholiya (Geog.)
14. Dr. Amit Kumar Raghuvanshi (Bot.)

44) NEP 2020 IMPLEMENTATION COMMITTEE/ VOCATIONAL COURSES ADVISORY AND SUPERVISING COMMITTEE:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Convener: Dr. Sudheer Km. Srivastava (Chem.)

Coordinator: Dr. Rashmi Chauhan (Phy.)

Members:

- 1) Dr. D.P. Rao (Chem.)
- 2) Dr. Gyan Prakash Gupta (Bot.)
- 3) Dr. V.K. Dubey (Bot.)
- 4) Dr. Saras (Zoo.)
- 5) Dr. Sanjay Srivastava (Phy.)
- 6) Dr. Yatendra Singh (Hindi)

Committees of
Dayanand Anglo-Vedic (P.G.) College,
Kanpur

(2019-20)



Principal

Website: www.davcollegekanpur.ac.in

Email: principaldavcollegekanpur@gmail.com

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COMMITTEES OF D.A-V. COLLEGE, KANPUR (2021-2022)



1) INTERNAL QUALITY ASSURANCE CELL (IQAC):

1. Dr. Kumkum Swarup- Management Nominee
2. Dr. Amit Kumar Srivastava- Principal & Chairperson
3. Dr. Sudheer Kumar Srivastava- Director
4. Dr. Anil Kumar Sinha- Sanskrit
5. Dr. Ranjay Pratap Singh – Philosophy
6. Dr. Ajai Swarup Saxena- Commerce
7. Dr. Manoj Srivastava- Economics
8. Dr. Vinod Mohan Mishra – Defence & Strategic Studies
9. Dr. D. P. Rao-Chemistry
10. Dr. Yatendra Singh- Hindi
11. Dr. Rohit Mohan- Alumni Nominee
12. Dr. Arpit Awasthi- Industrialist Nominee
13. Shri Ashok Srivastava- Accountant (Ex officio Member)
14. Shri Ram Singh- Office Superintendent (Ex officio Member)

GOAL OF IQAC:

Planning and Preparations of Proposals to implement the Recommendations of the NAAC Peer Team during the Cycle 1 Visit for Assessment and Accreditation in 2007.

- To ensure timely, efficient and progressive performance of academic, administrative and financial tasks.
- Integration and optimization of modern methods of teaching and learning.
- To overview the plans to implement credibility of evaluation procedures.
- To ensure the adequacy, maintenance and proper allocation of support structure and services.
- To establish network with other institutions of India and abroad and share research findings with them.

FUNCTION OF IQAC:

Internal Quality Assurance Cell of the College has developed several quality assurance mechanisms within the existing academic and administrative setup. Some of these are as follows:

- Since inception the main objective of IQAC cell is to plan and implement quality initiatives and their evaluation. It also conducts regular meetings with quality agenda and maintains its systematic record of its proceedings.
- To formulate the action plan for implementation of the recommendations of the NAAC Peer Team visit in 2007.
- To circulates its plan and takes steps for implementation.
- To provide in conducting workshops, awareness programmes, special lectures on quality innovations, Curriculum design, Teaching-Learning & Evaluation, Research oriented seminars etc. It analyses the feedback received from Students and other Stakeholders.

- To coordinate with all stakeholders for their opinions and advice for quality sustenance and quality improvement.
- To disseminate information on various quality parameters of higher education.
- To Enforce Academic and Administrative Auditing by external agency.
- To Plan and Support effective implementation for Total Quality management, Curricula development, Teaching-Learning and evaluation, Research, Consultancy and Extension activities for all stakeholders.
- MHRD subcommittee, under IQAC regularly prepares the Reports for AISHE.
- Documentation of the various programmes/activities leading to quality improvement.
- To collect, maintain and analyse documents and document evidences directly or through the College Office.
- To prepare the Annual Quality Assurance Report (AQAR) and submit it to NAAC regularly after its inspection.
- To appreciate, encourage and provide support required by the faculty for their qualitative improvement in teaching, research & administration.
- To make the Strategies to be adopted by institution to satisfy the needs of the students from diverse backgrounds including socio-economic backward community and complying with all the norms of the Government.

2) PROCTORIAL BOARD/DISCIPLINE & ANTI-RAGGING COMMITTEE:

Chief Proctor: Dr. Rajat Kumar (chem.)

Members:

1. Dr. Brijesh K. Saxena (Chem.)
2. Dr. Lokesh Saxena (Chem.)
3. Dr. Jai Prakash (Com.)
4. Dr. Piyush Mishra (Bot.)
5. Dr. Sunil Singh (Bot.)
6. Dr. Alka Kushwaha (Bot.)
7. Dr. B.S. Azad (Zoo.)
8. Dr. Rajendra Singh (Com.)
9. Dr. Anil Kumar Singh (Def. Stu.)
10. Dr. Dr. Vishal Kumar Srivastava (Def. Stu.)
11. Dr. Yatendra Singh (Hindi)
12. Dr. Manisha Gautam (Chem.)
13. Dr. Rohit Singh (Chem.)
14. Dr. Surendra Kumar (Chem.)
15. Dr. Sunil Mishra-II (Chem.)
16. Dr. Monika Agarwal (Chem.)

DUTIES:

- To ensure overall disciplined environment in the College.
- To initiate timely action against erring students.
- To sensitise students about the evils of ragging and its prevention in the College Campus by organizing talks/ programmes etc.
- To address complaints about ragging as per the Govt. and University procedures.
- To maintain records of the cases investigated and submit the same to the IQAC Committee.



3) LIBRARY COMMITTEE, ANAND SWARUP KENDRIYA, PUSTKALYA:

Principal & Patron: Dr. Amit Kumar Srivastava

Professor In charge: Dr. Brajesh Kumar Saxena

Librarian and Secretary: Shri M. K Singh

1. Dr. Ranjay Pratap Singh (Philo.)
2. Dr. Y.C. Vishnoi (Com.)
3. Dr. Deepa Pradhan (Ancient History)
4. Dr. Rajat Kumar (Chem.)
5. Dr. Nisha Gupta (Eng.)
6. Dr. Rashmi Chauhan (Phy.)
7. Dr. Hemant Kumar (Maths)
8. Dr. Anil Kumar Panda (Edu.)
9. Dr. Binod Kumar Pandey (Sans.)
10. Dr. Vinod Mohan Mishra (Def. Stu.)
11. Dr. Ramjee Prasad (Socio.)
12. Dr. Adesh Gupta (History)
13. Dr. Vijay Pratap Singh (Pol. Sc.)
14. Dr. Kumar Amit (Geog.)
15. Dr. Nidhi Nagar Saxena (Stat.)
16. Dr. V.K. Dubey (Bot.)
17. Dr. Yateesh Dubey (Eco.)
18. Dr. Swapnil Raj Dubey (Zoo.)
19. Dr. Deepti Saxena (D&P)
20. Dr. Rajendra Singh (Com.)
21. Dr. Yogita Sexena Psycho.)
22. Dr. Saras (Zoo.)
23. Dr. Yatendra Singh (Hindi)
24. Dr. Rohit Singh (Chem.)
25. Shri. Ashok Kumar Srivastava (Accountant)
26. Shri Yogendra Pandey (Tech Expert)

DUTIES:

- To take stock of the existing, newly added and total number of books.
- To introduce bar coding system.
- To see that auto lib software is used for automation.
- To see that the library is computerised.
- To arrange talks for students to motivate them to cultivate reading habits.
- To organise book week, books display on special occasions.
- To provide digital library facilities with National and International online journals.
- To see that Library building is enabled with Wi-Fi facility.
- To see that library issue/ return of books are maintained through software.
- To facilitate the services of National Digital Library an initiative by HRD Ministry.
- To acquire books for the book bank and distribute to the deserving students.
- To ensure that a Suggestion Box is installed in the library and the reader's grievances are attended to and measures suggested.
- To maintain the sanctity of the library.
- To maintain a record of the services rendered/ activities conducted and submit the same to the IQAC Committee.



4) CULTURAL COMMITTEE:

Chairperson: Dr. Suneet Awasthi

Members:

1. Dr. Nisha Gupta (Eng.)
2. Dr. Rashmi Chauhan (Physics)
3. Dr. Shruti Srivastava (Eng.)
4. Dr. Kumud Bala (D&P)
5. Dr. Sabhyata (Zoo.)
6. Dr. Rajesh Tiwari (Hindi)
7. Dr. Nidhi Nagar (Stat.)
8. Dr. Noopur Mathur (Zoo.)
9. Dr. Chandra Saurabh (Zool.)
10. Dr. Charu Chaturvedi (Bot.)
11. Dr. Om Prakash Ram (Bot.)
12. Dr. Neha (Edu.)
13. Dr. Diwaker Patel (Def. Stu.)
14. Dr. Yateesh Dubey (Eco.)
15. Dr. Sunil Kumar (D&P)
16. Dr. Rajkumar (Hindi)
17. Dr. Ashish Verma (Chem.)
18. Dr. Praveen Kumar (Geog.)
19. Dr. Monika Agrawal (Chem.)
20. Dr. Hani Mishra (Geog.)
21. Dr. Rachna Singh (Bot.)
22. Dr. Laxmi Pandey (Eng.)
23. Dr. Nidhi Vinod (Chem.)
24. Dr. Manisha Gautam (Chem.)
25. Dr. Sangeeta Tiwari (Eco.)

5) SPORTS COUNCIL:

Chairperson: Dr. Rajeev Kumar Srivastava

Members:

1. Dr. Om Pal Singh (Edu.)
2. Dr. Chandan Prasad (Chem.)
3. Dr. Mrityunjay Kumar Sinha (Zoo.)
4. Dr. Adesh Kumar Gupta (History)
5. Dr. Seema Arya (Socio.)
6. Dr. Shurti Srivastava (English)
7. Dr. Sunil Singh (Bot.)
8. Dr. Alka Kushwaha (Botany)
9. Dr. Punj Bhashkar (Eco.)
10. Dr. Kumar Amit (Geog.)
11. Dr. Rajesh Tiwari (Hindi)
12. Dr. Anil Kumar (Maths)
13. Dr. Amrendra Pratap Gond (Def. Stu.)
14. Dr. V. K. Dubey (Botany)
15. Dr. Diwaker Patel (Def. Stu.)
16. Dr. Yateesh Dubey (Eco.)
17. Dr. Santosh Kumar Gupta (Hindi)
18. Dr. Ved Prakash Shukla (Philo.)
19. Dr. Yatendra Singh (Hindi)


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20. Dr. Abhay Saxena - (Physics)
21. Dr. Kaleem Ahmad (Physics)
22. Shri. Ashok Kumar Srivastava (Accountant)

DUTIES:

- To organise Intra-mural sports and athletic competitions.
- To help in selecting College teams.
- To organise tournaments for staff members.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

6) COMPUTER LITERACY/ CYBER CELL/ WEBSITE DEVELOPMENT COMMITTEE:

Chairperson: Dr. Surendra Pratap Singh (Bot.)

1. Dr. Gyan Prakash Gupta (Bot.)
2. Dr. V.K. Dubey (Bot.)
3. Dr. Abhay Saxena (physics)
4. Dr. Ashish Verma (Chem.)
5. Dr. Rohit Singh (Chem.)
6. Shri Neeraj Shukla (Tech. Expert, Principal Office)

DUTIES:

- To develop and maintain the college website.
- To organize Computer/Internet access training to teachers/non-teaching /students and other programmes for teaching upgradation during non-instructional days.
- To conduct activities and workshops for Students on Computer awareness, Cybercrime etc.
- To submit all the records to the IQAC Committee.

7) NATIONAL LIBRARY AND INFORMATION SERVICES (N-LIST) CELL:

Chairperson: Dr. Rashmi Chauhan (Physics)

Members:

1. Dr. Mrityunjay Sinha (Zoo.)
2. Dr. Kumar Amit (Geog.)
3. Shri Diwaker Patel (Def. Stu.)
4. Dr. Sanjeev Jauhary (Physics)
5. Dr. Archana Tiwari (Botany)
6. Dr. Amit Kumar Gautam (Chem.)
7. Shri M.K. Singh (Lib.)

8) COLLEGE STUDENT GRIEVANCE REDRESSAL CELL:

Chairperson: Dr. Ranjay Pratap Singh (Philosophy)

Members:

1. Dr. Narendra Kumar Shukla (Bot.)
2. Dr. Uday Pratap Singh (Chem.)
3. Dr. Ved Prakash Shukla (Philo.)
4. Dr. Adesh Gupta (His.)
5. Dr. Sunil Kumar (Bot.)
6. Dr. Swapnil Raj Dubey (Zoo.)
7. Dr. Vishwas Tiwari (Stats.)

8. Shri Ashok Kumar (Accountant)
9. Shri Ram Singh Yadav (O.S.)

DUTIES:

- To attend to the general grievances of the students, public (related to the College), Staff and suggest redressal measures within the framework of College / University / Government rules.
- To instruct the official/s concerned to attend to the grievances.
- To refer / report the matters to the principal.
- To attend to Students' grievances related to Examination/s and recommend suitable redressal measures.
- To maintain records of the Grievances redressed/ reported / referred and submit the same to the IQAC Committee.

9) WOMEN CELL/ PREVENTION OF SEXUAL HARASSMENT:

Chairperson: Dr. Deepa Pradhan (History)

Members:

1. Dr. Seema Arya (Socio.)
2. Dr. Savitur Prakash Gangwar (Sans.)
3. Dr. Versha Srivastava (Chem.)
4. Dr. Pratibha tripathi (Zool.)
5. Dr. Rashmi Sood (Hindi)

DUTIES:

- To organize several programmes to enhance the confidence level of girl students for their empowerment in the society.
- To celebrate International Women's Day.
- To counsel and solve the personal and academic related problems of Women.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

10) RIGHT TO INFORMATION (R.T.I.):

Dr Amit Kumar Srivastava, Principal/ 1st Appellate Authority

Prof. Incharge: Dr. Ranjay Pratap Singh (Philo.)

Asst. Incharge: Dr. Vijay Pratap Singh (Pol. Sc.)

11) N.C.C. UNIT:

Prof. Incharge: Captain Dr. Suneet Awasthi (Eco.)

Shri Suneel Kumar Yadav (D&P)

12) N.S.S. UNIT:

Programme Officer: Dr Rajiv Kumar (Physics)

DUTIES:

- To plan and execute N.S.S. Programmes for the year.
- To conduct Special N.S.S. camp and to submit the audited statement of accounts at the end of the year.
- To distribute the work for the NSS volunteers for maintenance of cleanliness in and around the College.
- To take care of campus beautification and gardening.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.


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13) ROVERS:

Dr. Vijay Pratap Singh (Pol. Sc.)

Dr. Abhya Raj Singh (Def. Stu.)

14) RANGERS:

Dr. Shruti Srivastava (Eng.)

Dr. Neha (Edu.)

15) PROF. INCHARGE, INCOME TAX:

Dr. Sudhanshu Chaman Jee (Commerce)

16) DEAN STUDENTS WELFARE (DSW):

Dr. Ajai Swarup Saxena (Commerce)

17) SCHOLARSHIP COMMITTEE:

Nodal Officer: Dr. Sant Ram Verma (Maths.)

Members:

1. Dr Punj Bhashkar (Eco.)
2. Dr Amrendra Pratap Gond (Def. Stu.)
3. Dr. V. K. Dubey (Bot.)
4. Dr. Sudheer Kumar (Geog.)
5. Dr. Ashok Kumar (Bot.)
6. Dr. Vivek Kumar (Hindi)
7. Dr. Swapnil Raj Dubey (Zool.)
8. Dr. Pankaj Verma (Bot.)
9. Dr. Vijay Kumar Singh (Bot.)

18) EXAMINATION COMMITTEE:

Principal & Patron: Dr. Amit Kumar Srivastava

Chair Person: Dr. Anurag Saxena (Physics)

Exam Controller: Dr. R. S. Yadav (Physics)

DUTIES:

- To successfully conduct the Semester End Examinations and prepare the Results.
- To co-ordinate with the ISA Committee for smooth conduct of ISA (Intra Semester Assessment) tests and receive the final ISA marks on or before 15th September / March.
- To ensure that the mark lists are submitted by the assistant Professor to the Examination Section by due dates and the Statement of Marks are given to the Students / Parents within the stipulated time.
- To make inventory of the required Stationery well in advance and put up the requisition for required items at least 2 months in advance.
- To refer cases of malpractice in the examination to the Unfair Means Inquiry Committee / Examination Grievances Committee for necessary action.
- To process the exam remuneration bills on time.
- To prepare course/programme wise distribution of pass percentage and submit the same to the IQAC Committee.



19) ADMISSION & ANNUAL PLAN COMMITTEE:

Principal & Patron: Dr. Amit Kumar Srivastava

Chairperson: Dr. Manoj Srivastava (Eco.)

Members:

1. Dr. Neelam Agrawal (Comm.)
2. Dr. Hemant Pal (Maths.)
3. Dr. Kumar Amit (Geog.)
4. Dr. Surendra Pratap Singh (Botany)
5. Dr. Saumya Saxena (Chem.)

DUTIES:

- To collect proposals / materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year for publication in the Prospectus.
- To draft the Annual Plan of activities for the year 2021-22 and to incorporate the same in the Prospectus.
- To finalize College Prospectus & Admission Form for the year 2021-22.
- To assist the students and to interact with the parents during admissions for the year 2021-22.
- To provide proper College Identity Cards to the students after the reopening of the College for the year 2021-22.
- To file and maintain the records of the admissions and Annual Plan.
- To submit the enrolment records to the IQAC Committee.

20) PUBLIC RELATIONS /PRESS RELEASE COMMITTEE:

Chairperson: Dr. D. P. Rao (Chem.)

Members

1. Dr. Shruti Srivastava (Eng.)
2. Dr. Rajesh Tiwari (Hindi)
3. Dr. R. B. Tiwari (Stat.)
4. Shri Diwaker Patel (Def. Stu.)
5. Dr. Yatendra Singh (Hindi)
6. Dr. Amit Kumar Raghuvanshi (Bot.)

DUTIES:

- To disseminate the efforts and the achievements of the College, Students and Staff to the outer world through Website updates, publicity through Media, News Papers, etc.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

21) CAREER GUIDANCE/PLACEMENT/ENTERPRENEUR DEVELOPMENT CELL:

Convener: Dr. Anil Kumar Panda (Edu.)

1. Dr. Geeta (Psycho.)
2. Dr. D. P. Rao (Chem.)
3. Dr. Diwaker Patel (Def. Stu.)
4. Dr. Narendra Kumar Verma (Chem.)



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5. Dr, Abha Singh (Chem.)

DUTIES:

- To organise career-oriented workshops for the outgoing students.
- To organise coaching classes for competitive exams by inviting experts.
- To organise programmes to create awareness on the importance of higher education in India and abroad.
- To invite industries and companies for Campus placements.
- To provide details of campus placements.
- To conduct awareness programmes on entrepreneurship skills for students.
- To invite experienced academicians, leading professionals with extensive corporate experience to address the students and thereby facilitate practical learning.
- To arrange industrial visits to get practical exposure and knowledge of the industrial environment.
- To file and submit the records to the IQAC Committee.

22) STUDENTS WELFARE FUND ADVISORY COMMITTEE:

Chairperson: Dr. Sandhya Singh (Def. Stu.)

Members:

1. Dr. Rama Bhatia (Def. Stu.)
2. Dr. Archana Gupta (Pol.Sc.)
3. Dr. Rashmi Srivastava (Zoo.)
4. Dr. Dr. Abhay Saxena (Physics)
5. Dr. Neha (Edu.)

23) PURCHASE AND GRANT UTILIZATION/ INFRASTRUCTURE MAINTENANCE & DEVELOPMENT COMMITTEE:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Members: HODs and PG Coordinators of all the Departments

DUTIES:

- To scrutinise the indents put forth by the Depts. / Labs. /Committees/and various sections of the College from time to time.
- To supervise the process of finding out the suppliers, inviting quotations, preparation of comparative statements, placing of orders and settlement of bills following relevant rules.
- To fix the responsibility on erroneous payments, orders and issue warnings to improper suppliers.
- To suggest measures for the safety, development and maintenance of Old College building infrastructure
- To ensure optimal use of the College resources, get defective gadgets repaired.
- To suggest measures to dispose off outdated and unusable items.
- To be in charge of the AV systems, LCD, Copier Machines, Laptops etc.
- To ensure Computerisation/Automation of Library & Administration/Technology upgradation (overall)
- To provide internet facility with Wi-Fi connectivity.
- To provide details of infrastructure facilities to the IQAC Committee.



- To maintain the records of the purchase and grant utilisation and submit the same to the IQAC Committee.

24) RUSA COMMITTEE:

Chairperson: Hemant Pal (Maths)

Members:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Abhya Raj Singh (Def. St.)
3. Dr. Abha Singh (Chem.)
4. Dr. Bhavna Srivastava (Zoo.)
5. Dr. Akhila Singh Gaur (Edu.)

25) FACULTY ASSESSMENT/ REMEDIAL/MENTORING COMMITTEE:

Chairperson: Dr. Sunil Kumar Mishra (Chem.)

Convenor: Dr. Ajai Swarup Saxena (Comm.)

Members:

Arts:

1. Dr. Deepa Pradhan (An. Hist.)
2. Dr. Anil Kumar Panda (Edu.)
3. Dr. Vijay Pratap Singh (Pol. Sc.)
4. Dr. Yatendra Singh (Hindi)

Science:

1. Dr. Ram Shabd Yadav (Physics)
2. Dr. Chandan Prasad (Chem.)
3. Dr. Mrityunjai Sinha (Zoo.)
4. Dr. Pramila Tripathi (Botany)

Commerce:

1. Dr. Sudhanshu Chaman jee (Comm.)
2. Dr. Ajai Swarup Saxena (Comm.)
3. Dr. Yogesh Chandra Vishnoi (Comm.)
4. Dr. Amit Gupta (Comm.)

DUTIES:

- To facilitate online faculty assessment.
- To obtain objective opinion from the students about the effectiveness of the faculty and the facilities in the College.
- To promote mentoring and maintain the records regarding the same.
- To see that remedial classes are conducted by teachers for weaker students and maintain records regarding the same.
- To submit all the records to the IQAC Committee.

26) MAGAZINE COMMITTEE:

Chairperson: Dr. Renu Dixit (Hindi)

Member:

Hindi:

1. Dr. Rajesh Tiwari (Hindi)
2. Dr. Yatendra Singh (Hindi)

English:

1. Dr. Sadhna Chaturvedi (Eng.)
2. Dr. Priya Srivastava (Eng.)

Sanskrit:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Savitur Prakash Gangwar (Sanskrit)

DUTIES:

- To raise resources for publication of the magazine.
- To receive the articles / reports from the students/staff and edit the same.
- To ensure that no reports/articles objectionable in nature are published.
- To appoint students as sectional editors.
- To arrange to have photographs of staff and students required for the magazine on College Day and on the send-off day.
- To get the magazine printed by April end and distribute the same to students and staff.

27) RESEARCH CELL & EXTENSION SERVICES COMMITTEE:

Chairperson: Dr. Anil Kumar Panda (Edu.)

Member:

1. Dr. Shivani Nigam (Edu.)
2. Dr. D. P. Rao (Chem.)
3. Dr. Nidhi Nagar Saxena (Stat.)
4. Dr. Gyan Prakash Gupta (Botany)
5. Dr. Savitur Prakash Gangwar (Sanskrit)
6. Dr. Yateesh Dubey (Eco.)
7. Dr. Swapnil Raj Dubey (Zoo.)
8. Dr. Kaleem Ahmed (Physics)
9. Dr. Ravi Kumar (Comm.)
10. Dr. Alok Kumar Shukla (Stat.)

DUTIES:

- To organize research activities for the staff and Students of the college
- To organize orientation lectures in research for the TY project work students.
- To assist the Departments in organizing research Seminars.
- To take up major / minor research projects for the College.
- To raise funds for research activities of the College.
- To suggest steps for effective use of college resources for extension services.
- To conduct activities during the year in the sphere of extension activities and Institutional Social responsibility.
- To promote Research Climate in the Institution.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

28) STAFF WELFARE COMMITTEE:

Chairperson: Dr. Suneel Kumar Mishra (Chem.)

Coordinator: Dr. Pratibha Singh (Geog.)

1. Dr. Ramjee Prasad (Socio.)
2. Dr. Rashmi Srivastava (Zool.)
3. Dr. Suneel Kumar (Botany)


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4. Dr. Seema Kumari (Edu.)
5. Dr. Uday Singh Patel (Chem.)

DUTIES:

- To organise staff welfare activities such as Staff / Faculty Improvement Programmes, Felicitations, Literary Competitions / Picnics, Hikes, etc.
- To pursue the matter with the Directorate of Higher Education related to Confirmation, Career Advancement, Pay Fixation etc. of the lecturers.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

29) NATIONAL DAY/ NATIONAL FESTIVALS CELEBRATION COMMITTEE:

Chairperson: Dr. Suneet Awasthi (Eco.)

Coordinator: Dr. Vinod Mohan Mishra (Def. Stu.)

1. Dr. Abhya Raj Singh (Def. Stu.)
2. Dr. Ashish Verma (Chem.)
3. Dr. Rashmi Srivastava (Zoo.)
4. Dr. Hani Mishra (Geog.)

DUTIES:

- To make necessary arrangements for the flag hoisting ceremony to celebrate the National Days i.e. Independence Day, Republic Day.
- To celebrate National festivals.
- National Days Celebrations records should be submitted to the IQAC Committee.

30) NATURE CLUB:

Chairperson: Dr. Atul Kumar Mishra (Zoo.)

Member:

1. Dr. S.S. Kalra (Chem.)
2. Dr. Alka Kushwaha (Bot.)
3. Dr. Sabhyta Singh (Zoo.)
4. Dr. Gyan Prakash Gupta (Bot.)
5. Dr. Praveen Kumar (Geog.)
6. Dr. Suneel Kumar (Bot.)
7. Dr. Archana Mishra (Bot.)

DUTIES:

- To enrol members for the club and to create awareness among the students and the staff about the need for protection of natural habitat.
- To invite speakers to talk on environmental protection.
- To organise relevant programmes.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

31) HEALTHY PRACTICES/ CAMPUS ECO-FRIENDLY CELL:

Chairperson: Dr. Pankaj Tandon (Zoo.)

Convener: Mrs. Sushma Nishad (Edu.)

Coordinator: Dr. R. B. Tiwari (Stat.)

Members:

1. Dr. Richa Nigam (Botany)

2. Dr. Sudheer Kumar (Geog.)
3. Dr. Rajesh Kumar (Zoo.)
4. Dr. Archana Agnihotri (Bot.)

DUTIES:

- To facilitate healthy practices.
- To organise relevant programmes to promote healthy practices.
- To facilitate rain water harvesting, energy conservation, Solar lights, LED lights.
- To promote and maintain green ambience.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

32) TIME TABLE COMMITTEE:

Chairperson: Dr. Pushendra Tripathi (Maths.)

Members:

1. Dr. Abhishek Kumar (Maths.)
2. Dr. Pankaj Tandon (Zoo.)
3. Dr. Piyush Mishra (Botany)
4. Dr. Gyan Prakash Gupta (Botany)
5. Shri Kamal Kumar (Physics)

DUTIES:

- To frame a suitable, clash free time-table for conducting Theory/Practical Time-Table as per university rules.
- To attend to various complaints of clashes in the time-table and make necessary adjustments.
- To scrutinize the work load of the individual faculty members/teachers and the Departments as per university rules.
- To maintain the records of the Time-Table framed and submit the same to the IQAC Committee.

33) SC/ ST CELL:

Chairperson: Dr. Ramjee Prasad (Socio.)

Members:

1. Dr. Kumud Bala (D&P)
2. Dr. Raj Kumar (Hindi)
3. Dr. Pradeep Kumar (Hindi)
4. Dr. Yogita Sexena (Psyco.)
5. Dr. Nalini Lata Sachan (Pol. Sc.)


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DUTIES:

- To conduct activities for the betterment of students from SC /ST community.
- To create awareness of the schemes for the welfare of SC /ST community.
- To maintain data base of Staff and Students belonging to SC /ST community.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee

34) FIRST AID, HEALTH WATCH, RED RIBBON, COUNSELLING CLUB:

Chairperson: Dr. Binod Kumar Pandey

Members:

1. Shri Suneel Yadav (D&P)
2. Dr. Nalini Lata Sachan (Pol. Sc)
3. Dr. Raju Singh Gaur (Maths.)
4. Dr. Radha Mishra (Hindi)
5. Dr. Renu Agnihotri (Bot.)

DUTIES:

- To see that there is a First Aid Room with all the basic facilities in case of emergency.
- To act as Nodal Officer for Vector Borne Diseases.
- To organise programmes for students and Staff related to Health and First Aid.
- To conduct activities under Red Ribbon Club.
- To organise Community Welfare programmes. I.e. to involve their participation in Yoga camps etc.
- To celebrate International Yoga Day and to conduct awareness programmes regarding importance of Yoga.
- To guide and help students to develop study habits, resolving personal and emotional difficulties & interpersonal relationships.
- To organise activities to inculcate values, civic responsibilities and promote all round development of personality of students.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

35) ALUMNI/ PTA:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Co-ordinator: Dr. Manoj Srivastava ((Eco.))

Special Invitee Member-

- 1) Dr. Ashok Srivastava: Ex Principal- D.B.S. College, Kanpur (Science Faculty)
- 2) Dr. Manoj Srivastava: Ex Associate Professor (Commerce Faculty)
- 3) Dr. Ashok Kumar Dwivedi: Ex. Associate Professor (Arts Faculty)
- 4) Dr. Anupam Shukla: Ex Associate Professor (Arts Faculty)

Member:

- 1) Dr. Ajai Swarup Saxena (Commerce)
- 2) Dr. Priya Srivastava (English)
- 3) Dr. Abhishek Srivastava (Maths)
- 4) Dr. B. P. Singh (Eco.)
- 5) Dr. Pushkar Pandey (Pol. Sc.)
- 6) Dr. Swati Saxena (Bot.)
- 7) Dr. Rekha Shukla (Zoo.)
- 8) Dr. Vishal Saxena (Bot.)
- 9) Dr. Vishal Kumar Srivastava (Def. Stu.)
- 10) Dr. Hani Misra (Geog.)
- 11) Dr. Udai Pratap Singh (Chem.)
- 12) Dr. Irfana (Bot.)
- 13) Dr. Rashmi Sood (Hindi)
- 14) Dr. Saumya Saxena (Chem.)
- 15) Dr. Jyotika Awasthi (Eco.)

DUTIES:

- To invite the Alumni to visit the College to interact with the students to enhance the knowledge and skills of the students.
- To encourage them to bring industries and companies for campus placements.
- To give an opportunity to the Alumni who are entrepreneurs to motivate the students.
- To suggest Add On / Certificate / Diploma courses to be conducted by the College with financial assistance from industries/commercial organisations and well-placed Alumni.
- To conduct Alumni, meet every year.
- To receive and attend to parents / guardians in the College.
- To inform about the low attendance or poor Marks of the students, if any, to the concerned Parents.
- To hold at least Two General Body Meetings (August & November) to discuss issues regarding Students.
- To file and submit the records to the IQAC Committee.

36) CANTEEN COMMITTEE:

Chairperson: Dr. Jai Prakash (Comm.)

Members:

1. Dr. Rishabh Saxena (Comm.)
2. Dr. Praveen Kumar (Geog.)
3. Dr. Arun Kumar Singh (Bot.)
4. Dr. Vijay Kumar (Bot.)

DUTIES:

- To see that the Canteen services to students / staff are good.
- To fix the rates for the items served in the Canteen and to maintain cleanliness in the Canteen.

37) ATTENDANCE COMMITTEE:

Chairperson: Dr. Abhishek Kumar (Maths)

Members:

1. Dr. Pushkar Pandey (Pol. Sc.)
2. Dr. Adesh Gupta (History)

DUTIES:

- To ensure that daily attendance is recorded by the Assistant Professors in the prescribed Attendance sheets and that the same are submitted within 2 days of the completion of the last lecture/s for the month.
- To inform the principal the name/s of the defaulting Lecturer/s by 3rd of the following month.
- To ensure timely compilation of attendance record by the dealing clerks
- To ensure periodic display of attendance on the Notice Boards.
- To keep track of regular absentees and counsel them, if required, along with their parents.
- To process genuine cases for condonation of attendance.
- To maintain the records of the attendance compiled and submit the same to the IQAC Committee.

38) UNFAIR MEANS INQUIRY COMMITTEE:

Chairperson: Dr. Awadhesh yadav (Chem.)

Members:

1. Dr. Chandan Prasad (Chem.)
2. Dr. Rajendra Singh (Comm.)

DUTIES:

- To examine the cases of malpractices by students in the examinations, if any and recommend course of action to be taken against defaulting student/s.
- To maintain records of the cases investigated and submit the same to the IQAC Committee.

39) ACADEMIC AND ADMINISTRATIVE AUDIT COMMITTEE:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Convener: Dr. Sudheer Kumar Srivastava (Chem.)

Coordinator: Dr. Lokesh Saxena (Chem.)

Members:

1. Dr. Deep Sikha Chaturvedi (Pol. Sc.)
2. Dr. Manoj Srivastava (Eco.)
3. Dr. Rajat Kumar Srivastava (Chem.)
4. Dr. S. R. Verma (Maths.)

DUTIES:

- To see that Academic audit is conducted every Semester to evaluate the progress.
- To ensure that the Syllabus is completed in time and the Question Papers are set accordingly.
- To inspect the Library Services.
- To inspect whether the Head Clerk files and maintains the records of the biometric and see whether it tallies with the Muster Roll and Movement Register.
- To ensure that the Non-Teaching Staff abide by the arrival & departure timings.
- To ensure immediate regularization of leave/s by the Teaching and Non-teaching Staff.
- To inspect whether the Head-Clerk maintains records pertaining to timings, leaves, service- books, syllabus, enrolment, examination and other matters related to the Institution.
- To ensure that all the Teaching and Non-Teaching Staff maintain a Log-Book.
- To see whether annual financial audit has been done and records are maintained.

40) MOOCS COMMITTEE:

Institutional Co-ordinator: Dr. Manoj Johri (Physics)

Members:

1. Dr. Dharendra Gupta (Physics)
2. Dr. Abhay Saxena (Physics)
3. Dr. Narendra Babu Shakya (Bot.)
4. Dr. Sunil Mishra-II (Chem.)

41) YOGA/MEDITATION/WELLNESS CENTRE:

Co-ordinator for students: Dr. Anil Kumar Sinha (Sanskrit)


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Member:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Savitur Prakash Gangwar (Sanskrit)

42) INSTITUTIONAL INDUSTRY COLLABORATION COMMITTEE:

Chairperson: Dr. Y.C. Vishnoi (Commerce)

Coordinator: Dr. V.K. Dubey (Bot.)

Members:

1. Dr. Pushkar Pandey (Pol Sc.)
2. Dr. Punj Bhashkar (Eco.)
3. Dr. Deepti Saxena (D&P)
4. Dr. Pooja Sinha (Eco.)

43) INSTITUTIONAL SOCIAL RESPONSIBILITY (VILLAGE ADOPTION PROGRAMME)/START UP's COMMITTEE:

IQAC Convener: Dr. Sudheer Kumar Srivastva (Chem.)

NSS Programme Officer: Dr. Rajiv Kumar (Physics)

The above Co-ordinators are also incharge of start-ups committee.

Members:

1. Dr. Ram Shabd Yadav (Physics)
2. Dr. Shivani Nigam (Edu.)
3. Dr. Kumar Amit (Geog.)
4. Dr. Pradeep Kumar (Hindi.)
5. Dr. Rekha Sukla (Zoo.)
6. Dr. Shankar Singh Solanki (Eng.)
7. Dr. Anil Kumar Singh (Def. Stu)
8. Dr. Amit Dwivedi (Sanskrit)
9. Dr. Amar Singh (Zoo.)
10. Dr. Raj Kumar (Hindi)
11. Dr. Sunit Kumar Saxena (Zoo.)
12. Dr. Javed Ahmad Siddiqui (Bot.)
13. Dr. Nupur Budholiya (Geog.)
14. Dr. Amit Kumar Raghuvanshi (Bot.)

44) NEP 2020 IMPLEMENTATION COMMITTEE/ VOCATIONAL COURSES ADVISORY AND SUPERVISING COMMITTEE:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Convener: Dr. Sudheer Km. Srivastava (Chem.)

Coordinator: Dr. Rashmi Chauhan (Phy.)

Members:

- 1) Dr. D.P. Rao (Chem.)
- 2) Dr. Gyan Prakash Gupta (Bot.)
- 3) Dr. V.K. Dubey (Bot.)
- 4) Dr. Swapnil Raj Dubey (Zoo.)
- 5) Dr. Kaleem Ahmad (Phy.)
- 6) Dr. Yatendra Singh (Hindi)

Committees of
Dayanand Anglo-Vedic (P.G.) College,
Kanpur

(2020-21)



Principal

Website: www.davcollegekanpur.ac.in

Email: principaldavcollegekanpur@gmail.com

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COMMITTEES OF D.A-V. COLLEGE, KANPUR (2021-2022)



1) INTERNAL QUALITY ASSURANCE CELL (IQAC):

1. Dr. Kumkum Swarup- Management Nominee
2. Dr. Amit Kumar Srivastava- Principal & Chairperson
3. Dr. Sudheer Kumar Srivastava- Director
4. Dr. Anil Kumar Sinha- Sanskrit
5. Dr. Ranjay Pratap Singh – Philosophy
6. Dr. Ajai Swarup Saxena- Commerce
7. Dr. Manoj Srivastava- Economics
8. Dr. Vinod Mohan Mishra – Defence & Strategic Studies
9. Dr. D. P. Rao-Chemistry
10. Dr. Yatendra Singh- Hindi
11. Dr. Rohit Mohan- Alumni Nominee
12. Dr. Arpit Awasthi- Industrialist Nominee
13. Shri Ashok Srivastava- Accountant (Ex officio Member)
14. Shri Ram Singh- Office Superintendent (Ex officio Member)

GOAL OF IQAC:

Planning and Preparations of Proposals to implement the Recommendations of the NAAC Peer Team during the Cycle 1 Visit for Assessment and Accreditation in 2007.

- To ensure timely, efficient and progressive performance of academic, administrative and financial tasks.
- Integration and optimization of modern methods of teaching and learning.
- To overview the plans to implement credibility of evaluation procedures.
- To ensure the adequacy, maintenance and proper allocation of support structure and services.
- To establish network with other institutions of India and abroad and share research findings with them.

FUNCTION OF IQAC:

Internal Quality Assurance Cell of the College has developed several quality assurance mechanisms within the existing academic and administrative setup. Some of these are as follows:

- Since inception the main objective of IQAC cell is to plan and implement quality initiatives and their evaluation. It also conducts regular meetings with quality agenda and maintains its systematic record of its proceedings.
- To formulate the action plan for implementation of the recommendations of the NAAC Peer Team visit in 2007.
- To circulates its plan and takes steps for implementation.
- To provide in conducting workshops, awareness programmes, special lectures on quality innovations, Curriculum design, Teaching-Learning & Evaluation, Research oriented seminars etc. It analyses the feedback received from Students and other Stakeholders.

- To coordinate with all stakeholders for their opinions and advice for quality sustenance and quality improvement.
- To disseminate information on various quality parameters of higher education.
- To Enforce Academic and Administrative Auditing by external agency.
- To Plan and Support effective implementation for Total Quality management, Curricula development, Teaching-Learning and evaluation, Research, Consultancy and Extension activities for all stakeholders.
- MHRD subcommittee, under IQAC regularly prepares the Reports for AISHE.
- Documentation of the various programmes/activities leading to quality improvement.
- To collect, maintain and analyse documents and document evidences directly or through the College Office.
- To prepare the Annual Quality Assurance Report (AQAR) and submit it to NAAC regularly after its inspection.
- To appreciate, encourage and provide support required by the faculty for their qualitative improvement in teaching, research & administration.
- To make the Strategies to be adopted by institution to satisfy the needs of the students from diverse backgrounds including socio-economic backward community and complying with all the norms of the Government.

2) PROCTORIAL BOARD/DISCIPLINE & ANTI-RAGGING COMMITTEE:

Chief Proctor: Dr. Rajat Kumar (chem.)

Members:

1. Dr. Brijesh K. Saxena (Chem.)
2. Dr. Lokesh Saxena (Chem.)
3. Dr. Jai Prakash (Com.)
4. Dr. Piyush Mishra (Bot.)
5. Dr. Sunil Singh (Bot.)
6. Dr. Alka Kushwaha (Bot.)
7. Dr. B.S. Azad (Zoo.)
8. Dr. Rajendra Singh (Com.)
9. Dr. Anil Kumar Singh (Def. Stu.)
10. Dr. Dr. Vishal Kumar Srivastava (Def. Stu.)
11. Dr. Yatendra Singh (Hindi)
12. Dr. Manisha Gautam (Chem.)
13. Dr. Rohit Singh (Chem.)
14. Dr. Surendra Kumar (Chem.)
15. Dr. Sunil Mishra-II (Chem.)
16. Dr. Monika Agarwal (Chem.)

DUTIES:

- To ensure overall disciplined environment in the College.
- To initiate timely action against erring students.
- To sensitise students about the evils of ragging and its prevention in the College Campus by organizing talks/ programmes etc.
- To address complaints about ragging as per the Govt. and University procedures.
- To maintain records of the cases investigated and submit the same to the IQAC Committee.


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3) LIBRARY COMMITTEE, ANAND SWARUP KENDRIYA, PUSTKALYA:

Principal & Patron: Dr. Amit Kumar Srivastava

Professor In charge: Dr. Brajesh Kumar Saxena

Librarian and Secretary: Shri M. K Singh

1. Dr. Ranjay Pratap Singh (Philo.)
2. Dr. Y.C. Vishnoi (Com.)
3. Dr. Deepa Pradhan (Ancient History)
4. Dr. Rajat Kumar (Chem.)
5. Dr. Nisha Gupta (Eng.)
6. Dr. Rashmi Chauhan (Phy.)
7. Dr. Hemant Kumar (Maths)
8. Dr. Anil Kumar Panda (Edu.)
9. Dr. Binod Kumar Pandey (Sans.)
10. Dr. Vinod Mohan Mishra (Def. Stu.)
11. Dr. Ramjee Prasad (Socio.)
12. Dr. Adesh Gupta (History)
13. Dr. Vijay Pratap Singh (Pol. Sc.)
14. Dr. Kumar Amit (Geog.)
15. Dr. Nidhi Nagar Saxena (Stat.)
16. Dr. V.K. Dubey (Bot.)
17. Dr. Yateesh Dubey (Eco.)
18. Dr. Swapnil Raj Dubey (Zoo.)
19. Dr. Deepti Saxena (D&P)
20. Dr. Rajendra Singh (Com.)
21. Dr. Yogita Sexena Psycho.)
22. Dr. Saras (Zoo.)
23. Dr. Yatendra Singh (Hindi)
24. Dr. Rohit Singh (Chem.)
25. Shri. Ashok Kumar Srivastava (Accountant)
26. Shri Yogendra Pandey (Tech Expert)

DUTIES:

- To take stock of the existing, newly added and total number of books.
- To introduce bar coding system.
- To see that auto lib software is used for automation.
- To see that the library is computerised.
- To arrange talks for students to motivate them to cultivate reading habits.
- To organise book week, books display on special occasions.
- To provide digital library facilities with National and International online journals.
- To see that Library building is enabled with Wi-Fi facility.
- To see that library issue/ return of books are maintained through software.
- To facilitate the services of National Digital Library an initiative by HRD Ministry.
- To acquire books for the book bank and distribute to the deserving students.
- To ensure that a Suggestion Box is installed in the library and the reader's grievances are attended to and measures suggested.
- To maintain the sanctity of the library.
- To maintain a record of the services rendered/ activities conducted and submit the same to the IQAC Committee.

4) CULTURAL COMMITTEE:

Chairperson: Dr. Suneet Awasthi

Members:

1. Dr. Nisha Gupta (Eng.)
2. Dr. Rashmi Chauhan (Physics)
3. Dr. Shruti Srivastava (Eng.)
4. Dr. Kumud Bala (D&P)
5. Dr. Sabhyata (Zoo.)
6. Dr. Rajesh Tiwari (Hindi)
7. Dr. Nidhi Nagar (Stat.)
8. Dr. Noopur Mathur (Zoo.)
9. Dr. Chandra Saurabh (Zool.)
10. Dr. Charu Chaturvedi (Bot.)
11. Dr. Om Prakash Ram (Bot.)
12. Dr. Neha (Edu.)
13. Dr. Diwaker Patel (Def.Stu.)
14. Dr. Yateesh Dubey (Eco.)
15. Dr. Sunil Kumar (D&P)
16. Dr. Rajkumar (Hindi)
17. Dr. Ashish Verma (Chem.)
18. Dr. Praveen Kumar (Geog.)
19. Dr. Monika Agrawal (Chem.)
20. Dr. Hani Mishra (Geog.)
21. Dr. Rachna Singh (Bot.)
22. Dr. Laxmi Pandey (Eng.)
23. Dr. Nidhi Vinod (Chem.)
24. Dr. Manisha Gautam (Chem.)
25. Dr. Sangeeta Tiwari (Eco.)

5) SPORTS COUNCIL:

Chairperson: Dr. Rajeev Kumar Srivastava

Members:

1. Dr. Om Pal Singh (Edu.)
2. Dr. Chandan Prasad (Chem.)
3. Dr. Mrityunjay Kumar Sinha (Zoo.)
4. Dr. Adesh Kumar Gupta (History)
5. Dr. Seema Arya (Socio.)
6. Dr. Shurti Srivastava (English)
7. Dr. Sunil Singh (Bot.)
8. Dr. Alka Kushwaha (Botany)
9. Dr. Punj Bhashkar (Eco.)
10. Dr. Kumar Amit (Geog.)
11. Dr. Rajesh Tiwari (Hindi)
12. Dr. Anil Kumar (Maths)
13. Dr. Amrendra Pratap Gond (Def. Stu.)
14. Dr. V. K. Dubey (Botany)
15. Dr. Diwakar Patel (Def. Stu.)
16. Dr. Yateesh Dubey (Eco.)
17. Dr. Santosh Kumar Gupta (Hindi)
18. Dr. Ved Prakash Shukla (Philo.)
19. Dr. Yatendra Singh (Hindi)

20. Dr. Abhay Saxena - (Physics)
21. Dr. Kaleem Ahmad (Physics)
22. Shri. Ashok Kumar Srivastava (Accountant)

DUTIES:

- To organise Intra-mural sports and athletic competitions.
- To help in selecting College teams.
- To organise tournaments for staff members.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

6) COMPUTER LITERACY/ CYBER CELL/ WEBSITE DEVELOPMENT COMMITTEE:

Chairperson: Dr. Surendra Pratap Singh (Bot.)

1. Dr. Gyan Prakash Gupta (Bot.)
2. Dr. V.K. Dubey (Bot.)
3. Dr. Abhay Saxena (physics)
4. Dr. Ashish Verma (Chem.)
5. Dr. Rohit Singh (Chem.)
6. Shri Neeraj Shukla (Tech. Expert, Principal Office)

DUTIES:

- To develop and maintain the college website.
- To organize Computer/Internet access training to teachers/non-teaching /students and other programmes for teaching upgradation during non-instructional days.
- To conduct activities and workshops for Students on Computer awareness, Cybercrime etc.
- To submit all the records to the IQAC Committee.

7) NATIONAL LIBRARY AND INFORMATION SERVICES (N-LIST) CELL:

Chairperson: Dr. Rashmi Chauhan (Physics)

Members:

1. Dr. Mrityunjay Sinha (Zoo.)
2. Dr. Kumar Amit (Geog.)
3. Shri Diwaker Patel (Def. Stu.)
4. Dr. Sanjeev Jauhary (Physics)
5. Dr. Archana Tiwari (Botany)
6. Dr. Amit Kumar Gautam (Chem.)
7. Shri M.K. Singh (Lib.)

8) COLLEGE STUDENT GRIEVANCE REDRESSAL CELL:

Chairperson: Dr. Ranjay Pratap Singh (Philosophy)

Members:

1. Dr. Narendra Kumar Shukla (Bot.)
2. Dr. Uday Pratap Singh (Chem.)
3. Dr. Ved Prakash Shukla (Philo.)
4. Dr. Adesh Gupta (His.)
5. Dr. Sunil Kumar (Bot.)
6. Dr. Swapnil Raj Dubey (Zoo.)
7. Dr. Vishwas Tiwari (Stats.)


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8. Shri Ashok Kumar (Accountant)
9. Shri Ram Singh Yadav (O.S.)

DUTIES:

- To attend to the general grievances of the students, public (related to the College), Staff and suggest redressal measures within the framework of College / University / Government rules.
- To instruct the official/s concerned to attend to the grievances.
- To refer / report the matters to the principal.
- To attend to Students' grievances related to Examination/s and recommend suitable redressal measures.
- To maintain records of the Grievances redressed/ reported / referred and submit the same to the IQAC Committee.

9) WOMEN CELL/ PREVENTION OF SEXUAL HARASSMENT:

Chairperson: Dr. Deepa Pradhan (History)

Members:

1. Dr. Seema Arya (Socio.)
2. Dr. Savitur Prakash Gangwar (Sans.)
3. Dr. Versha Srivastava (Chem.)
4. Dr. Pratibha tripathi (Zool.)
5. Dr. Rashmi Sood (Hindi)

DUTIES:

- To organize several programmes to enhance the confidence level of girl students for their empowerment in the society.
- To celebrate International Women's Day.
- To counsel and solve the personal and academic related problems of Women.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

10) RIGHT TO INFORMATION (R.T.I.):

Dr Amit Kumar Srivastava, Principal/ 1st Appellate Authority

Prof. Incharge: Dr. Ranjay Pratap Singh (Philo.)

Asst. Incharge: Dr. Vijay Pratap Singh (Pol. Sc.)

11) N.C.C. UNIT:

Prof. Incharge: Captain Dr. Suneet Awasthi (Eco.)

Shri Suneel Kumar Yadav (D&P)

12) N.S.S. UNIT:

Programme Officer: Dr Rajiv Kumar (Physics)

DUTIES:

- To plan and execute N.S.S. Programmes for the year.
- To conduct Special N.S.S. camp and to submit the audited statement of accounts at the end of the year.
- To distribute the work for the NSS volunteers for maintenance of cleanliness in and around the College.
- To take care of campus beautification and gardening.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.



13) ROVERS:

Dr. Vijay Pratap Singh (Pol. Sc.)

Dr. Abhya Raj Singh (Def. Stu.)

14) RANGERS:

Dr. Shruti Srivastava (Eng.)

Dr. Neha (Edu.)

15) PROF. INCHARGE, INCOME TAX:

Dr. Sudhanshu Chaman Jee (Commerce)

16) DEAN STUDENTS WELFARE (DSW):

Dr. Ajai Swarup Saxena (Commerce)

17) SCHOLARSHIP COMMITTEE:

Nodal Officer: Dr. Sant Ram Verma (Maths.)

Members:

1. Dr Punj Bhashkar (Eco.)
2. Dr Amrendra Pratap Gond (Def. Stu.)
3. Dr. V. K. Dubey (Bot.)
4. Dr. Sudheer Kumar (Geog.)
5. Dr. Ashok Kumar (Bot.)
6. Dr. Vivek Kumar (Hindi)
7. Dr. Swapnil Raj Dubey (Zool.)
8. Dr. Pankaj Verma (Bot.)
9. Dr. Vijay Kumar Singh (Bot.)

18) EXAMINATION COMMITTEE:

Principal & Patron: Dr. Amit Kumar Srivastava

Chair Person: Dr. Anurag Saxena (Physics)

Exam Controller: Dr. R. S. Yadav (Physics)

DUTIES:

- To successfully conduct the Semester End Examinations and prepare the Results.
- To co-ordinate with the ISA Committee for smooth conduct of ISA (Intra Semester Assessment) tests and receive the final ISA marks on or before 15th September / March.
- To ensure that the mark lists are submitted by the assistant Professor to the Examination Section by due dates and the Statement of Marks are given to the Students / Parents within the stipulated time.
- To make inventory of the required Stationery well in advance and put up the requisition for required items at least 2 months in advance.
- To refer cases of malpractice in the examination to the Unfair Means Inquiry Committee / Examination Grievances Committee for necessary action.
- To process the exam remuneration bills on time.
- To prepare course/programme wise distribution of pass percentage and submit the same to the IQAC Committee.



19) ADMISSION & ANNUAL PLAN COMMITTEE:

Principal & Patron: Dr. Amit Kumar Srivastava

Chairperson: Dr. Manoj Srivastava (Eco.)

Members:

1. Dr. Neelam Agrawal (Comm.)
2. Dr. Hemant Pal (Maths.)
3. Dr. Kumar Amit (Geog.)
4. Dr. Surendra Pratap Singh (Botany)
5. Dr. Saumya Saxena (Chem.)

DUTIES:

- To collect proposals / materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year for publication in the Prospectus.
- To draft the Annual Plan of activities for the year 2021-22 and to incorporate the same in the Prospectus.
- To finalize College Prospectus & Admission Form for the year 2021-22.
- To assist the students and to interact with the parents during admissions for the year 2021-22.
- To provide proper College Identity Cards to the students after the reopening of the College for the year 2021-22.
- To file and maintain the records of the admissions and Annual Plan.
- To submit the enrolment records to the IQAC Committee.

20) PUBLIC RELATIONS /PRESS RELEASE COMMITTEE:

Chairperson: Dr. D. P. Rao (Chem.)

Members

1. Dr. Shruti Srivastava (Eng.)
2. Dr. Rajesh Tiwari (Hindi)
3. Dr. R. B. Tiwari (Stat.)
4. Shri Diwaker Patel (Def. Stu.)
5. Dr. Yatendra Singh (Hindi)
6. Dr. Amit Kumar Raghuvanshi (Bot.)

DUTIES:

- To disseminate the efforts and the achievements of the College, Students and Staff to the outer world through Website updates, publicity through Media, News Papers, etc.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

21) CAREER GUIDANCE/PLACEMENT/ENTERPRENEUR DEVELOPMENT CELL:

Convener: Dr. Anil Kumar Panda (Edu.)

1. Dr. Geeta (Psycho.)
2. Dr. D. P. Rao (Chem.)
3. Dr. Diwaker Patel (Def. Stu.)
4. Dr. Narendra Kumar Verma (Chem.)



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5. Dr, Abha Singh (Chem.)

DUTIES:

- To organise career-oriented workshops for the outgoing students.
- To organise coaching classes for competitive exams by inviting experts.
- To organise programmes to create awareness on the importance of higher education in India and abroad.
- To invite industries and companies for Campus placements.
- To provide details of campus placements.
- To conduct awareness programmes on entrepreneurship skills for students.
- To invite experienced academicians, leading professionals with extensive corporate experience to address the students and thereby facilitate practical learning.
- To arrange industrial visits to get practical exposure and knowledge of the industrial environment.
- To file and submit the records to the IQAC Committee.

22) STUDENTS WELFARE FUND ADVISORY COMMITTEE:

Chairperson: Dr. Sandhya Singh (Def. Stu.)

Members:

1. Dr. Rama Bhatia (Def. Stu.)
2. Dr. Archana Gupta (Pol.Sc.)
3. Dr. Rashmi Srivastava (Zoo.)
4. Dr. Dr. Abhay Saxena (Physics)
5. Dr. Neha (Edu.)

23) PURCHASE AND GRANT UTILIZATION/ INFRASTRUCTURE MAINTENANCE & DEVELOPMENT COMMITTEE:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Members: HODs and PG Coordinators of all the Departments

DUTIES:

- To scrutinise the indents put forth by the Depts. / Labs. /Committees/and various sections of the College from time to time.
- To supervise the process of finding out the suppliers, inviting quotations, preparation of comparative statements, placing of orders and settlement of bills following relevant rules.
- To fix the responsibility on erroneous payments, orders and issue warnings to improper suppliers.
- To suggest measures for the safety, development and maintenance of Old College building infrastructure
- To ensure optimal use of the College resources, get defective gadgets repaired.
- To suggest measures to dispose off outdated and unusable items.
- To be in charge of the AV systems, LCD, Copier Machines, Laptops etc.
- To ensure Computerisation/Automation of Library & Administration/Technology upgradation (overall)
- To provide internet facility with Wi-Fi connectivity.
- To provide details of infrastructure facilities to the IQAC Committee.



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- To maintain the records of the purchase and grant utilisation and submit the same to the IQAC Committee.

24) RUSA COMMITTEE:

Chairperson: Hemant Pal (Maths)

Members:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Abhya Raj Singh (Def. St.)
3. Dr. Abha Singh (Chem.)
4. Dr. Bhavna Srivastava (Zoo.)
5. Dr. Akhila Singh Gaur (Edu.)

25) FACULTY ASSESSMENT/ REMEDIAL/MENTORING COMMITTEE:

Chairperson: Dr. Sunil Kumar Mishra (Chem.)

Convenor: Dr. Ajai Swarup Saxena (Comm.)

Members:

Arts:

1. Dr. Deepa Pradhan (An. Hist.)
2. Dr. Anil Kumar Panda (Edu.)
3. Dr. Vijay Pratap Singh (Pol. Sc.)
4. Dr. Yatendra Singh (Hindi)

Science:

1. Dr. Ram Shabd Yadav (Physics)
2. Dr. Chandan Prasad (Chem.)
3. Dr. Mrityunjai Sinha (Zoo.)
4. Dr. Pramila Tripathi (Botany)

Commerce:

1. Dr. Sudhanshu Chaman jee (Comm.)
2. Dr. Ajai Swarup Saxena (Comm.)
3. Dr. Yogesh Chandra Vishnoi (Comm.)
4. Dr. Amit Gupta (Comm.)

DUTIES:

- To facilitate online faculty assessment.
- To obtain objective opinion from the students about the effectiveness of the faculty and the facilities in the College.
- To promote mentoring and maintain the records regarding the same.
- To see that remedial classes are conducted by teachers for weaker students and maintain records regarding the same.
- To submit all the records to the IQAC Committee.

26) MAGAZINE COMMITTEE:

Chairperson: Dr. Renu Dixit (Hindi)

Member:

Hindi:

1. Dr. Rajesh Tiwari (Hindi)
2. Dr. Yatendra Singh (Hindi)

English:


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1. Dr. Sadhna Chaturvedi (Eng.)
2. Dr. Priya Srivastava (Eng.)

Sanskrit:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Savitur Prakash Gangwar (Sanskrit)

DUTIES:

- To raise resources for publication of the magazine.
- To receive the articles / reports from the students/staff and edit the same.
- To ensure that no reports/articles objectionable in nature are published.
- To appoint students as sectional editors.
- To arrange to have photographs of staff and students required for the magazine on College Day and on the send-off day.
- To get the magazine printed by April end and distribute the same to students and staff.

27) RESEARCH CELL & EXTENSION SERVICES COMMITTEE:

Chairperson: Dr. Anil Kumar Panda (Edu.)

Member:

1. Dr. Shivani Nigam (Edu.)
2. Dr. D. P. Rao (Chem.)
3. Dr. Nidhi Nagar Saxena (Stat.)
4. Dr. Gyan Prakash Gupta (Botany)
5. Dr. Savitur Prakash Gangwar (Sanskrit)
6. Dr. Yateesh Dubey (Eco.)
7. Dr. Swapnil Raj Dubey (Zoo.)
8. Dr. Kaleem Ahmed (Physics)
9. Dr. Ravi Kumar (Comm.)
10. Dr. Alok Kumar Shukla (Stat.)

DUTIES:

- To organize research activities for the staff and Students of the college
- To organize orientation lectures in research for the TY project work students.
- To assist the Departments in organizing research Seminars.
- To take up major / minor research projects for the College.
- To raise funds for research activities of the College.
- To suggest steps for effective use of college resources for extension services.
- To conduct activities during the year in the sphere of extension activities and Institutional Social responsibility.
- To promote Research Climate in the Institution.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

28) STAFF WELFARE COMMITTEE:

Chairperson: Dr. Suneel Kumar Mishra (Chem.)

Coordinator: Dr. Pratibha Singh (Geog.)

1. Dr. Ramjee Prasad (Socio.)
2. Dr. Rashmi Srivastava (Zool.)
3. Dr. Suneel Kumar (Botany)


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4. Dr. Seema Kumari (Edu.)
5. Dr. Uday Singh Patel (Chem.)

DUTIES:

- To organise staff welfare activities such as Staff / Faculty Improvement Programmes, Felicitations, Literary Competitions / Picnics, Hikes, etc.
- To pursue the matter with the Directorate of Higher Education related to Confirmation, Career Advancement, Pay Fixation etc. of the lecturers.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

29) NATIONAL DAY/ NATIONAL FESTIVALS CELEBRATION COMMITTEE:

Chairperson: Dr. Suneet Awasthi (Eco.)

Coordinator: Dr. Vinod Mohan Mishra (Def. Stu.)

1. Dr. Abhya Raj Singh (Def. Stu.)
2. Dr. Ashish Verma (Chem.)
3. Dr. Rashmi Srivastava (Zoo.)
4. Dr. Hani Mishra (Geog.)

DUTIES:

- To make necessary arrangements for the flag hoisting ceremony to celebrate the National Days i.e. Independence Day, Republic Day.
- To celebrate National festivals.
- National Days Celebrations records should be submitted to the IQAC Committee.

30) NATURE CLUB:

Chairperson: Dr. Atul Kumar Mishra (Zoo.)

Member:

1. Dr. S.S. Kalra (Chem.)
2. Dr. Alka Kushwaha (Bot.)
3. Dr. Sabhyta Singh (Zoo.)
4. Dr. Gyan Prakash Gupta (Bot.)
5. Dr. Praveen Kumar (Geog.)
6. Dr. Suneel Kumar (Bot.)
7. Dr. Archana Mishra (Bot.)

DUTIES:

- To enrol members for the club and to create awareness among the students and the staff about the need for protection of natural habitat.
- To invite speakers to talk on environmental protection.
- To organise relevant programmes.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

31) HEALTHY PRACTICES/ CAMPUS ECO-FRIENDLY CELL:

Chairperson: Dr. Pankaj Tandon (Zoo.)

Convener: Mrs. Sushma Nishad (Edu.)

Coordinator: Dr. R. B. Tiwari (Stat.)

Members:

1. Dr. Richa Nigam (Botany)

2. Dr. Sudheer Kumar (Geog.)
3. Dr. Rajesh Kumar (Zoo.)
4. Dr. Archana Agnihotri (Bot.)

DUTIES:

- To facilitate healthy practices.
- To organise relevant programmes to promote healthy practices.
- To facilitate rain water harvesting, energy conservation, Solar lights, LED lights.
- To promote and maintain green ambience.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

32) TIME TABLE COMMITTEE:

Chairperson: Dr. Pushendra Tripathi (Maths.)

Members:

1. Dr. Abhishek Kumar (Maths.)
2. Dr. Pankaj Tandon (Zoo.)
3. Dr. Piyush Mishra (Botany)
4. Dr. Gyan Prakash Gupta (Botany)
5. Shri Kamal Kumar (Physics)

DUTIES:

- To frame a suitable, clash free time-table for conducting Theory/Practical Time-Table as per university rules.
- To attend to various complaints of clashes in the time-table and make necessary adjustments.
- To scrutinize the work load of the individual faculty members/teachers and the Departments as per university rules.
- To maintain the records of the Time-Table framed and submit the same to the IQAC Committee.

33) SC/ ST CELL:

Chairperson: Dr. Ramjee Prasad (Socio.)

Members:

1. Dr. Kumud Bala (D&P)
2. Dr. Raj Kumar (Hindi)
3. Dr. Pradeep Kumar (Hindi)
4. Dr. Yogita Sexena (Psyco.)
5. Dr. Nalini Lata Sachan (Pol. Sc.)


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DUTIES:

- To conduct activities for the betterment of students from SC /ST community.
- To create awareness of the schemes for the welfare of SC /ST community.
- To maintain data base of Staff and Students belonging to SC /ST community.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee

34) FIRST AID, HEALTH WATCH, RED RIBBON, COUNSELLING CLUB:

Chairperson: Dr. Binod Kumar Pandey

Members:

1. Shri Suneel Yadav (D&P)
2. Dr. Nalini Lata Sachan (Pol. Sc)
3. Dr. Raju Singh Gaur (Maths.)
4. Dr. Radha Mishra (Hindi)
5. Dr. Renu Agnihotri (Bot.)

DUTIES:

- To see that there is a First Aid Room with all the basic facilities in case of emergency.
- To act as Nodal Officer for Vector Borne Diseases.
- To organise programmes for students and Staff related to Health and First Aid.
- To conduct activities under Red Ribbon Club.
- To organise Community Welfare programmes. I.e. to involve their participation in Yoga camps etc.
- To celebrate International Yoga Day and to conduct awareness programmes regarding importance of Yoga.
- To guide and help students to develop study habits, resolving personal and emotional difficulties & interpersonal relationships.
- To organise activities to inculcate values, civic responsibilities and promote all round development of personality of students.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

35) ALUMNI/ PTA:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Co-ordinator: Dr. Manoj Srivastava ((Eco.))

Special Invitee Member-

- 1) Dr. Ashok Srivastava: Ex Principal- D.B.S. College, Kanpur (Science Faculty)
- 2) Dr. Manoj Srivastava: Ex Associate Professor (Commerce Faculty)
- 3) Dr. Ashok Kumar Dwivedi: Ex. Associate Professor (Arts Faculty)
- 4) Dr. Anupam Shukla: Ex Associate Professor (Arts Faculty)

Member:

- 1) Dr. Ajai Swarup Saxena (Commerce)
- 2) Dr. Priya Srivastava (English)
- 3) Dr. Abhishek Srivastava (Maths)
- 4) Dr. B. P. Singh (Eco.)
- 5) Dr. Pushkar Pandey (Pol. Sc.)
- 6) Dr. Swati Saxena (Bot.)
- 7) Dr. Rekha Shukla (Zoo.)
- 8) Dr. Vishal Saxena (Bot.)
- 9) Dr. Vishal Kumar Srivastava (Def. Stu.)
- 10) Dr. Hani Misra (Geog.)
- 11) Dr. Udai Pratap Singh (Chem.)
- 12) Dr. Irfana (Bot.)
- 13) Dr. Rashmi Sood (Hindi)
- 14) Dr. Saumya Saxena (Chem.)
- 15) Dr. Jyotika Awasthi (Eco.)


 PRINCIPAL
 D.A.V. COLLEGE, KANPUR

DUTIES:

- To invite the Alumni to visit the College to interact with the students to enhance the knowledge and skills of the students.
- To encourage them to bring industries and companies for campus placements.
- To give an opportunity to the Alumni who are entrepreneurs to motivate the students.
- To suggest Add On / Certificate / Diploma courses to be conducted by the College with financial assistance from industries/commercial organisations and well-placed Alumni.
- To conduct Alumni, meet every year.
- To receive and attend to parents / guardians in the College.
- To inform about the low attendance or poor Marks of the students, if any, to the concerned Parents.
- To hold at least Two General Body Meetings (August & November) to discuss issues regarding Students.
- To file and submit the records to the IQAC Committee.

36) CANTEEN COMMITTEE:

Chairperson: Dr. Jai Prakash (Comm.)

Members:

1. Dr. Rishabh Saxena (Comm.)
2. Dr. Praveen Kumar (Geog.)
3. Dr. Arun Kumar Singh (Bot.)
4. Dr. Vijay Kumar (Bot.)

DUTIES:

- To see that the Canteen services to students / staff are good.
- To fix the rates for the items served in the Canteen and to maintain cleanliness in the Canteen.

37) ATTENDANCE COMMITTEE:

Chairperson: Dr. Abhishek Kumar (Maths)

Members:

1. Dr. Pushkar Pandey (Pol. Sc.)
2. Dr. Adesh Gupta (History)

DUTIES:

- To ensure that daily attendance is recorded by the Assistant Professors in the prescribed Attendance sheets and that the same are submitted within 2 days of the completion of the last lecture/s for the month.
- To inform the principal the name/s of the defaulting Lecturer/s by 3rd of the following month.
- To ensure timely compilation of attendance record by the dealing clerks
- To ensure periodic display of attendance on the Notice Boards.
- To keep track of regular absentees and counsel them, if required, along with their parents.
- To process genuine cases for condonation of attendance.
- To maintain the records of the attendance compiled and submit the same to the IQAC Committee.



38) UNFAIR MEANS INQUIRY COMMITTEE:

Chairperson: Dr. Awadhesh yadav (Chem.)

Members:

1. Dr. Chandan Prasad (Chem.)
2. Dr. Rajendra Singh (Comm.)

DUTIES:

- To examine the cases of malpractices by students in the examinations, if any and recommend course of action to be taken against defaulting student/s.
- To maintain records of the cases investigated and submit the same to the IQAC Committee.

39) ACADEMIC AND ADMINISTRATIVE AUDIT COMMITTEE:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Convener: Dr. Sudheer Kumar Srivastava (Chem.)

Coordinator: Dr. Lokesh Saxena (Chem.)

Members:

1. Dr. Deep Sikha Chaturvedi (Pol. Sc.)
2. Dr. Manoj Srivastava (Eco.)
3. Dr. Rajat Kumar Srivastava (Chem.)
4. Dr. S. R. Verma (Maths.)

DUTIES:

- To see that Academic audit is conducted every Semester to evaluate the progress.
- To ensure that the Syllabus is completed in time and the Question Papers are set accordingly.
- To inspect the Library Services.
- To inspect whether the Head Clerk files and maintains the records of the biometric and see whether it tallies with the Muster Roll and Movement Register.
- To ensure that the Non-Teaching Staff abide by the arrival & departure timings.
- To ensure immediate regularization of leave/s by the Teaching and Non-teaching Staff.
- To inspect whether the Head-Clerk maintains records pertaining to timings, leaves, service- books, syllabus, enrolment, examination and other matters related to the Institution.
- To ensure that all the Teaching and Non-Teaching Staff maintain a Log-Book.
- To see whether annual financial audit has been done and records are maintained.

40) MOOCS COMMITTEE:

Institutional Co-ordinator: Dr. Manoj Johri (Physics)

Members:

1. Dr. Dharendra Gupta (Physics)
2. Dr. Abhay Saxena (Physics)
3. Dr. Narendra Babu Shakya (Bot.)
4. Dr. Sunil Mishra-II (Chem.)


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41) YOGA/MEDITATION/WELLNESS CENTRE:

Co-ordinator for students: Dr. Anil Kumar Sinha (Sanskrit)

Member:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Savitur Prakash Gangwar (Sanskrit)

42) INSTITUTIONAL INDUSTRY COLLABORATION COMMITTEE:

Chairperson: Dr. Y.C. Vishnoi (Commerce)

Coordinator: Dr. V.K. Dubey (Bot.)

Members:

1. Dr. Pushkar Pandey (Pol Sc.)
2. Dr. Punj Bhashkar (Eco.)
3. Dr. Deepti Saxena (D&P)
4. Dr. Pooja Sinha (Eco.)

43) INSTITUTIONAL SOCIAL RESPONSIBILITY (VILLAGE ADOPTION PROGRAMME)/START UP's COMMITTEE:

IQAC Convener: Dr. Sudheer Kumar Srivastva (Chem.)

NSS Programme Officer: Dr. Rajiv Kumar (Physics)

The above Co-ordinators are also incharge of start-ups committee.

Members:

1. Dr. Ram Shabd Yadav (Physics)
2. Dr. Shivani Nigam (Edu.)
3. Dr. Kumar Amit (Geog.)
4. Dr. Pradeep Kumar (Hindi.)
5. Dr. Rekha Sukla (Zoo.)
6. Dr. Shankar Singh Solanki (Eng.)
7. Dr. Anil Kumar Singh (Def. Stu)
8. Dr. Amit Dwivedi (Sanskrit)
9. Dr. Amar Singh (Zoo.)
10. Dr. Raj Kumar (Hindi)
11. Dr. Sunit Kumar Saxena (Zoo.)
12. Dr. Javed Ahmad Siddiqui (Bot.)
13. Dr. Nupur Budholiya (Geog.)
14. Dr. Amit Kumar Raghuvanshi (Bot.)

44) NEP 2020 IMPLEMENTATION COMMITTEE/ VOCATIONAL COURSES ADVISORY AND SUPERVISING COMMITTEE:

Chairperson & Principal: Dr. Amit Kumar Srivastava

Convener: Dr. Sudheer Km. Srivastava (Chem.)

Coordinator: Dr. Rashmi Chauhan (Phy.)

Members:

- 1) Dr. D.P. Rao (Chem.)
- 2) Dr. Gyan Prakash Gupta (Bot.)
- 3) Dr. V.K. Dubey (Bot.)
- 4) Dr. Swapnil Raj Dubey (Zoo.)
- 5) Dr. Kaleem Ahmad (Phy.)
- 6) Dr. Yatendra Singh (Hindi)


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Committees of

Dayanand Anglo-Vedic (P.G.) College,
Kanpur

(2021-22)



Prof.(Dr.) Arun Kumar Dixit
Principal

Website: www.davcollegekanpur.ac.in

Email: principaldavcollegekanpur@gmail.com

Arun Dixit
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Principal
D.A.V. College, Kanpur




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COMMITTEES OF D.A-V. COLLEGE, KANPUR (2021-2022)



1) INTERNAL QUALITY ASSURANCE CELL (IQAC):

1. Dr. Kumkum Swarup- Management Nominee
2. Prof. (Dr.) Arun Kumar Dixit- Principal & Chairperson
3. Dr. Sudheer Kumar Srivastava- Director
4. Dr. R. K. Dwivedi- Director CDC, Kanpur University
5. Dr. Anil Kumar Sinha- Sanskrit
6. Dr. Ranjay Pratap Singh – Philosophy
7. Dr. Ajai Swarup Saxena- Commerce
8. Dr. Manoj Srivastava- Economics
9. Dr. Vinod Mohan Mishra – Defence & Strategic Studies
10. Dr. D. P. Rao- Chemistry
11. Dr. Yatendra Singh- Hindi
12. Dr. Rohit Mohan- Alumni Nominee
13. Dr. Arpit Awasthi- Industrialist Nominee
14. Shri Ashok Srivastava- Accountant (Ex officio Member)
15. Shri Ram Singh- Office Superintendent (Ex officio Member)

GOAL OF IQAC:

Planning and Preparations of Proposals to implement the Recommendations of the NAAC Peer Team during the Cycle 1 Visit for Assessment and Accreditation in 2007.

- To ensure timely, efficient and progressive performance of academic, administrative and financial tasks.
- Integration and optimization of modern methods of teaching and learning.
- To overview the plans to implement credibility of evaluation procedures.
- To ensure the adequacy, maintenance and proper allocation of support structure and services.
- To establish network with other institutions of India and abroad and share research findings with them.

FUNCTION OF IQAC:

Internal Quality Assurance Cell of the College has developed several quality assurance mechanisms within the existing academic and administrative setup. Some of these are as follows:

- Since inception the main objective of IQAC cell is to plan and implement quality initiatives and their evaluation. It also conducts regular meetings with quality agenda and maintains its systematic record of its proceedings.
- To formulate the action plan for implementation of the recommendations of the NAAC Peer Team visit in 2007.
- To circulates its plan and takes steps for implementation.
- To provide in conducting workshops, awareness programmes, special lectures on quality innovations, Curriculum design, Teaching-Learning & Evaluation, Research oriented seminars etc. It analyses the feedback received from Students and other Stakeholders.

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- To coordinate with all stakeholders for their opinions and advice for quality sustenance and quality improvement.
- To disseminate information on various quality parameters of higher education.
- To Enforce Academic and Administrative Auditing by external agency.
- To Plan and Support effective implementation for Total Quality management, Curricula development, Teaching-Learning and evaluation, Research, Consultancy and Extension activities for all stakeholders.
- MHRD subcommittee, under IQAC regularly prepares the Reports for AISHE.
- Documentation of the various programmes/activities leading to quality improvement.
- To collect, maintain and analyse documents and document evidences directly or through the College Office.
- To prepare the Annual Quality Assurance Report (AQAR) and submit it to NAAC regularly after its inspection.
- To appreciate, encourage and provide support required by the faculty for their qualitative improvement in teaching, research & administration.
- To make the Strategies to be adopted by institution to satisfy the needs of the students from diverse backgrounds including socio-economic backward community and complying with all the norms of the Government.

2) PROCTORIAL BOARD/DISCIPLINE & ANTI-RAGGING COMMITTEE:

Chief Proctor: Dr. Rajat Kumar (chem.)

Members:

1. Dr. Brijesh K. Saxena (Chem.)
2. Dr. Lokesh Saxena (Chem.)
3. Dr. Jai Prakash (Com.)
4. Dr. Piyush Mishra (Bot.)
5. Dr. Sunil Singh (Bot.)
6. Dr. Alka Kushwaha (Bot.)
7. Dr. B.S. Azad (Zoo.)
8. Dr. Rajendra Singh (Com.)
9. Dr. Anil Kumar Singh (Def. Stu.)
10. Dr. Dr. Vishal Kumar Srivastava (Def. Stu.)
11. Dr. Yatendra Singh (Hindi)
12. Dr. Manisha Gautam (Chem.)
13. Dr. Rohit Singh (Chem.)
14. Dr. Surendra Kumar (Chem.)
15. Dr. Sunil Mishra-II (Chem.)
16. Dr. Monika Agarwal (Chem.)

DUTIES:

- To ensure overall disciplined environment in the College.
- To initiate timely action against erring students.
- To sensitise students about the evils of ragging and its prevention in the College Campus by organizing talks/ programmes etc.
- To address complaints about ragging as per the Govt. and University procedures.
- To maintain records of the cases investigated and submit the same to the IQAC Committee.


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3) LIBRARY COMMITTEE, ANAND SWARUP KENDRIYA, PUSTKALYA:

Principal & Patron: Prof. (Dr.) Arun Kumar Dixit

Professor In charge: Dr. Brajesh Kumar Saxena

Librarian and Secretary: Shri M. K Singh

1. Dr. Ranjay Pratap Singh (Philo.)
2. Dr. Y.C.Vishnoi (Com.)
3. Dr. Deepa Pradhan (Ancient History)
4. Dr. Rajat Kumar (Chem.)
5. Dr. Nisha Gupta (Eng.)
6. Dr. Rashmi Chauhan (Phy.)
7. Dr. Hemant Kumar (Maths)
8. Dr. Anil Kumar Panda (Edu.)
9. Dr. Binod Kumar Pandey (Sans.)
10. Dr. Vinod Mohan Mishra (Def. Stu.)
11. Dr. Ramjee Prasad (Socio.)
12. Dr. Adesh Gupta (History)
13. Dr. Vijay Pratap Singh (Pol. Sc.)
14. Dr. Kumar Amit (Geog.)
15. Dr. Nidhi Nagar Saxena (Stat.)
16. Dr. V.K. Dubey (Bot.)
17. Dr. Yateesh Dubey (Eco.)
18. Dr. Swapnil Raj Dubey (Zoo.)
19. Dr. Deepti Saxena (D&P)
20. Dr. Rajendra Singh (Com.)
21. Dr. Yogita Sexena Psycho.)
22. Dr. Saras (Zoo.)
23. Dr. Yatendra Singh (Hindi)
24. Dr. Rohit Singh (Chem.)
25. Shri. Ashok Kumar Srivastava (Accountant)
26. Shri Yogendra Pandey (Tech Expert)

DUTIES:

- To take stock of the existing, newly added and total number of books.
- To introduce bar coding system.
- To see that auto lib software is used for automation.
- To see that the library is computerised.
- To arrange talks for students to motivate them to cultivate reading habits.
- To organise book week, books display on special occasions.
- To provide digital library facilities with National and International online journals.
- To see that Library building is enabled with Wi-Fi facility.
- To see that library issue/ return of books are maintained through software.
- To facilitate the services of National Digital Library an initiative by HRD Ministry.
- To acquire books for the book bank and distribute to the deserving students.
- To ensure that a Suggestion Box is installed in the library and the reader's grievances are attended to and measures suggested.
- To maintain the sanctity of the library.
- To maintain a record of the services rendered/ activities conducted and submit the same to the IQAC Committee.

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4) CULTURAL COMMITTEE:

Chairperson: Dr. Suneet Awasthi

Members:

1. Dr. Nisha Gupta (Eng.)
2. Dr. Rashmi Chauhan (Physics)
3. Dr. Shruti Srivastava (Eng.)
4. Dr. Kumud Bala (D&P)
5. Dr. Sabhyata (Zoo.)
6. Dr. Rajesh Tiwari (Hindi)
7. Dr. Nidhi Nagar (Stat.)
8. Dr. Noopur Mathur (Zoo.)
9. Dr. Chandra Saurabh (Zool.)
10. Dr. Charu Chaturvedi (Bot.)
11. Dr. Om Prakash Ram (Bot.)
12. Dr. Neha (Edu.)
13. Dr. Diwaker Patel (Def.Stu.)
14. Dr. Yateesh Dubey (Eco.)
15. Dr. Sunil Kumar (D&P)
16. Dr. Rajkumar (Hindi)
17. Dr. Ashish Verma (Chem.)
18. Dr. Praveen Kumar (Geog.)
19. Dr. Monika Agrawal (Chem.)
20. Dr. Hani Mishra (Geog.)
21. Dr. Rachna Singh (Bot.)
22. Dr. Laxmi Pandey (Eng.)
23. Dr. Nidhi Vinod (Chem.)
24. Dr. Manisha Gautam (Chem.)
25. Dr. Sangeeta Tiwari (Eco.)

5) SPORTS COUNCIL:

Chairperson: Dr. Rajeev Kumar Srivastava

Members:

1. Dr. Om Pal Singh (Edu.)
2. Dr. Chandan Prasad (Chem.)
3. Dr. Mrityunjay Kumar Sinha (Zoo.)
4. Dr. Adesh kumaar Gupta (History)
5. Dr. Seema Arya (Socio.)
6. Dr. Shurti Srivastva (English)
7. Dr. Sunil Singh (Bot.)
8. Dr. Alka Kushwaha (Botany)
9. Dr. Punj Bhashkar (Eco.)
10. Dr. Kumar Amit (Geog.)
11. Dr. Rajesh Tiwari (Hindi)
12. Dr. Anil Kumar Kateriya (Maths)
13. Dr. Amrendra Pratap Gond (Def. Stu.)
14. Dr. V. K. Dubey (Botany)
15. Dr. Diwakar Patel (Def. Stu.)
16. Dr. Yateesh Dubey (Eco.)
17. Dr. Santosh Kumar Gupta (Hindi)
18. Dr. Ved Praksh Shukla (Philo.)
19. Dr. Yatendra Singh (Hindi)

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20. Dr. Abhay Saxena - (Physics)
21. Dr. Kaleem Ahmad (Physics)
22. Shri. Ashok Kumar Srivastava (Accountant)

DUTIES:

- To organise Intra-mural sports and athletic competitions.
- To help in selecting College teams.
- To organise tournaments for staff members.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

6) COMPUTER LITERACY/ CYBER CELL/ WEBSITE DEVELOPMENT COMMITTEE:

Chairperson: Dr. Surendra Pratap Singh (Bot.)

1. Dr. Gyan Prakash Gupta (Bot.)
2. Dr. V.K. Dubey (Bot.)
3. Dr. Abhay Saxena (physics)
4. Dr. Ashish Verma (Chem.)
5. Dr. Rohit Singh (Chem.)
6. Shri Neeraj Shukla (Tech. Expert, Principal Office)

DUTIES:

- To develop and maintain the college website.
- To organize Computer/Internet access training to teachers/non-teaching /students and other programmes for teaching upgradation during non-instructional days.
- To conduct activities and workshops for Students on Computer awareness, Cybercrime etc.
- To submit all the records to the IQAC Committee.

7) NATIONAL LIBRARY AND INFORMATION SERVICES (N-LIST) CELL:

Chairperson: Dr. Rashmi Chauhan (Physics)

Members:


1. Dr. Mrityunjay Sinha (Zoo.)
2. Dr. Kumar Amit (Geog.)
3. Shri Diwaker Patel (Def. Stu.)
4. Dr. Sanjeev Jauhary (Physics)
5. Dr. Archana Tiwari (Botany)
6. Dr. Amit Kumar Gautam (Chem.)
7. Shri M.K. Singh (Lib.)

8) COLLEGE STUDENT GRIEVANCE REDRESSAL CELL:

Chairperson: Dr. Ranjay Pratap Singh (Philosophy)

Members:

1. Dr. Narendra Kumar Shukla (Bot.)
2. Dr. Uday Pratap Singh (Chem.)
3. Dr. Ved Prakash Shukla (Philo.)
4. Dr. Adesh Gupta (His.)
5. Dr. Sunil Kumar (Bot.)
6. Dr. Swapnil Raj Dubey (Zoo.)
7. Dr. Vishwas Tiwari (Stats.)


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8. Shri Ashok Kumar (Accountant)
9. Shri Ram Singh Yadav (O.S.)

DUTIES:

- To attend to the general grievances of the students, public (related to the College), Staff and suggest redressal measures within the framework of College / University / Government rules.
- To instruct the official/s concerned to attend to the grievances.
- To refer / report the matters to the principal.
- To attend to Students' grievances related to Examination/s and recommend suitable redressal measures.
- To maintain records of the Grievances redressed/ reported / referred and submit the same to the IQAC Committee.

9) WOMEN CELL/ PREVENTION OF SEXUAL HARASSMENT:

Chairperson: Dr. Deepa Pradhan (History)

Members:

1. Dr. Seema Arya (Socio.)
2. Dr. Savitur Prakash Gangwar (Sans.)
3. Dr. Versha Srivastava (Chem.)
4. Dr. Pratibha tripathi (Zool.)
5. Dr. Rashmi Sood (Hindi)

DUTIES:

- To organize several programmes to enhance the confidence level of girl students for their empowerment in the society.
- To celebrate International Women's Day.
- To counsel and solve the personal and academic related problems of Women.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

10) RIGHT TO INFORMATION (R.T.I.):

Prof. (Dr.) Arun kumar Dixit: Principal/ 1st Appellate Authority

Prof. Incharge: Dr. Ranjay Pratap Singh (Philo.)

Asst. Incharge: Dr. Vijay Pratap Singh (Pol. Sc.)

11) N.C.C. UNIT:

Prof. Incharge: Captain Dr. Suneet Awasthi (Eco.)

Shri Suneel Kumar Yadav (D&P)

12) N.S.S. UNIT:

Programme Officer: Dr Chandra Saurabh (Zool.)

DUTIES:

- To plan and execute N.S.S. Programmes for the year.
- To conduct Special N.S.S. camp and to submit the audited statement of accounts at the end of the year.
- To distribute the work for the NSS volunteers for maintenance of cleanliness in and around the College.
- To take care of campus beautification and gardening.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

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13) ROVERS:

Dr. Vijay Pratap Singh (Pol. Sc.)

Dr. Abhya Raj Singh (Def. Stu.)

14) RANGERS:

Dr. Shruti Srivastava (Eng.)

Dr. Neha (Edu.)

15) PROF. INCHARGE, INCOME TAX:

Dr. Sudhanshu Chaman Jee (Commerce)

16) DEAN STUDENTS WELFARE (DSW):

Dr. Ajai Swarup Saxena (Commerce)

17) SCHOLARSHIP COMMITTEE:

Nodal Officer: Dr. Sant Ram Verma (Maths.)

Members:

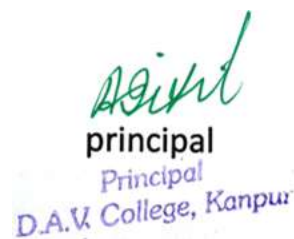
1. Dr Punj Bhashkar (Eco.)
2. Dr Amrendra Pratap Gond (Def. Stu.)
3. Dr. V. K. Dubey (Bot.)
4. Dr. Sudheer Kumar (Geog.)
5. Dr. Ashok Kumar (Bot.)
6. Dr. Vivek Kumar (Hindi)
7. Dr. Swapnil Raj Dubey (Zool.)
8. Dr. Pankaj Verma (Bot.)
9. Dr. Vijay Kumar Singh (Bot.)

18) EXAMINATION COMMITTEE:

Principal & Patron: Prof. (Dr.) Arun Kumar Dixit

Chair Person: Dr. Anurag Saxena (Physics)

Exam Controller: Dr. R. S. Yadav (Physics)



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DUTIES:

- To successfully conduct the Semester End Examinations and prepare the Results.
- To co-ordinate with the ISA Committee for smooth conduct of ISA (Intra Semester Assessment) tests and receive the final ISA marks on or before 15th September / March.
- To ensure that the mark lists are submitted by the assistant Professor to the Examination Section by due dates and the Statement of Marks are given to the Students / Parents within the stipulated time.
- To make inventory of the required Stationery well in advance and put up the requisition for required items at least 2 months in advance.
- To refer cases of malpractice in the examination to the Unfair Means Inquiry Committee / Examination Grievances Committee for necessary action.
- To process the exam remuneration bills on time.
- To prepare course/programme wise distribution of pass percentage and submit the same to the IQAC Committee.

19) ADMISSION & ANNUAL PLAN COMMITTEE:

Principal & Patron: Prof. (Dr.) Arun Kumar Dixit

Chairperson: Dr. Manoj Srivastava (Eco.)

Members:

1. Dr. Neelam Agrawal (Comm.)
2. Dr. Hemant Pal (Maths.)
3. Dr. Kumar Amit (Geog.)
4. Dr. Surendra Pratap Singh (Botany)
5. Dr. Saumya Saxena (Chem.)

DUTIES:

- To collect proposals / materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year for publication in the Prospectus.
- To draft the Annual Plan of activities for the year 2021-22 and to incorporate the same in the Prospectus.
- To finalize College Prospectus & Admission Form for the year 2021-22.
- To assist the students and to interact with the parents during admissions for the year 2021-22.
- To provide proper College Identity Cards to the students after the reopening of the College for the year 2021-22.
- To file and maintain the records of the admissions and Annual Plan.
- To submit the enrolment records to the IQAC Committee.

20) PUBLIC RELATIONS /PRESS RELEASE COMMITTEE:

Chairperson: Dr. D. P. Rao (Chem.)

Members

1. Dr. Shruti Srivastava (Eng.)
2. Dr. Rajesh Tiwari (Hindi)
3. Dr. R. B. Tiwari (Stat.)
4. Shri Diwaker Patel (Def. Stu.)
5. Dr. Yatendra Singh (Hindi)
6. Dr. Amit Kumar Raghuvanshi (Bot.)


DUTIES:

- To disseminate the efforts and the achievements of the College, Students and Staff to the outer world through Website updates, publicity through Media, News Papers, etc.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

21) CAREER GUIDANCE/PLACEMENT/ENTERPRENEUR DEVELOPMENT CELL:

Convener: Dr. Anil Kumar Panda (Edu.)

1. Dr. Geeta (Psycho.)
2. Dr. D. P. Rao (Chem.)
3. Dr. Diwaker Patel (Def. Stu.)
4. Dr. Narendra Kumar Verma (Chem.)


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5. Dr, Abha Singh (Chem.)

DUTIES:

- To organise career-oriented workshops for the outgoing students.
- To organise coaching classes for competitive exams by inviting experts.
- To organise programmes to create awareness on the importance of higher education in India and abroad.
- To invite industries and companies for Campus placements.
- To provide details of campus placements.
- To conduct awareness programmes on entrepreneurship skills for students.
- To invite experienced academicians, leading professionals with extensive corporate experience to address the students and thereby facilitate practical learning.
- To arrange industrial visits to get practical exposure and knowledge of the industrial environment.
- To file and submit the records to the IQAC Committee.

22) STUDENTS WELFARE FUND ADVISORY COMMITTEE:

Chairperson: Dr. Sandhya Singh (Def. Stu.)

Members:

1. Dr. Rama Bhatia (Def. Stu.)
2. Dr. Archana Gupta (Pol.Sc.)
3. Dr. Rashmi Srivastava (Zoo.)
4. Dr. Dr. Abhay Saxena (Physics)
5. Dr. Neha (Edu.)

23) PURCHASE AND GRANT UTILIZATION/ INFRASTRUCTURE MAINTENANCE & DEVELOPMENT COMMITTEE:

Chairperson & Principal: Prof. (Dr.) Arun Kumar Dixit

Members: HODs and PG Coordinators of all the Departments

DUTIES:

- To scrutinise the indents put forth by the Depts. / Labs. /Committees/and various sections of the College from time to time.
- To supervise the process of finding out the suppliers, inviting quotations, preparation of comparative statements, placing of orders and settlement of bills following relevant rules.
- To fix the responsibility on erroneous payments, orders and issue warnings to improper suppliers.
- To suggest measures for the safety, development and maintenance of Old College building infrastructure
- To ensure optimal use of the College resources, get defective gadgets repaired.
- To suggest measures to dispose off outdated and unusable items.
- To be in charge of the AV systems, LCD, Copier Machines, Laptops etc.
- To ensure Computerisation/Automation of Library & Administration/Technology upgradation (overall)
- To provide internet facility with Wi-Fi connectivity.
- To provide details of infrastructure facilities to the IQAC Committee.

Arun Dixit
principal

- To maintain the records of the purchase and grant utilisation and submit the same to the IQAC Committee.

24) RUSA COMMITTEE:

Chairperson: Hemant Pal (Maths)

Members:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Abhya Raj Singh (Def. St.)
3. Dr. Abha Singh (Chem.)
4. Dr. Bhavna Srivastava (Zoo.)
5. Dr. Akhila Singh Gaur (Edu.)

25) FACULTY ASSESSMENT/ REMEDIAL/MENTORING COMMITTEE:

Chairperson: Dr. Sunil Kumar Mishra (Chem.)

Convenor: Dr. Ajai Swarup Saxena (Comm.)

Members:

Arts:

1. Dr. Deepa Pradhan (An. Hist.)
2. Dr. Anil Kumar Panda (Edu.)
3. Dr. Vijay Pratap Singh (Pol. Sc.)
4. Dr. Yatendra Singh (Hindi)

Science:

1. Dr. Ram Shabd Yadav (Physics)
2. Dr. Chandan Prasad (Chem.)
3. Dr. Mrityunjai Sinha (Zoo.)
4. Dr. Pramila Tripathi (Botany)

Commerce:

1. Dr. Sudhanshu Chaman jee (Comm.)
2. Dr. Ajai Swarup Saxena (Comm.)
3. Dr. Yogesh Chandra Vishnoi (Comm.)
4. Dr. Amit Gupta (Comm.)

DUTIES:

- To facilitate online faculty assessment.
- To obtain objective opinion from the students about the effectiveness of the faculty and the facilities in the College.
- To promote mentoring and maintain the records regarding the same.
- To see that remedial classes are conducted by teachers for weaker students and maintain records regarding the same.
- To submit all the records to the IQAC Committee.

26) MAGAZINE COMMITTEE:

Chairperson: Dr. Renu Dixit (Hindi)

Member:

Hindi:

1. Dr. Rajesh Tiwari (Hindi)
2. Dr. Yatendra Singh (Hindi)

English:

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1. Dr. Sadhna Chaturvedi (Eng.)
2. Dr. Priya Srivastava (Eng.)

Sanskrit:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Savitur Prakash Gangwar (Sanskrit)

DUTIES:

- To raise resources for publication of the magazine.
- To receive the articles / reports from the students/staff and edit the same.
- To ensure that no reports/articles objectionable in nature are published.
- To appoint students as sectional editors.
- To arrange to have photographs of staff and students required for the magazine on College Day and on the send-off day.
- To get the magazine printed by April end and distribute the same to students and staff.

27) RESEARCH CELL & EXTENSION SERVICES COMMITTEE:

Chairperson: Dr. Anil Kumar Panda (Edu.)

Member:

1. Dr. Shivani Nigam (Edu.)
2. Dr. D. P. Rao (Chem.)
3. Dr. Nidhi Nagar Saxena (Stat.)
4. Dr. Gyan Prakash Gupta (Botany)
5. Dr. Savitur Prakash Gangwar (Sanskrit)
6. Dr. Yateesh Dubey (Eco.)
7. Dr. Swapnil Raj Dubey (Zoo.)
8. Dr. Kaleem Ahmed (Physics)
9. Dr. Ravi Kumar (Comm.)
10. Dr. Alok Kumar Shukla(Stat.)

DUTIES:

- To organize research activities for the staff and Students of the college
- To organize orientation lectures in research for the TY project work students.
- To assist the Departments in organizing research Seminars.
- To take up major / minor research projects for the College.
- To raise funds for research activities of the College.
- To suggest steps for effective use of college resources for extension services.
- To conduct activities during the year in the sphere of extension activities and Institutional Social responsibility.
- To promote Research Climate in the Institution.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

28) STAFF WELFARE COMMITTEE:

Chairperson: Dr. Suneel Kumar Mishra (Chem.)

Coordinator: Dr. Pratibha Singh (Geog.)

1. Dr. Ramjee Prasad (Socio.)
2. Dr. Rashmi Srivastava (Zool.)
3. Dr. Suneel Kumar (Botany)


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4. Dr. Seema Kumari (Edu.)
5. Dr. Uday Singh Patel (Chem.)

DUTIES:

- To organise staff welfare activities such as Staff / Faculty Improvement Programmes, Felicitations, Literary Competitions / Picnics, Hikes, etc.
- To pursue the matter with the Directorate of Higher Education related to Confirmation, Career Advancement, Pay Fixation etc. of the lecturers.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

29) NATIONAL DAY/ NATIONAL FESTIVALS CELEBRATION COMMITTEE:

Chairperson: Dr. Suneet Awasthi (Eco.)

Coordinator: Dr. Vinod Mohan Mishra (Def. Stu.)

1. Dr. Abhya Raj Singh (Def. Stu.)
2. Dr. Ashish Verma (Chem.)
3. Dr. Rashmi Srivastava (Zoo.)
4. Dr. Hani Mishra (Geog.)

DUTIES:

- To make necessary arrangements for the flag hoisting ceremony to celebrate the National Days i.e. Independence Day, Republic Day.
- To celebrate National festivals.
- National Days Celebrations records should be submitted to the IQAC Committee.

30) NATURE CLUB:

Chairperson: Dr. Atul Kumar Mishra (Zoo.)

Member:

1. Dr. S.S. Kalra (Chem.)
2. Dr. Alka Kushwaha (Bot.)
3. Dr. Sabhyta Singh (Zoo.)
4. Dr. Gyan Prakash Gupta (Bot.)
5. Dr. Praveen Kumar (Geog.)
6. Dr. Suneel Kumar (Bot.)
7. Dr. Archana Mishra (Bot.)

DUTIES:

- To enrol members for the club and to create awareness among the students and the staff about the need for protection of natural habitat.
- To invite speakers to talk on environmental protection.
- To organise relevant programmes.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

31) HEALTHY PRACTICES/ CAMPUS ECO-FRIENDLY CELL:

Chairperson: Dr. Pankaj Tandon (Zoo.)

Convener: Mrs. Sushma Nishad (Edu.)

Coordinator: Dr. R. B. Tiwari (Stat.)

Members:

1. Dr. Richa Nigam (Botany)


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2. Dr. Sudheer Kumar (Geog.)
3. Dr. Rajesh Kumar (Zoo.)
4. Dr. Archana Agnihotri (Bot.)

DUTIES:

- To facilitate healthy practices.
- To organise relevant programmes to promote healthy practices.
- To facilitate rain water harvesting, energy conservation, Solar lights, LED lights.
- To promote and maintain green ambience.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

32) TIME TABLE COMMITTEE:

Chairperson: Dr. Pushendra Tripathi (Maths.)

Members:

1. Dr. Abhishek Kumar (Maths.)
2. Dr. Pankaj Tandon (Zoo.)
3. Dr. Piyush Mishra (Botany)
4. Dr. Gyan Prakash Gupta (Botany)
5. Shri Kamal Kumar (Physics)

DUTIES:

- To frame a suitable, clash free time-table for conducting Theory/Practical Time-Table as per university rules.
- To attend to various complaints of clashes in the time-table and make necessary adjustments.
- To scrutinize the work load of the individual faculty members/teachers and the Departments as per university rules.
- To maintain the records of the Time-Table framed and submit the same to the IQAC Committee.

33) SC/ ST CELL:

Chairperson: Dr. Ramjee Prasad (Socio.)

Members:

1. Dr. Kumud Bala (D&P)
2. Dr. Raj Kumar (Hindi)
3. Dr. Pradeep Kumar (Hindi)
4. Dr. Yogita Sexena (Psyco.)
5. Dr. Nalini Lata Sachan (Pol. Sc.)


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DUTIES:

- To conduct activities for the betterment of students from SC /ST community.
- To create awareness of the schemes for the welfare of SC /ST community.
- To maintain data base of Staff and Students belonging to SC /ST community.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee

34) FIRST AID, HEALTH WATCH, RED RIBBON, COUNSELLING CLUB:

Chairperson: Dr. Binod Kumar Pandey

Members:

1. Shri Suneel Yadav (D&P)
2. Dr. Nalini Lata Sachan (Pol. Sc)
3. Dr. Raju Singh Gaur (Maths.)
4. Dr. Radha Mishra (Hindi)
5. Dr. Renu Agnihotri (Bot.)

DUTIES:

- To see that there is a First Aid Room with all the basic facilities in case of emergency.
- To act as Nodal Officer for Vector Borne Diseases.
- To organise programmes for students and Staff related to Health and First Aid.
- To conduct activities under Red Ribbon Club.
- To organise Community Welfare programmes. I.e. to involve their participation in Yoga camps etc.
- To celebrate International Yoga Day and to conduct awareness programmes regarding importance of Yoga.
- To guide and help students to develop study habits, resolving personal and emotional difficulties & interpersonal relationships.
- To organise activities to inculcate values, civic responsibilities and promote all round development of personality of students.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

35) ALUMNI/ PTA:

Chairperson & Principal: Prof. (Dr.) Arun Kumar Dixit

Co-ordinator: Dr. Manoj Srivastava ((Eco.))

Special Invitee Member-

- 1) Dr. Ashok Srivastava: Ex Principal- D.B.S. College, Kanpur (Science Faculty)
- 2) Dr. Manoj Srivastava: Ex Associate Professor (Commerce Faculty)
- 3) Dr. Ashok Kumar Dwivedi: Ex. Associate Professor (Arts Faculty)
- 4) Dr. Anupam Shukla: Ex Associate Professor (Arts Faculty)

Member:

- 1) Dr. Ajai Swarup Saxena (Commerce)
- 2) Dr. Priya Srivastava (English)
- 3) Dr. Abhishek Srivastava (Maths)
- 4) Dr. B. P. Singh (Eco.)
- 5) Dr. Pushkar Pandey (Pol. Sc.)
- 6) Dr. Swati Saxena (Bot.)
- 7) Dr. Rekha Shukla (Zoo.)
- 8) Dr. Vishal Saxena (Bot.)
- 9) Dr. Vishal Kumar Srivastava (Def. Stu.)
- 10) Dr. Hani Misra (Geog.)
- 11) Dr. Udai Pratap Singh (Chem.)
- 12) Dr. Irfana (Bot.)
- 13) Dr. Rashmi Sood (Hindi)
- 14) Dr. Saumya Saxena (Chem.)
- 15) Dr. Jyotika Awasthi (Eco.)


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DUTIES:

- To invite the Alumni to visit the College to interact with the students to enhance the knowledge and skills of the students.
- To encourage them to bring industries and companies for campus placements.
- To give an opportunity to the Alumni who are entrepreneurs to motivate the students.
- To suggest Add On / Certificate / Diploma courses to be conducted by the College with financial assistance from industries/commercial organisations and well-placed Alumni.
- To conduct Alumni, meet every year.
- To receive and attend to parents / guardians in the College.
- To inform about the low attendance or poor Marks of the students, if any, to the concerned Parents.
- To hold at least Two General Body Meetings (August & November) to discuss issues regarding Students.
- To file and submit the records to the IQAC Committee.

36) CANTEEN COMMITTEE:

Chairperson: Dr. Jai Prakash (Comm.)

Members:

1. Dr. Rishabh Saxena (Comm.)
2. Dr. Praveen Kumar (Geog.)
3. Dr. Arun Kumar Singh (Bot.)
4. Dr. Vijay Kumar (Bot.)

DUTIES:

- To see that the Canteen services to students / staff are good.
- To fix the rates for the items served in the Canteen and to maintain cleanliness in the Canteen.

37) ATTENDANCE COMMITTEE:

Chairperson: Dr. Abhishek Kumar (Maths)

Members:

1. Dr. Pushkar Pandey (Pol. Sc.)
2. Dr. Adesh Gupta (History)

DUTIES:

- To ensure that daily attendance is recorded by the Assistant Professors in the prescribed Attendance sheets and that the same are submitted within 2 days of the completion of the last lecture/s for the month.
- To inform the principal the name/s of the defaulting Lecturer/s by 3rd of the following month.
- To ensure timely compilation of attendance record by the dealing clerks
- To ensure periodic display of attendance on the Notice Boards.
- To keep track of regular absentees and counsel them, if required, along with their parents.
- To process genuine cases for condonation of attendance.
- To maintain the records of the attendance compiled and submit the same to the IQAC Committee.

38) UNFAIR MEANS INQUIRY COMMITTEE:

Chairperson: Dr. Awadhesh yadav (Chem.)

Members:

1. Dr. Chandan Prasad (Chem.)
2. Dr. Rajendra Singh (Comm.)

DUTIES:

- To examine the cases of malpractices by students in the examinations, if any and recommend course of action to be taken against defaulting student/s.
- To maintain records of the cases investigated and submit the same to the IQAC Committee.

39) ACADEMIC AND ADMINISTRATIVE AUDIT COMMITTEE:

Chairperson & Principal: Prof. (Dr.) Arun Kumar Dixit

Convener: Dr. Sudheer Kumar Srivastava (Chem.)

Coordinator: Dr. Lokesh Saxena (Chem.)

Members:

1. Dr. Deep Sikha Chaturvedi (Pol. Sc.)
2. Dr. Manoj Srivastava (Eco.)
3. Dr. Rajat Kumar Srivastava (Chem.)
4. Dr. S. R. Verma (Maths.)

DUTIES:

- To see that Academic audit is conducted every Semester to evaluate the progress.
- To ensure that the Syllabus is completed in time and the Question Papers are set accordingly.
- To inspect the Library Services.
- To inspect whether the Head Clerk files and maintains the records of the biometric and see whether it tallies with the Muster Roll and Movement Register.
- To ensure that the Non-Teaching Staff abide by the arrival & departure timings.
- To ensure immediate regularization of leave/s by the Teaching and Non-teaching Staff.
- To inspect whether the Head-Clerk maintains records pertaining to timings, leaves, service- books, syllabus, enrolment, examination and other matters related to the Institution.
- To ensure that all the Teaching and Non-Teaching Staff maintain a Log-Book.
- To see whether annual financial audit has been done and records are maintained.

40) MOOCS COMMITTEE:

Institutional Co-ordinator: Dr. Manoj Johri (Physics)

Members:

1. Dr. Dharendra Gupta (Physics)
2. Dr. Abhay Saxena (Physics)
3. Dr. Narendra Babu Shakya (Bot.)
4. Dr. Sunil Mishra-II (Chem.)

41) YOGA/MEDITATION/WELLNESS CENTRE:

Co-ordinator for students: Dr. Anil Kumar Sinha (Sanskrit)

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Member:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Savitir Prakash Gangwar (Sanskrit)

42) INSTITUTIONAL INDUSTRY COLLABORATION COMMITTEE:

Chairperson: Dr. Y.C. Vishnoi (Commerce)

Coordinator: Dr. V.K. Dubey (Bot.)

Members:

1. Dr. Pushkar Pandey (Pol Sc.)
2. Dr. Punj Bhashkar (Eco.)
3. Dr. Deepti Saxena (D&P)
4. Dr. Pooja Sinha (Eco.)

43) INSTITUTIONAL SOCIAL RESPONSIBILITY (VILLAGE ADOPTION PROGRAMME)/START UP's COMMITTEE:

IQAC Convener: Dr. Sudheer Kumar Srivastva (Chem.)

NSS Programme Officer: Dr. Chandra Saurbh (Zoo.)

The above Co-ordinators are also incharge of start-ups committee.

Members:

1. Dr. Ram Shabd Yadav (Physics)
2. Dr. Shivani Nigam (Edu.)
3. Dr. Kumar Amit (Geog.)
4. Dr. Pradeep Kumar (Hindi.)
5. Dr. Rekha Sukla (Zoo.)
6. Dr. Shankar Singh Solanki(Eng.)
7. Dr. Anil Kumar Singh(Def. Stu)
8. Dr. Amit Dwivedi (Sanskrit)
9. Dr. Amar Singh (Zoo.)
10. Dr. Raj Kumar (Hindi)
11. Dr. Sunit Kumar Saxena (Zoo.)
12. Dr. Javed Ahmad Siddiqui (Bot.)
13. Dr. Nupur Budholiya (Geog.)
14. Dr. Amit Kumar Raghuvanshi (Bot.)

44) NEP 2020 IMPLEMENTATION COMMITTEE/ VOCATIONAL COURSES ADVISORY AND SUPERVISING COMMITTEE:

Chairperson & Principal: Prof. (Dr.) Arun Kumar Dixit

Convener: Dr. Sudheer Km. Srivastava (Chem.)

Coordinator: Dr. Rashmi Chauhan (Phy.)

Members:

- 1) Dr. D.P. Rao (Chem.)
- 2) Dr. Gyan Prakash Gupta (Bot.)
- 3) Dr. V.K. Dubey (Bot.)
- 4) Dr. Swapnil Raj Dubey (Zoo.)
- 5) Dr. Kaleem Ahmad (Phy.)
- 6) Dr. Yatendra Singh (Hindi)

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Committees of

Dayanand Anglo-Vedic (P.G.) College,
Kanpur

(2022-23)



Prof.(Dr.) Arun Kumar Dixit
Principal

Website: www.davcollegekanpur.ac.in

Email: principaldavcollegekanpur@gmail.com

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COMMITTEES OF D.A-V. COLLEGE, KANPUR (2021-2022)



1) INTERNAL QUALITY ASSURANCE CELL (IQAC):

1. Dr. Kumkum Swarup- Management Nominee
2. Prof. (Dr.) Arun Kumar Dixit- Principal & Chairperson
3. Dr. Sudheer Kumar Srivastava- Director
4. Dr. R. K. Dwivedi- Director CDC, Kanpur University
5. Dr. Anil Kumar Sinha- Sanskrit
6. Dr. Ranjay Pratap Singh – Philosophy
7. Dr. Ajai Swarup Saxena- Commerce
8. Dr. Manoj Srivastava- Economics
9. Dr. Vinod Mohan Mishra – Defence & Strategic Studies
10. Dr. D. P. Rao- Chemistry
11. Dr. Yatendra Singh- Hindi
12. Dr. Rohit Mohan- Alumni Nominee
13. Dr. Arpit Awasthi- Industrialist Nominee
14. Shri Ashok Srivastava- Accountant (Ex officio Member)
15. Shri Ram Singh- Office Superintendent (Ex officio Member)

GOAL OF IQAC:

Planning and Preparations of Proposals to implement the Recommendations of the NAAC Peer Team during the Cycle 1 Visit for Assessment and Accreditation in 2007.

- To ensure timely, efficient and progressive performance of academic, administrative and financial tasks.
- Integration and optimization of modern methods of teaching and learning.
- To overview the plans to implement credibility of evaluation procedures.
- To ensure the adequacy, maintenance and proper allocation of support structure and services.
- To establish network with other institutions of India and abroad and share research findings with them.

FUNCTION OF IQAC:

Internal Quality Assurance Cell of the College has developed several quality assurance mechanisms within the existing academic and administrative setup. Some of these are as follows:

- Since inception the main objective of IQAC cell is to plan and implement quality initiatives and their evaluation. It also conducts regular meetings with quality agenda and maintains its systematic record of its proceedings.
- To formulate the action plan for implementation of the recommendations of the NAAC Peer Team visit in 2007.
- To circulates its plan and takes steps for implementation.
- To provide in conducting workshops, awareness programmes, special lectures on quality innovations, Curriculum design, Teaching-Learning & Evaluation, Research oriented seminars etc. It analyses the feedback received from Students and other Stakeholders.

- To coordinate with all stakeholders for their opinions and advice for quality sustenance and quality improvement.
- To disseminate information on various quality parameters of higher education.
- To Enforce Academic and Administrative Auditing by external agency.
- To Plan and Support effective implementation for Total Quality management, Curricula development, Teaching-Learning and evaluation, Research, Consultancy and Extension activities for all stakeholders.
- MHRD subcommittee, under IQAC regularly prepares the Reports for AISHE.
- Documentation of the various programmes/activities leading to quality improvement.
- To collect, maintain and analyse documents and document evidences directly or through the College Office.
- To prepare the Annual Quality Assurance Report (AQAR) and submit it to NAAC regularly after its inspection.
- To appreciate, encourage and provide support required by the faculty for their qualitative improvement in teaching, research & administration.
- To make the Strategies to be adopted by institution to satisfy the needs of the students from diverse backgrounds including socio-economic backward community and complying with all the norms of the Government.

2) PROCTORIAL BOARD/DISCIPLINE & ANTI-RAGGING COMMITTEE:

Chief Proctor: Dr. Rajat Kumar (chem.)

Members:

1. Dr. Brijesh K. Saxena (Chem.)
2. Dr. Lokesh Saxena (Chem.)
3. Dr. Jai Prakash (Com.)
4. Dr. Piyush Mishra (Bot.)
5. Dr. Sunil Singh (Bot.)
6. Dr. Alka Kushwaha (Bot.)
7. Dr. B.S. Azad (Zoo.)
8. Dr. Rajendra Singh (Com.)
9. Dr. Anil Kumar Singh (Def. Stu.)
10. Dr. Dr. Vishal Kumar Srivastava (Def. Stu.)
11. Dr. Yatendra Singh (Hindi)
12. Dr. Manisha Gautam (Chem.)
13. Dr. Rohit Singh (Chem.)
14. Dr. Surendra Kumar (Chem.)
15. Dr. Sunil Mishra-II (Chem.)
16. Dr. Monika Agarwal (Chem.)

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DUTIES:

- To ensure overall disciplined environment in the College.
- To initiate timely action against erring students.
- To sensitise students about the evils of ragging and its prevention in the College Campus by organizing talks/ programmes etc.
- To address complaints about ragging as per the Govt. and University procedures.
- To maintain records of the cases investigated and submit the same to the IQAC Committee.

3) LIBRARY COMMITTEE, ANAND SWARUP KENDRIYA, PUSTKALYA:

Principal & Patron: Prof. (Dr.) Arun Kumar Dixit

Professor In charge: Dr. Brajesh Kumar Saxena

Librarian and Secretary: Shri M. K Singh

1. Dr. Ranjay Pratap Singh (Philo.)
2. Dr. Y.C.Vishnoi (Com.)
3. Dr. Deepa Pradhan (Ancient History)
4. Dr. Rajat Kumar (Chem.)
5. Dr. Nisha Gupta (Eng.)
6. Dr. Rashmi Chauhan (Phy.)
7. Dr. Hemant Kumar (Maths)
8. Dr. Anil Kumar Panda (Edu.)
9. Dr. Binod Kumar Pandey (Sans.)
10. Dr. Vinod Mohan Mishra (Def. Stu.)
11. Dr. Ramjee Prasad (Socio.)
12. Dr. Adesh Gupta (History)
13. Dr. Vijay Pratap Singh (Pol. Sc.)
14. Dr. Kumar Amit (Geog.)
15. Dr. Nidhi Nagar Saxena (Stat.)
16. Dr. V.K. Dubey (Bot.)
17. Dr. Yateesh Dubey (Eco.)
18. Dr. Swapnil Raj Dubey (Zoo.)
19. Dr. Deepti Saxena (D&P)
20. Dr. Rajendra Singh (Com.)
21. Dr. Yogita Sexena Psycho.)
22. Dr. Saras (Zoo.)
23. Dr. Yatendra Singh (Hindi)
24. Dr. Rohit Singh (Chem.)
25. Shri. Ashok Kumar Srivastava (Accountant)
26. Shri Yogendra Pandey (Tech Expert)

DUTIES:

- To take stock of the existing, newly added and total number of books.
- To introduce bar coding system.
- To see that auto lib software is used for automation.
- To see that the library is computerised.
- To arrange talks for students to motivate them to cultivate reading habits.
- To organise book week, books display on special occasions.
- To provide digital library facilities with National and International online journals.
- To see that Library building is enabled with Wi-Fi facility.
- To see that library issue/ return of books are maintained through software.
- To facilitate the services of National Digital Library an initiative by HRD Ministry.
- To acquire books for the book bank and distribute to the deserving students.
- To ensure that a Suggestion Box is installed in the library and the reader's grievances are attended to and measures suggested.
- To maintain the sanctity of the library.
- To maintain a record of the services rendered/ activities conducted and submit the same to the IQAC Committee.

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4) CULTURAL COMMITTEE:

Chairperson: Dr. Suneet Awasthi

Members:

1. Dr. Nisha Gupta (Eng.)
2. Dr. Rashmi Chauhan (Physics)
3. Dr. Shruti Srivastava (Eng.)
4. Dr. Kumud Bala (D&P)
5. Dr. Sabhyata (Zoo.)
6. Dr. Rajesh Tiwari (Hindi)
7. Dr. Nidhi Nagar (Stat.)
8. Dr. Noopur Mathur (Zoo.)
9. Dr. Chandra Saurabh (Zool.)
10. Dr. Charu Chaturvedi (Bot.)
11. Dr. Om Prakash Ram (Bot.)
12. Dr. Neha (Edu.)
13. Dr. Diwaker Patel (Def.Stu.)
14. Dr. Yateesh Dubey (Eco.)
15. Dr. Sunil Kumar (D&P)
16. Dr. Rajkumar (Hindi)
17. Dr. Ashish Verma (Chem.)
18. Dr. Praveen Kumar (Geog.)
19. Dr. Monika Agrawal (Chem.)
20. Dr. Hani Mishra (Geog.)
21. Dr. Rachna Singh (Bot.)
22. Dr. Laxmi Pandey (Eng.)
23. Dr. Nidhi Vinod (Chem.)
24. Dr. Manisha Gautam (Chem.)
25. Dr. Sangeeta Tiwari (Eco.)

5) SPORTS COUNCIL:

Chairperson: Dr. Rajeev Kumar Srivastava

Members:

1. Dr. Om Pal Singh (Edu.)
2. Dr. Chandan Prasad (Chem.)
3. Dr. Mrityunjay Kumar Sinha (Zoo.)
4. Dr. Adesh kumaar Gupta (History)
5. Dr. Seema Arya (Socio.)
6. Dr. Shurti Srivastva (English)
7. Dr. Sunil Singh (Bot.)
8. Dr. Alka Kushwaha (Botany)
9. Dr. Punj Bhashkar (Eco.)
10. Dr. Kumar Amit (Geog.)
11. Dr. Rajesh Tiwari (Hindi)
12. Dr. Anil Kumar Kateriya (Maths)
13. Dr. Amrendra Pratap Gond (Def. Stu.)
14. Dr. V. K. Dubey (Botany)
15. Dr. Diwakar Patel (Def. Stu.)
16. Dr. Yateesh Dubey (Eco.)
17. Dr. Santosh Kumar Gupta (Hindi)
18. Dr. Ved Praksh Shukla (Philo.)
19. Dr. Yatendra Singh (Hindi)

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20. Dr. Abhay Saxena - (Physics)
21. Dr. Kaleem Ahmad (Physics)
22. Shri. Ashok Kumar Srivastava (Accountant)

DUTIES:

- To organise Intra-mural sports and athletic competitions.
- To help in selecting College teams.
- To organise tournaments for staff members.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

6) COMPUTER LITERACY/ CYBER CELL/ WEBSITE DEVELOPMENT COMMITTEE:

Chairperson: Dr. Surendra Pratap Singh (Bot.)

1. Dr. Gyan Prakash Gupta (Bot.)
2. Dr. V.K. Dubey (Bot.)
3. Dr. Abhay Saxena (physics)
4. Dr. Ashish Verma (Chem.)
5. Dr. Rohit Singh (Chem.)
6. Shri Neeraj Shukla (Tech. Expert, Principal Office)

DUTIES:

- To develop and maintain the college website.
- To organize Computer/Internet access training to teachers/non-teaching /students and other programmes for teaching upgradation during non-instructional days.
- To conduct activities and workshops for Students on Computer awareness, Cybercrime etc.
- To submit all the records to the IQAC Committee.

7) NATIONAL LIBRARY AND INFORMATION SERVICES (N-LIST) CELL:

Chairperson: Dr. Rashmi Chauhan (Physics)

Members:

1. Dr. Mrityunjay Sinha (Zoo.)
2. Dr. Kumar Amit (Geog.)
3. Shri Diwaker Patel (Def. Stu.)
4. Dr. Sanjeev Jauhary (Physics)
5. Dr. Archana Tiwari (Botany)
6. Dr. Amit Kumar Gautam (Chem.)
7. Shri M.K. Singh (Lib.)

8) COLLEGE STUDENT GRIEVANCE REDRESSAL CELL:

Chairperson: Dr. Ranjay Pratap Singh (Philosophy)

Members:

1. Dr. Narendra Kumar Shukla (Bot.)
2. Dr. Uday Pratap Singh (Chem.)
3. Dr. Ved Prakash Shukla (Philo.)
4. Dr. Adesh Gupta (His.)
5. Dr. Sunil Kumar (Bot.)
6. Dr. Swapnil Raj Dubey (Zoo.)
7. Dr. Vishwas Tiwari (Stats.)

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8. Shri Ashok Kumar (Accountant)
9. Shri Ram Singh Yadav (O.S.)

DUTIES:

- To attend to the general grievances of the students, public (related to the College), Staff and suggest redressal measures within the framework of College / University / Government rules.
- To instruct the official/s concerned to attend to the grievances.
- To refer / report the matters to the principal.
- To attend to Students' grievances related to Examination/s and recommend suitable redressal measures.
- To maintain records of the Grievances redressed/ reported / referred and submit the same to the IQAC Committee.

9) WOMEN CELL/ PREVENTION OF SEXUAL HARASSMENT:

Chairperson: Dr. Deepa Pradhan (History)

Members:

1. Dr. Seema Arya (Socio.)
2. Dr. Savitur Prakash Gangwar (Sans.)
3. Dr. Versha Srivastava (Chem.)
4. Dr. Pratibha tripathi (Zool.)
5. Dr. Rashmi Sood (Hindi)

DUTIES:

- To organize several programmes to enhance the confidence level of girl students for their empowerment in the society.
- To celebrate International Women's Day.
- To counsel and solve the personal and academic related problems of Women.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

10) RIGHT TO INFORMATION (R.T.I.):

Prof. (Dr.) Arun kumar Dixit: Principal/ 1st Appellate Authority

Prof. Incharge: Dr. Ranjay Pratap Singh (Philo.)

Asst. Incharge: Dr. Vijay Pratap Singh (Pol. Sc.)

11) N.C.C. UNIT:

Prof. Incharge: Captain Dr. Suneet Awasthi (Eco.)

Shri Suneel Kumar Yadav (D&P)

12) N.S.S. UNIT:

Programme Officer: Dr Chandra Saurabh (Zool.)

DUTIES:

- To plan and execute N.S.S. Programmes for the year.
- To conduct Special N.S.S. camp and to submit the audited statement of accounts at the end of the year.
- To distribute the work for the NSS volunteers for maintenance of cleanliness in and around the College.
- To take care of campus beautification and gardening.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

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13) ROVERS:

Dr. Vijay Pratap Singh (Pol. Sc.)

Dr. Abhya Raj Singh (Def. Stu.)

14) RANGERS:

Dr. Shruti Srivastava (Eng.)

Dr.Neha (Edu.)

15) PROF. INCHARGE, INCOME TAX:

Dr. Sudhanshu Chaman Jee (Commerce)

16) DEAN STUDENTS WELFARE (DSW):

Dr.Ajai Swarup Saxena (Commerce)

17) SCHOLARSHIP COMMITTEE:

Nodal Officer: Dr. Sant Ram Verma (Maths.)

Members:

1. Dr Punj Bhashkar (Eco.)
2. Dr Amrendra Pratap Gond (Def. Stu.)
3. Dr. V. K. Dubey (Bot.)
4. Dr. Sudheer Kumar (Geog.)
5. Dr. Ashok Kumar (Bot.)
6. Dr. Vivek Kumar (Hindi)
7. Dr. Swapnil Raj Dubey (Zool.)
8. Dr. Pankaj Verma (Bot.)
9. Dr. Vijay Kumar Singh (Bot.)

18) EXAMINATION COMMITTEE:

Principal & Patron: Prof. (Dr.) Arun Kumar Dixit

Chair Person: Dr. Anurag Saxena (Physics)

Exam Controller: Dr. R. S. Yadav (Physics)

DUTIES:

- To successfully conduct the Semester End Examinations and prepare the Results.
- To co-ordinate with the ISA Committee for smooth conduct of ISA (Intra Semester Assessment) tests and receive the final ISA marks on or before 15th September / March.
- To ensure that the mark lists are submitted by the assistant Professor to the Examination Section by due dates and the Statement of Marks are given to the Students / Parents within the stipulated time.
- To make inventory of the required Stationery well in advance and put up the requisition for required items at least 2 months in advance.
- To refer cases of malpractice in the examination to the Unfair Means Inquiry Committee / Examination Grievances Committee for necessary action.
- To process the exam remuneration bills on time.
- To prepare course/programme wise distribution of pass percentage and submit the same to the IQAC Committee.

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19) ADMISSION & ANNUAL PLAN COMMITTEE:

Principal & Patron: Prof. (Dr.) Arun Kumar Dixit

Chairperson: Dr. Manoj Srivastava (Eco.)

Members:

1. Dr. Neelam Agrawal (Comm.)
2. Dr. Hemant Pal (Maths.)
3. Dr. Kumar Amit (Geog.)
4. Dr. Surendra Pratap Singh (Botany)
5. Dr. Saumya Saxena (Chem.)

DUTIES:

- To collect proposals / materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year for publication in the Prospectus.
- To draft the Annual Plan of activities for the year 2021-22 and to incorporate the same in the Prospectus.
- To finalize College Prospectus & Admission Form for the year 2021-22.
- To assist the students and to interact with the parents during admissions for the year 2021-22.
- To provide proper College Identity Cards to the students after the reopening of the College for the year 2021-22.
- To file and maintain the records of the admissions and Annual Plan.
- To submit the enrolment records to the IQAC Committee.

20) PUBLIC RELATIONS /PRESS RELEASE COMMITTEE:

Chairperson: Dr. D. P. Rao (Chem.)

Members

1. Dr. Shruti Srivastava (Eng.)
2. Dr. Rajesh Tiwari (Hindi)
3. Dr. R. B. Tiwari (Stat.)
4. Shri Diwaker Patel (Def. Stu.)
5. Dr. Yatendra Singh (Hindi)
6. Dr. Amit Kumar Raghuvanshi (Bot.)


DUTIES:

- To disseminate the efforts and the achievements of the College, Students and Staff to the outer world through Website updates, publicity through Media, News Papers, etc.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

21) CAREER GUIDANCE/PLACEMENT/ENTERPRENEUR DEVELOPMENT CELL:

Convener: Dr. Anil Kumar Panda (Edu.)

1. Dr. Geeta (Psycho.)
2. Dr. D. P. Rao (Chem.)
3. Dr. Diwaker Patel (Def. Stu.)
4. Dr. Narendra Kumar Verma (Chem.)


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5. Dr, Abha Singh (Chem.)

DUTIES:

- To organise career-oriented workshops for the outgoing students.
- To organise coaching classes for competitive exams by inviting experts.
- To organise programmes to create awareness on the importance of higher education in India and abroad.
- To invite industries and companies for Campus placements.
- To provide details of campus placements.
- To conduct awareness programmes on entrepreneurship skills for students.
- To invite experienced academicians, leading professionals with extensive corporate experience to address the students and thereby facilitate practical learning.
- To arrange industrial visits to get practical exposure and knowledge of the industrial environment.
- To file and submit the records to the IQAC Committee.

22) STUDENTS WELFARE FUND ADVISORY COMMITTEE:

Chairperson: Dr. Sandhya Singh (Def. Stu.)

Members:

1. Dr. Rama Bhatia (Def. Stu.)
2. Dr. Archana Gupta (Pol.Sc.)
3. Dr. Rashmi Srivastava (Zoo.)
4. Dr. Dr. Abhay Saxena (Physics)
5. Dr. Neha (Edu.)

23) PURCHASE AND GRANT UTILIZATION/ INFRASTRUCTURE MAINTENANCE & DEVELOPMENT COMMITTEE:

Chairperson & Principal: Prof. (Dr.) Arun Kumar Dixit

Members: HODs and PG Coordinators of all the Departments

DUTIES:

- To scrutinise the indents put forth by the Depts. / Labs. /Committees/and various sections of the College from time to time.
- To supervise the process of finding out the suppliers, inviting quotations, preparation of comparative statements, placing of orders and settlement of bills following relevant rules.
- To fix the responsibility on erroneous payments, orders and issue warnings to improper suppliers.
- To suggest measures for the safety, development and maintenance of Old College building infrastructure
- To ensure optimal use of the College resources, get defective gadgets repaired.
- To suggest measures to dispose off outdated and unusable items.
- To be in charge of the AV systems, LCD, Copier Machines, Laptops etc.
- To ensure Computerisation/Automation of Library & Administration/Technology upgradation (overall)
- To provide internet facility with Wi-Fi connectivity.
- To provide details of infrastructure facilities to the IQAC Committee.

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- To maintain the records of the purchase and grant utilisation and submit the same to the IQAC Committee.

24) RUSA COMMITTEE:

Chairperson: Hemant Pal (Maths)

Members:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Abhya Raj Singh (Def. St.)
3. Dr. Abha Singh (Chem.)
4. Dr. Bhavna Srivastava (Zoo.)
5. Dr. Akhila Singh Gaur (Edu.)

25) FACULTY ASSESSMENT/ REMEDIAL/MENTORING COMMITTEE:

Chairperson: Dr. Sunil Kumar Mishra (Chem.)

Convenor: Dr. Ajai Swarup Saxena (Comm.)

Members:

Arts:

1. Dr. Deepa Pradhan (An. Hist.)
2. Dr. Anil Kumar Panda (Edu.)
3. Dr. Vijay Pratap Singh (Pol. Sc.)
4. Dr. Yatendra Singh (Hindi)

Science:

1. Dr. Ram Shabd Yadav (Physics)
2. Dr. Chandan Prasad (Chem.)
3. Dr. Mrityunjai Sinha (Zoo.)
4. Dr. Pramila Tripathi (Botany)

Commerce:

1. Dr. Sudhanshu Chaman jee (Comm.)
2. Dr. Ajai Swarup Saxena (Comm.)
3. Dr. Yogesh Chandra Vishnoi (Comm.)
4. Dr. Amit Gupta (Comm.)

DUTIES:

- To facilitate online faculty assessment.
- To obtain objective opinion from the students about the effectiveness of the faculty and the facilities in the College.
- To promote mentoring and maintain the records regarding the same.
- To see that remedial classes are conducted by teachers for weaker students and maintain records regarding the same.
- To submit all the records to the IQAC Committee.

26) MAGAZINE COMMITTEE:

Chairperson: Dr. Renu Dixit (Hindi)

Member:

Hindi:

1. Dr. Rajesh Tiwari (Hindi)
2. Dr. Yatendra Singh (Hindi)

English:

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1. Dr. Sadhna Chaturvedi (Eng.)
2. Dr. Priya Srivastava (Eng.)

Sanskrit:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Savitur Prakash Gangwar (Sanskrit)

DUTIES:

- To raise resources for publication of the magazine.
- To receive the articles / reports from the students/staff and edit the same.
- To ensure that no reports/articles objectionable in nature are published.
- To appoint students as sectional editors.
- To arrange to have photographs of staff and students required for the magazine on College Day and on the send-off day.
- To get the magazine printed by April end and distribute the same to students and staff.

27) RESEARCH CELL & EXTENSION SERVICES COMMITTEE:

Chairperson: Dr. Anil Kumar Panda (Edu.)

Member:

1. Dr. Shivani Nigam (Edu.)
2. Dr. D. P. Rao (Chem.)
3. Dr. Nidhi Nagar Saxena (Stat.)
4. Dr. Gyan Prakash Gupta (Botany)
5. Dr. Savitur Prakash Gangwar (Sanskrit)
6. Dr. Yateesh Dubey (Eco.)
7. Dr. Swapnil Raj Dubey (Zoo.)
8. Dr. Kaleem Ahmed (Physics)
9. Dr. Ravi Kumar (Comm.)
10. Dr. Alok Kumar Shukla(Stat.)

DUTIES:

- To organize research activities for the staff and Students of the college
- To organize orientation lectures in research for the TY project work students.
- To assist the Departments in organizing research Seminars.
- To take up major / minor research projects for the College.
- To raise funds for research activities of the College.
- To suggest steps for effective use of college resources for extension services.
- To conduct activities during the year in the sphere of extension activities and Institutional Social responsibility.
- To promote Research Climate in the Institution.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

28) STAFF WELFARE COMMITTEE:

Chairperson: Dr. Suneel Kumar Mishra (Chem.)

Coordinator: Dr. Pratibha Singh (Geog.)

1. Dr. Ramjee Prasad (Socio.)
2. Dr. Rashmi Srivastava (Zool.)
3. Dr. Suneel Kumar (Botany)

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4. Dr. Seema Kumari (Edu.)
5. Dr. Uday Singh Patel (Chem.)

DUTIES:

- To organise staff welfare activities such as Staff / Faculty Improvement Programmes, Felicitations, Literary Competitions / Picnics, Hikes, etc.
- To pursue the matter with the Directorate of Higher Education related to Confirmation, Career Advancement, Pay Fixation etc. of the lecturers.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

29) NATIONAL DAY/ NATIONAL FESTIVALS CELEBRATION COMMITTEE:

Chairperson: Dr. Suneet Awasthi (Eco.)

Coordinator: Dr. Vinod Mohan Mishra (Def. Stu.)

1. Dr. Abhya Raj Singh (Def. Stu.)
2. Dr. Ashish Verma (Chem.)
3. Dr. Rashmi Srivastava (Zoo.)
4. Dr. Hani Mishra (Geog.)

DUTIES:

- To make necessary arrangements for the flag hoisting ceremony to celebrate the National Days i.e. Independence Day, Republic Day.
- To celebrate National festivals.
- National Days Celebrations records should be submitted to the IQAC Committee.

30) NATURE CLUB:

Chairperson: Dr. Atul Kumar Mishra (Zoo.)

Member:

1. Dr. S.S. Kalra (Chem.)
2. Dr. Alka Kushwaha (Bot.)
3. Dr. Sabhyta Singh (Zoo.)
4. Dr. Gyan Prakash Gupta (Bot.)
5. Dr. Praveen Kumar (Geog.)
6. Dr. Suneel Kumar (Bot.)
7. Dr. Archana Mishra (Bot.)

DUTIES:

- To enrol members for the club and to create awareness among the students and the staff about the need for protection of natural habitat.
- To invite speakers to talk on environmental protection.
- To organise relevant programmes.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

31) HEALTHY PRACTICES/ CAMPUS ECO-FRIENDLY CELL:

Chairperson: Dr. Pankaj Tandon (Zoo.)

Convener: Mrs. Sushma Nishad (Edu.)

Coordinator: Dr. R. B. Tiwari (Stat.)

Members:

1. Dr. Richa Nigam (Botany)


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2. Dr. Sudheer Kumar (Geog.)
3. Dr. Rajesh Kumar (Zoo.)
4. Dr. Archana Agnihotri (Bot.)

DUTIES:

- To facilitate healthy practices.
- To organise relevant programmes to promote healthy practices.
- To facilitate rain water harvesting, energy conservation, Solar lights, LED lights.
- To promote and maintain green ambience.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

32) TIME TABLE COMMITTEE:

Chairperson: Dr. Pushendra Tripathi (Maths.)

Members:

1. Dr. Abhishek Kumar (Maths.)
2. Dr. Pankaj Tandon (Zoo.)
3. Dr. Piyush Mishra (Botany)
4. Dr. Gyan Prakash Gupta (Botany)
5. Shri Kamal Kumar (Physics)

DUTIES:

- To frame a suitable, clash free time-table for conducting Theory/Practical Time-Table as per university rules.
- To attend to various complaints of clashes in the time-table and make necessary adjustments.
- To scrutinize the work load of the individual faculty members/teachers and the Departments as per university rules.
- To maintain the records of the Time-Table framed and submit the same to the IQAC Committee.

33) SC/ ST CELL:

Chairperson: Dr. Ramjee Prasad (Socio.)

Members:

1. Dr. Kumud Bala (D&P)
2. Dr. Raj Kumar (Hindi)
3. Dr. Pradeep Kumar (Hindi)
4. Dr. Yogita Sexena (Psyco.)
5. Dr. Nalini Lata Sachan (Pol. Sc.)

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DUTIES:

- To conduct activities for the betterment of students from SC /ST community.
- To create awareness of the schemes for the welfare of SC /ST community.
- To maintain data base of Staff and Students belonging to SC /ST community.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee

34) FIRST AID, HEALTH WATCH, RED RIBBON, COUNSELLING CLUB:

Chairperson: Dr. Binod Kumar Pandey

Members:

1. Shri Suneel Yadav (D&P)
2. Dr. Nalini Lata Sachan (Pol. Sc)
3. Dr. Raju Singh Gaur (Maths.)
4. Dr. Radha Mishra (Hindi)
5. Dr. Renu Agnihotri (Bot.)

DUTIES:

- To see that there is a First Aid Room with all the basic facilities in case of emergency.
- To act as Nodal Officer for Vector Borne Diseases.
- To organise programmes for students and Staff related to Health and First Aid.
- To conduct activities under Red Ribbon Club.
- To organise Community Welfare programmes. I.e. to involve their participation in Yoga camps etc.
- To celebrate International Yoga Day and to conduct awareness programmes regarding importance of Yoga.
- To guide and help students to develop study habits, resolving personal and emotional difficulties & interpersonal relationships.
- To organise activities to inculcate values, civic responsibilities and promote all round development of personality of students.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.

35) ALUMNI/ PTA:

Chairperson & Principal: Prof. (Dr.) Arun Kumar Dixit

Co-ordinator: Dr. Manoj Srivastava ((Eco.)

Special Invitee Member-

- 1) Dr. Ashok Srivastava: Ex Principal- D.B.S. College, Kanpur (Science Faculty)
- 2) Dr. Manoj Srivastava: Ex Associate Professor (Commerce Faculty)
- 3) Dr. Ashok Kumar Dwivedi: Ex. Associate Professor (Arts Faculty)
- 4) Dr. Anupam Shukla: Ex Associate Professor (Arts Faculty)

Member:

- 1) Dr. Ajai Swarup Saxena (Commerce)
- 2) Dr. Priya Srivastava (English)
- 3) Dr. Abhishek Srivastava (Maths)
- 4) Dr. B. P. Singh (Eco.)
- 5) Dr. Pushkar Pandey (Pol. Sc.)
- 6) Dr. Swati Saxena (Bot.)
- 7) Dr. Rekha Shukla (Zoo.)
- 8) Dr. Vishal Saxena (Bot.)
- 9) Dr. Vishal Kumar Srivastava (Def. Stu.)
- 10) Dr. Hani Misra (Geog.)
- 11) Dr. Udai Pratap Singh (Chem.)
- 12) Dr. Irfana (Bot.)
- 13) Dr. Rashmi Sood (Hindi)
- 14) Dr. Saumya Saxena (Chem.)
- 15) Dr. Jyotika Awasthi (Eco.)


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DUTIES:

- To invite the Alumni to visit the College to interact with the students to enhance the knowledge and skills of the students.
- To encourage them to bring industries and companies for campus placements.
- To give an opportunity to the Alumni who are entrepreneurs to motivate the students.
- To suggest Add On / Certificate / Diploma courses to be conducted by the College with financial assistance from industries/commercial organisations and well-placed Alumni.
- To conduct Alumni, meet every year.
- To receive and attend to parents / guardians in the College.
- To inform about the low attendance or poor Marks of the students, if any, to the concerned Parents.
- To hold at least Two General Body Meetings (August & November) to discuss issues regarding Students.
- To file and submit the records to the IQAC Committee.

36) CANTEEN COMMITTEE:

Chairperson: Dr. Jai Prakash (Comm.)

Members:

1. Dr. Rishabh Saxena (Comm.)
2. Dr. Praveen Kumar (Geog.)
3. Dr. Arun Kumar Singh (Bot.)
4. Dr. Vijay Kumar (Bot.)

DUTIES:

- To see that the Canteen services to students / staff are good.
- To fix the rates for the items served in the Canteen and to maintain cleanliness in the Canteen.

37) ATTENDANCE COMMITTEE:

Chairperson: Dr. Abhishek Kumar (Maths)

Members:

1. Dr. Pushkar Pandey (Pol. Sc.)
2. Dr. Adesh Gupta (History)

DUTIES:

- To ensure that daily attendance is recorded by the Assistant Professors in the prescribed Attendance sheets and that the same are submitted within 2 days of the completion of the last lecture/s for the month.
- To inform the principal the name/s of the defaulting Lecturer/s by 3rd of the following month.
- To ensure timely compilation of attendance record by the dealing clerks
- To ensure periodic display of attendance on the Notice Boards.
- To keep track of regular absentees and counsel them, if required, along with their parents.
- To process genuine cases for condonation of attendance.
- To maintain the records of the attendance compiled and submit the same to the IQAC Committee.


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38) UNFAIR MEANS INQUIRY COMMITTEE:

Chairperson: Dr. Awadhesh yadav (Chem.)

Members:

1. Dr. Chandan Prasad (Chem.)
2. Dr. Rajendra Singh (Comm.)

DUTIES:

- To examine the cases of malpractices by students in the examinations, if any and recommend course of action to be taken against defaulting student/s.
- To maintain records of the cases investigated and submit the same to the IQAC Committee.

39) ACADEMIC AND ADMINISTRATIVE AUDIT COMMITTEE:

Chairperson & Principal: Prof. (Dr.) Arun Kumar Dixit

Convener: Dr. Sudheer Kumar Srivastava (Chem.)

Coordinator: Dr. Lokesh Saxena (Chem.)

Members:

1. Dr. Deep Sikha Chaturvedi (Pol. Sc.)
2. Dr. Manoj Srivastava (Eco.)
3. Dr. Rajat Kumar Srivastava (Chem.)
4. Dr. S. R. Verma (Maths.)

DUTIES:

- To see that Academic audit is conducted every Semester to evaluate the progress.
- To ensure that the Syllabus is completed in time and the Question Papers are set accordingly.
- To inspect the Library Services.
- To inspect whether the Head Clerk files and maintains the records of the biometric and see whether it tallies with the Muster Roll and Movement Register.
- To ensure that the Non-Teaching Staff abide by the arrival & departure timings.
- To ensure immediate regularization of leave/s by the Teaching and Non-teaching Staff.
- To inspect whether the Head-Clerk maintains records pertaining to timings, leaves, service- books, syllabus, enrolment, examination and other matters related to the Institution.
- To ensure that all the Teaching and Non-Teaching Staff maintain a Log-Book.
- To see whether annual financial audit has been done and records are maintained.

40) MOOCS COMMITTEE:

Institutional Co-ordinator: Dr. Manoj Johri (Physics)

Members:

1. Dr. Dharendra Gupta (Physics)
2. Dr. Abhay Saxena (Physics)
3. Dr. Narendra Babu Shakya (Bot.)
4. Dr. Sunil Mishra-II (Chem.)

41) YOGA/MEDITATION/WELLNESS CENTRE:

Co-ordinator for students: Dr. Anil Kumar Sinha (Sanskrit)

Anil
principal
Principal
D.A.V. College, Kanpur

Member:

1. Dr. Binod Kumar Pandey (Sanskrit)
2. Dr. Savitir Prakash Gangwar (Sanskrit)

42) INSTITUTIONAL INDUSTRY COLLABORATION COMMITTEE:

Chairperson: Dr. Y.C. Vishnoi (Commerce)

Coordinator: Dr. V.K. Dubey (Bot.)

Members:

1. Dr. Pushkar Pandey (Pol Sc.)
2. Dr. Punj Bhashkar (Eco.)
3. Dr. Deepti Saxena (D&P)
4. Dr. Pooja Sinha (Eco.)

43) INSTITUTIONAL SOCIAL RESPONSIBILITY (VILLAGE ADOPTION PROGRAMME)/START UP's COMMITTEE:

IQAC Convener: Dr. Sudheer Kumar Srivastva (Chem.)

NSS Programme Officer: Dr. Chandra Saurbh (Zoo.)

The above Co-ordinators are also incharge of start-ups committee.

Members:

1. Dr. Ram Shabd Yadav (Physics)
2. Dr. Shivani Nigam (Edu.)
3. Dr. Kumar Amit (Geog.)
4. Dr. Pradeep Kumar (Hindi.)
5. Dr. Rekha Sukla (Zoo.)
6. Dr. Shankar Singh Solanki(Eng.)
7. Dr. Anil Kumar Singh(Def. Stu)
8. Dr. Amit Dwivedi (Sanskrit)
9. Dr. Amar Singh (Zoo.)
10. Dr. Raj Kumar (Hindi)
11. Dr. Sunit Kumar Saxena (Zoo.)
12. Dr. Javed Ahmad Siddiqui (Bot.)
13. Dr. Nupur Budholiya (Geog.)
14. Dr. Amit Kumar Raghuvanshi (Bot.)

44) NEP 2020 IMPLEMENTATION COMMITTEE/ VOCATIONAL COURSES ADVISORY AND SUPERVISING COMMITTEE:

Chairperson & Principal: Prof. (Dr.) Arun Kumar Dixit

Convener: Dr. Sudheer Km. Srivastava (Chem.)

Coordinator: Dr. Rashmi Chauhan (Phy.)

Members:

- 1) Dr. D.P. Rao (Chem.)
- 2) Dr. Gyan Prakash Gupta (Bot.)
- 3) Dr. V.K. Dubey (Bot.)
- 4) Dr. Swapnil Raj Dubey (Zoo.)
- 5) Dr. Kaleem Ahmad (Phy.)
- 6) Dr. Yatendra Singh (Hindi)


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Principal
D.A.V. College, Kanpur

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Dated – 27-06-2023

Research and Development Cell
Constitution of Research Advisory Council (RAC)

Pursuant to UGC letter no 1-5/2021(NEP/Desk-Parl), dated 03/02/2023, the college has established the **Research and Development Cell** according to the guidelines of the UGC. The Cell has been entrusted with the responsibility of policy formulation, monitoring, promotion and development of quality research work in the campus according to objectives resolution under **NEP-2020**. The Cell has an elaborate structural organization with the **Research Advisory Council (RAC)** as the apex body. The **RAC** shall have two periodic meetings in an academic session to appraise the status of research program in the campus. Nevertheless, it may also be called into session any time to discuss any issue related to research that might arise time and again. The constituted **RAC** has following faculties on it in capacities as described below-

1. Prof. Arun Kumar Dixit- Principal	Chairperson
2. Prof. Manoj Johri- Physics	Director
3. Prof. Rashmi Chauhan- Physics	Member
4. Prof. D.P. Rao- Chemistry	Member
5. Prof. Mrityunjay Sinha- Zoology	Member
6. Prof. Pushendra Kumar Tripathi- Maths	Member
7. Prof. Suneet Awasthi- Economics	Member
8. Prof. Ranjai Pratap Singh- Philosophy	Member
9. Prof. Anil K Panda- Education	Member
10. Prof. Neelam Agrawal- Commerce	Member
11. Prof. Ramji Prasad- Sociology	Member
12. Prof. Nirankar Prasad Tiwari, Defence and Strategic Studies	Member
13. Prof. Rajesh Kumar Tiwari, Hindi	Member
14. Prof. Adesh Kumar Gupta, History	Member
15. Dr. Piyush Mishra, Botany	Member
16. Dr. Vijay Pratap Singh- Political Science	Member
17. Dr. Shruti Srivastava- English	Member
18. Dr. Kumud Bala, Drawing & Painting	Member
19. Dr. Kumar Amit, Geography	Member
20. Dr. Savitur Prakash Gangwar, Sanskrit	Member

Arun Dixit
Prof Arun Kumar Dixit
Principal/ Chairperson (Ex-officio)

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KANPUR - 208 001

Dated: 27-05-2023

To,

Prof Manoj Johri
Department of Physics
DAV College, Kanpur

Subject: Your nomination as the Director of the College Research and Development Cell

Pursuant to UGC letter no 1-5/2021(NEP/Desk-Parl), dated 03/02/2023, the college has established the **Research and Development Cell** according to the guidelines of the UGC. The Cell has been entrusted with the responsibility of policy formulation, monitoring, promotion and development of quality research work in the campus according to objectives resolution under **NEP-2020**. The Cell has an elaborate structural organisation with the **Research Advisory Council (RAC)** as the apex body and many sub-committees headed by different convenors for effective execution and evolution of a vibrant research ecosystem. You are, hereby, nominated the **Director of the College Research and Development Cell** with the responsibility to spearhead the promotion, monitoring and database management of the research work in the campus. It is hoped that you shall do full justice with the entrusted task.

Prof Arun Kumar Dixit
Principal/Chairperson (Ex-officio)

Copy to:

1. Secretary, Board of management, DAV College, Kanpur
2. All the in-charges of the Departments
3. Accountant, DAV College, Kanpur
4. Office superintendent, DAV College, Kanpur
5. Librarian, DAV College, Kanpur

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Dated – 27-05-2023

Research and Development Cell
Composition of Sub-committee on Legal and Ethical Matters

Pursuant to UGC letter no 1-5/2021(NEP/Desk-Parl), dated 03/02/2023, the college has established the **Research and Development Cell** according to the guidelines of the UGC. The Cell has been entrusted with the responsibility of policy formulation, monitoring, promotion and development of quality research work in the campus according to objectives resolution under **NEP-2020**. The Cell has an elaborate structural organization with the **Research Advisory Council (RAC)** as the apex body and many sub-committees headed by different conveners for effective execution and evolution of a vibrant research ecosystem. The RDC sub-committee on **Legal and Ethical matters**, as approved by the RAC, shall work under **Prof Rashmi Chauhan**, Dept of Physics, as the convener. Other members on the sub-committee are as listed below—

1. Prof Rashmi Chauhan- Physics	Convener
2. Prof Daya Dixit- Hindi	Member
3. Dr Savitur Prakash gangwar- Sanskrit	Member
4. Dr Rohit Singh- Chemistry	Member
5. Dr Sunil Kumar- Botany	Member

The sub-committee may be called by the Principal/ Director of the RDC to give its report on any matter related to its mandate. Further, the principal of the college shall be the ex-officio chairperson of all the committees/ sub-committees of the RDC. If the Principal or the Director or both are present in any of the meetings of a committee/ sub-committee, the hierarchical prior shall chair the proceedings.

Arun Dixit

Prof Arun Kumar Dixit
Principal/ Chairperson (Ex-officio)

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Dated: 27/05/2023

Research and Development Cell

Composition of Sub-committee on RIMS (Research Information Management System)

Pursuant to UGC letter no 1-5/2021(NEP/Desk-Parl), dated 03/02/2023, the college has established the **Research and Development Cell** according to the guidelines of the UGC. The Cell has been entrusted with the responsibility of policy formulation, monitoring, promotion and development of quality research work in the campus according to objectives resolution under **NEP-2020**. The Cell has an elaborate structural organization with the **Research Advisory Council (RAC)** as the apex body and many sub-committees headed by different conveners for effective execution and evolution of a vibrant research ecosystem. The RDC sub-committee on **RIMS (Research Information Management System)**, as approved by the RAC, shall work under **Prof Bhanu Pratap Singh, Dept of Economics**, as its convener. Other members on the sub-committee are as listed below-

- | | |
|--|----------|
| 1. Prof Bhanu Pratap Singh - Economics | Convener |
| 2. Dr Gyan Prakash Gupta- Botany | Member |
| 3. Dr Deepak Kumar Dwivedi- Zoology | Member |
| 4. Dr Amar Singh- Zoology | Member |
| 5. Dr. Agnivesh Pandey- Information Technology | Member |

The sub-committee may be called by the Principal/ Director of the RDC to give its report on any matter related to its mandate. Further, the principal of the college shall be the ex-officio chairperson of all the committees/ sub-committees of the RDC. If the Principal or the Director or both are present in any of the meetings of a committee/ sub-committee, the hierarchical prior shall chair the proceedings.

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Prof Arun Kumar Dixit
Principal/ Chairperson (Ex-officio)

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Dated- 27-05-2023

Research and Development Cell
Composition of Sub-committee on Research Collaboration

Pursuant to UGC letter no 1-5/2021(NEP/Desk-Parl), dated 03/02/2023, the college has established the **Research and Development Cell** according to the guidelines of the UGC. The Cell has been entrusted with the responsibility of policy formulation, monitoring, promotion and development of quality research work in the campus according to objectives resolution under **NEP-2020**. The Cell has an elaborate structural organization with the **Research Advisory Council (RAC)** as the apex body and many sub-committees headed by different conveners for effective execution and evolution of a vibrant research ecosystem. The RDC sub-committee on **Research Collaboration**, as approved by the RAC, shall work under **Prof Ram Shabd Yadav**, Dept of Physics, as the convener. Other members on the sub-committee are as listed below—

1. Prof Ram Shabd Yadav- Physics	Convener
2. Prof J P Srivastava- Commerce	Member
3. Prof D P Rao- Chemistry	Member
4. Dr Nidhi Nagar, Statistics	Member
5. Dr Surendra Pratap Singh- Botany	Member

The sub-committee may be called by the Principal/ Director of the RDC to give its report on any matter related to its mandate. Further, the principal of the college shall be the ex-officio chairperson of all the committees/ sub-committees of the RDC. If the Principal or the Director or both are present in any of the meetings of a committee/ sub-committee, the hierarchical prior shall chair the proceedings.

Arun Kumar Dixit

Prof Arun Kumar Dixit
Principal/ Chairperson (Ex-officio)

Dr

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Dated- 27-05-2023

Research and Development Cell
Composition of Sub-committee on Research Monitoring

Pursuant to UGC letter no 1-5/2021(NEP/Desk-Parl), dated 03/02/2023, the college has established the **Research and Development Cell** according to the guidelines of the UGC. The Cell has been entrusted with the responsibility of policy formulation, monitoring, promotion and development of quality research work in the campus according to objectives resolution under **NEP-2020**. The Cell has an elaborate structural organization with the **Research Advisory Council (RAC)** as the apex body and many sub-committees headed by different conveners for effective execution and evolution of a vibrant research ecosystem. The RDC sub-committee on **Research Monitoring**, as approved by the RAC, shall work under **Prof Suneet Awasthi**, Dept of Economics, as the convener. Other members on the sub-committee are as listed below-

1. Prof Suneet Awasthi - Economics	Convener
2. Prof Anil K Panda- Education	Member
3. Dr Piyush Mishra- Botany	Member
4. Dr Narendra Babu Shakya- Botany	Member
5. Dr Swapnil Raj Dubey- Zoology	Member

The sub-committee may be called by the Principal/ Director of the RDC to give its report on any matter related to its mandate. Further, the principal of the college shall be the ex-officio chairperson of all the committees/ sub-committees of the RDC. If the Principal or the Director or both are present in any of the meetings of a committee/ sub-committee, the hierarchical prior shall chair the proceedings.

Prof Arun Kumar Dixit
Principal/ Chairperson (Ex-officio)

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Research and Development Cell
Composition of Sub-committee on Research Promotion & Guidance

Pursuant to UGC letter no 1-5/2021(NEP/Desk-Parl), dated 03/02/2023, the college has established the **Research and Development Cell** according to the guidelines of the UGC. The Cell has been entrusted with the responsibility of policy formulation, monitoring, promotion and development of quality research work in the campus according to objectives resolution under **NEP-2020**. The Cell has an elaborate structural organization with the **Research Advisory Council (RAC)** as the apex body and many sub-committees headed by different conveners for effective execution and evolution of a vibrant research ecosystem. The RDC sub-committee on **Research Promotion and Guidance**, as approved by the RAC, shall work under **Prof Vinod Mohan Mishra**, Dept of Military Studies, as the convener. Other members on the sub-committee are as listed below--

- | | |
|--|----------|
| 1. Prof Vinod Mohan Mishra-
Defence & Strategic Studies | Convener |
| 2. Dr Sabhyata Singh- Zoology | Member |
| 3. Dr Vinod K Dubey- Botany | Member |
| 4. Dr Nidhi Nagar- Statistics | Member |
| 5. Dr Saumya Saxena- Chemistry | Member |

The sub-committee may be called by the Principal/ Director of the RDC to give its report on any matter related to its mandate. Further, the principal of the college shall be the ex-officio chairperson of all the committees/ sub-committees of the RDC. If the Principal or the Director or both are present in any of the meetings of a committee/ sub-committee, the hierarchical prior shall chair the proceedings.

Arun Kumar Dixit

Prof Arun Kumar Dixit
Principal/ Chairperson (Ex-officio)

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Dated- 27-05-2023

Research and Development Cell
Composition of Sub-committee on Policy Development

Pursuant to UGC letter no 1-5/2021(NEP/Desk-Parl), dated 03/02/2023, the college has established the **Research and Development Cell** according to the guidelines of the UGC. The Cell has been entrusted with the responsibility of policy formulation, monitoring, promotion and development of quality research work in the campus according to objectives resolution under **NEP-2020**. The Cell has an elaborate structural organization with the **Research Advisory Council (RAC)** as the apex body and many sub-committees headed by different conveners for effective execution and evolution of a vibrant research ecosystem. The RDC sub-committee on **Policy Development**, as approved by the RAC, shall work under **Prof Pramila Tripathi**, Dept of Botany, as the convener. Other members on the sub-committee are as listed below--

1. Prof Pramila Tripathi - Botany	Convener
2. Dr Sunil Kumar Singh- Botany	Member
3. Dr Kumar Amit- Geography	Member
4. Dr Abhay Raj Singh- Defense & Strategic Studies	Member
5. Dr Yateesh Dubey- Economics	Member
6. Dr Ashish Verma- Chemistry	Member

The sub-committee may be called by the Principal/ Director of the RDC to give its report on any matter related to its mandate. Further, the principal of the college shall be the ex-officio chairperson of all the committees/ sub-committees of the RDC. If the Principal or the Director or both are present in any of the meetings of a committee/ sub-committee, the hierarchical prior shall chair the proceedings.

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Principal/ Chairperson (Ex-officio)

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Research and Development Cell
Composition of Sub-committee on Finance and Infrastructure

Pursuant to UGC letter no 1-5/2021(NEP/Desk-Parl), dated 03/02/2023, the college has established the **Research and Development Cell** according to the guidelines of the UGC. The Cell has been entrusted with the responsibility of policy formulation, monitoring, promotion and development of quality research work in the campus according to objectives resolution under **NEP-2020**. The Cell has an elaborate structural organization with the **Research Advisory Council (RAC)** as the apex body and many sub-committees headed by different conveners for effective execution and evolution of a vibrant research ecosystem. The RDC sub-committee on **Finance and Infrastructure**, as approved by the RAC, shall work under **Prof Sudhanshu Chaman**, Dept of Commerce, as the convener. Other members on the sub-committee are as listed below—

- | | |
|--|----------|
| 1. Prof Sudhanshu Chaman , Commerce | Convener |
| 2. Mr Pankaj Tandon, Zoology | Member |
| 3. Prof Jitendra Mohan, Botany | Member |
| 4. Dr. Vinod Kumar Dubey, Botany | Member |
| 5. Mr Ashok Kumar, Accountant | Member |
| 6. Mr Arvind Singh, Office Superintendent | Member |
| 7. Mr Mahendra K Singh, Librarian | Member |

The sub-committee may be called by the Principal/ Director of the RDC to give its report on any matter related to its mandate. Further, the principal of the college shall be the ex-officio chairperson of all the committees/ sub-committees of the RDC. If the Principal or the Director or both are present in any of the meetings of a committee/ sub-committee, the hierarchical prior shall chair the proceedings.

Arun Kumar Dixit

Prof Arun Kumar Dixit
Principal/ Chairperson (Ex-officio)

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D.A-V. COLLEGE, KANPUR
RESEARCH AND DEVELOPMENT (R&D) CELL
Guidelines as per NEP-20 and NAAC
For Faculty Members and Students

1. Faculty members should demonstrate a strong commitment to research by actively engaging in scholarly activities, pursuing research projects and staying updated with advancement in their respective fields.
2. Multidisciplinary approach to research breaking down traditional subject silos will be encouraged. Collaboration between departments and faculties should be fostered to promote cross- disciplinary research projects.
3. Undergraduate and postgraduate students should be involved in research projects, giving them hands-on experience and nurturing their research skills. Establish research internships and fellowships for students to work on meaningful projects alongside faculty.
4. Faculty members must adhere to a strict research ethics, including obtaining necessary approvals for conducting research, involving human subjects or animals, maintaining integrity in data collection and analysis and, ensuring the confidentiality of research participants.
5. Faculty members should maintain proper documentation of their research activities, including research protocols, data collection, instruments, consent forms, and research reports, to ensure transparency and facilitate research audits or reviews. Record shall be maintained in the R&D center to furnish the details of faculty members presenting papers in conferences, attending workshops and publishing papers in abstracted journals which will be taken into account during the member's evaluation/appraisal process.
6. Faculty members should collaborate with colleagues within and outside the college, fostering interdisciplinary research, and leveraging diverse expertise and perspectives to address complex research problems.
7. Creation of incentives for faculty to engage in research, such as research grants, recognition and opportunities for publication.
8. Provision of state-of-the-art laboratories, equipment and resources necessary for research. Facilitate access to online libraries, journals and research databases to enhance scholarly pursuits.
9. Research proposals should be high quality, including clearly defining research objectives, methodology, expected outcomes, and budgeting.

Contd..

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10. Faculty members and students publish their research finding in reputed journals (UGC CARE, Scopus), conference and other platforms ensuring high quality research output and promoting knowledge dissemination.
11. Promoting continuous learning and professional development among faculty members by organizing research workshops, seminars, and training sessions on research methodologies, research writing, grant writing, and emerging research trends.
12. Allocation of a dedicated budget for research activities. Establish collaborations with industry partners and funding agencies to secure additional financial support.
13. Faculty members must know about intellectual property rights and supporting the protection, patenting, and commercialization of research outcomes, encouraging innovation and entrepreneurship.
14. Faculty members should actively participate in national and international conferences, workshops, and research networks, fostering collaboration with experts and institutions in their respective fields.
15. Facilitation of transfer of research outcomes to industry through licensing agreements, partnerships and commercialization efforts.
16. Regular assessment of the impact of research projects on society, policy and industry and track how they align with national goals and priorities.

Manoj Johri
17/8/2023

(Prof. Manoj Johri)
Director
R&D Cell

Prof. Manoj Johri
Director
Research and Development Cell.
D.A-V. College Kanpur
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Arun Kumar Dixit

(Prof. Arun Kumar Dixit)
Principal/Chairperson

Principal
D.A-V. College
Kanpur